

LORAIN PUBLIC LIBRARY SYSTEM

Lorain, Ohio

Minutes

Lorain Public Library System
Thursday, May 19, 2011, 5:00 p.m.
Avon Branch Library, 37485 Harvest Drive, Avon, OH
Regular Business Meeting

Roll Call

Ms. Tomas called the meeting to order at 5:07 p.m.

Present: Mr. Campana, Mr. Kovach, Ms. Penwell, Mr. Petersen, Ms. Tomas,
Mr. Virden (5:09 p.m.), Mr. Leandry (5:25 p.m.)

Regular Business

#2011-054 Approval of Minutes

Mr. Petersen moved, Mr. Kovach seconded that the minutes of the April 21, 2011 meeting be approved.

Roll Call: yeas, unanimous

#2011-055 Approval of Chief Financial Officer's (CFO's) Report

Mr. Kovach moved, Mr. Petersen seconded that the CFO's Report for the month ending April 30, 2011 be approved.

Mr. Wilson reported to the Board that the month end cash balance was \$8,073,131. Of the month end cash balance, \$4,286,368 were operating funds, of which \$2,997,782 were unencumbered. Year-to-Date Revenues were \$3,007,577, 32% of the estimated \$9,289,402 Annual Revenues without transfers or advances. Expenses year-to-date were \$2,629,651, 26% of the budgeted \$10,198,278. Expenses plus encumbrances totaled \$4,000,331, or about 39% of the budget. Mr. Wilson noted that the year-to-date surplus was up \$300,000, from May, 2010.

Mr. Wilson expressed gratitude that all three levies passed.

Mr. Wilson reported that a letter was received from the State Auditor, indicating the library audit was complete. He also noted an audit conference was held a few minutes prior to this evening's meeting.

Mr. Wilson will be attending annual library accounting training held by the State of Ohio, on June 8, 2011.

Mr. Wilson said the library was asked for three copies, not two, of the collective bargaining agreement between the Library and SEIU District #1199.

Regarding healthcare plans, Mr. Wilson said the Healthcare Committee has been meeting, and they are going to recommend a change of healthcare providers, from Anthem to Medical Mutual. Anthem's renewal rate is a 16% increase, as compared to Medical Mutual's plan with a lesser rate of increase at 5% for the same coverage as the current Anthem plan. Medical Mutual also offered a reduced premium policy with an 8% reduction. Guardian Dental proposed a renewal of the existing policy with a 5% increase, and Guardian Vision proposed a renewal of the existing policy with a 5% reduction.

Mr. Wilson noted an added agenda item, due to the recent flooding at Columbia Branch Library.

Roll Call: yeas, unanimous

Report of the Director

Ms. Eldridge said good afternoon and welcome to the Avon Branch Library. She then thanked Mr. Petersen, his wife Kathy, and Charlotte Picha for this evening's refreshments.

Ms. Eldridge informed the Board that there were minor changes to the House Finance Committee's amended state budget bill. She mentioned there was no change to the PLF funding of OPLIN and Library Services to the Blind and Physically Disabled. Ms. Eldridge also said the Biennium Budget has passed in the House and is currently on its way to the Senate.

Ms. Eldridge said she was looking for staff to volunteer for the planting of the El Centro Garden.

Ms. Eldridge told the Board about the recent fundraising agreement between the Lorain Public Library System Foundation (LPLSF), and The Rockpile Garden Center in Avon Lake. If patrons use The Rockpile for services and mention the Lorain Public Library System, The Rockpile will give back 5% to the LPLSF.

Ms. Eldridge mentioned these past and upcoming networking and community events, library programs and community relations:

- 03.25.11** – Fred Lozano Councilman at Large Event
- 03.31.11** – Lorain City Schools Steak Fry
- 04.03.11** – Michael Beatty for 7th Ward Council
- 04.03.11** – Mitchell J. Fallis for Mayor
- 04.07.11** – A.M. Krasienko for Mayor
- 04.07.11** – Kiwannis Annual Spaghetti Dinner
- 04.12.11** – Ron Mantini for City Auditor Dinner (Jim Wilson)
- 04.12.11** – C.H.I.P. Candidates' Forum (Jim Wilson)
- 04.14.11** – Lorain Port Authority Wing Ding
- 04.23.11** – Tim Howard for Lorain City Council
- 04.28.11** – El Centro Seniors Meeting
- 04.29.11** – NBPW Founder's Day Luncheon
- 05.01.11** – Lorain Lions Pancake Breakfast
- 05.01.11** – Pasta Paradise

Ms. Eldridge said we passed all three levies, and thanked all who made financial contributions and time commitments. She said a lot of staff helped and volunteered. Reports and results have been compiled. She noted the victory party and the upcoming levy debriefing meetings:

- 05.03.11** – Victory Party was held beginning at 8:00 p.m. in Meeting Room A, at the Main Library.
- 05.06.11** - Main Library at 12:00 p.m. – Stephen Angel, Carol Mathews and Tony Campana.
- 05.24.11** – Domonkas Branch Library at 7:00 p.m. – Lou Suarez, Marydale Rogan and Elaine Walkden.
- 05.25.11** – Avon Branch Library at 6:30 p.m. – David Leigh and Judy Muzzy

Statistically speaking, Ms. Eldridge said the Columbia Branch Library's circulation is up this month, and she is very happy about that. Visits are up at Main Library, Avon Branch Library, Columbia Branch Library and the Domonkas Branch Library. Ms. Eldridge said it is comforting that visits and programs are up at these libraries.

Ms. Eldridge said Mr. Ted Jacobs informed her that he wants to leave the Lorain Public Library System in his will.

Lastly, Ms. Eldridge thanked the Community Foundation of Lorain, for donating \$350 for Genealogy Programs at the library. A former employee, Ms. Sandra Ruth, will look over the records that we submit.

Report of the Assistant Director

Ms. Whitney said good evening to everyone.

Ms. Whitney commended Dale Girt and Sandra Mitchell on their quick response and management of the flood at the Columbia Branch Library. Ms. Whitney said the Columbia Branch Library will re-open with limited services on Monday. The Bookmobile provided services for a couple of days.

Ms. Whitney thanked the levy committee chairs, and everyone who worked on the campaigns. She also noted that Ms. Eldridge and Terri Frederick worked tirelessly on the levy campaigns.

Ms. Whitney informed the Board the SEIU #1199 is questioning a wage scale in the new contract.

Committee Reports

No committee reports.

Communications

One letter of correspondence received from the State Auditor, stating that the audit was complete.

Audience Participation

Supervisors

Charlotte Picha, Avon Branch Librarian Supervisor, said she was glad to see all of you here again, and the sun is out! Ms. Picha said the Avon Branch Library has a colony of ants they are trying to get rid of. She also said one new staff member has been hired; Laura Murru. Ms. Picha stated she was happy we passed the levy, as well. In closing, Ms. Picha invited all Board members to stay after the meeting, for the Friends of the Library reception for the local artists, whose work is currently on display in the library. "Welcome, and please enjoy!" stated Ms. Picha.

Friends of the Library

The Avon Friends next meeting will be held September 1, 2011. The Avon Friends last book sale netted \$778.

The Columbia Friends last meeting was held on April 25, 2011. A discussion regarding raffling off a Color Nook, and getting ready for Homecoming, were on the agenda. The Columbia Friends next meeting will be held June 27, 2011.

The Domonkas Friends last meeting was held on April 12th. The Domonkas Friends next meeting will be held September 13, 2011. The Domonkas Friends book sale is currently underway.

The Lorain Friends next meeting will be held July 26, 2011. The Lorain Friends last book sale netted a total of \$2,000 (\$1600 at book sale, \$165 in online books, \$235 in memberships). Mr. Campana said \$6700 had been allocated by the Lorain Friends, for programming and supplies for the Main Library, Bookmobile and South Branch Library.

The North Ridgeville Friends last meeting was held May 4, 2011. The next meeting will be held July 6, 2011. The North Ridgeville Friends upcoming events include the Memorial Day Parade, which both Garalynn Tomas and Karen Sigsworth are walking in, and the Car Show/Ice Cream Social on July 16, 2011.

Other

Ms. Garalynn Tomas, Board President, commented regarding the Lorain Public Library System Foundation (LPLSF). The LPLSF met last week. The LPLSF partnered with The Rockpile, and also American Express Rewards, for fundraising. The LPLSF is working with Bob Zajac, on a Foundation Marketing Plan. The LPLSF has had a changeover of officer's, and will develop new materials and brochures to reflect that change. Ms. Eldridge asked Ms. Tomas if the Friends Groups could be notified of The Rockpile agreement. Ms. Tomas responded that yes, we can, we can send a note. Ms. Eldridge said she would send a pdf., detailing the arrangement, to the Friends Groups.

New Business

#2011-056 Approval of 2012 Proposed Budget

Mr. Petersen moved, Mr. Campana seconded to approve the 2012 Proposed Budget in the following amounts:

Central Services	\$3,951,601
Main Library	2,970,713
South Branch	545,207
Avon Branch	612,986
Columbia Branch	441,767
Domonkas Branch	449,335
North Ridgeville Branch	1,402,247
Summer Reading Program	50,000
Family Read Aloud Program	2,500
Building & Repair Fund	150,000
Capital Improvement Fund	100,000
Hageman Fund	40,000
TOTAL PROPOSED	\$10,716,356

Roll Call: yeas, unanimous

#2011-057 Resolution of Appreciation – Lorain Levy Committee

Mr. Petersen moved, Mr. Leandry seconded the following Resolution of Appreciation:

WHEREAS, the Lorain Public Library System is fortunate to have many community volunteers who lend their skills and leadership for the benefit of the library; and

WHEREAS, the Citizens Committee for the Lorain Public Library Levy , led by Co-Chairpersons Stephen Angel and Carol Mathews with Tony Campana as Treasurer, have devoted countless hours; and

WHEREAS, the untiring efforts of The Citizens Committee for the Lorain Public Library Levy resulted in a resounding victory for the Main Library and South Lorain Branch Library; and

WHEREAS, the levy committee's success has helped ensure a quality public library for the residents of City of Lorain;

THEREFORE, BE IT RESOLVED, that the Lorain Public Library System Board of Trustees does publicly acknowledge Levy Co-Chairpersons Stephen Angel and Carol Mathews with Tony Campana as Treasurer and the levy steering committee: Mike Beatty, Ken Cromer, Andrea and Gary Fischer, Rod Herschelman, Chris Knipper, Rev. Jimmy Madsen, Pat Morrisson, Joannette Romero, Kelly Sagert, and Virginia Waratinsky and extends its appreciation on behalf of the Board and staff.

Roll Call: yeas, unanimous

#2011-058 Resolution of Appreciation – Avon Levy Committee

Mr. Kovach moved, Mr. Petersen seconded the following Resolution of Appreciation:

WHEREAS, the Lorain Public Library System is fortunate to have many community volunteers who lend their skills and leadership for the benefit of the library; and

WHEREAS, the Avon Library Levy Committee, led by Chairperson David Leigh and Treasurer Judy Muzzy, have devoted countless hours; and

WHEREAS, the untiring efforts of The Avon Library Levy Committee resulted in a victory for the Avon Branch Library; and

WHEREAS, the levy committee's success has helped ensure a quality public library for the residents of the City of Avon;

THEREFORE, BE IT RESOLVED, that the Lorain Public Library System Board of Trustees does publicly acknowledge Levy Chairperson David Leigh and Treasurer Judy Muzzy and the levy steering committee: Kathy Petersen and Friends of the Avon Library; Lee Belardo, Craig Koehler, David Miraldi, Douglas Petersen, Ruth Ann Sroka, and Anita Woods and extends its appreciation on behalf of the Board and staff.

Roll Call: yeas, unanimous

#2011-059 Resolution of Appreciation – Domonkas Levy Committee

Mr. Campana moved, Mr. Petersen seconded the following Resolution of Appreciation:

WHEREAS, the Lorain Public Library System is fortunate to have many community volunteers who lend their skills and leadership for the benefit of the library; and

WHEREAS, the Domonkas Library Levy Committee, led by Co-Chairpersons Louis Suarez and Marydale Rogan, have devoted countless hours; and

WHEREAS, the untiring efforts of The Domonkas Library Levy Committee resulted in a victory for the Domonkas Branch Library; and

WHEREAS, the levy committee's success has helped ensure a quality public library for the residents of Sheffield and Sheffield Lake;

THEREFORE, BE IT RESOLVED, that the Lorain Public Library System Board of Trustees does publicly acknowledge Levy Co-Chairpersons Lou Suarez and Marydale Rogan with Elaine Walkden as Treasurer and the levy steering committee: Greg Dyczkowski, Ken and Susan Fiore, Stan and Rose Zaborski, Sandra Jensen, and Maureen Turner and extends its appreciation on behalf of the Board and staff.

Roll Call: yeas, unanimous

#2011-060 Approval of Proposed Agreement with the North Ridgeville Corn Festival Committee

Mr. Petersen moved, Mr. Kovach seconded to approve the Agreement with the North Ridgeville Corn Festival Committee for the 2011 Corn Festival.

Roll Call: yeas, unanimous

#2011-061 Approval of Personnel Appointments

Mr. Petersen moved, Mr. Virden seconded to approve the following personnel appointments:

- Sara Sperry, Library Aide, position in the Circulation/Operations Department at the Main Library, part-time, effective April 25, 2011, at an hourly rate of \$7.60 which is grade UA, step 2.
- Laura Murru, Library Assistant, Floater-Public Services position at the Avon and Domonkas Branches, part-time, effective April 25, 2011, at an hourly rate of \$11.495 which is grade UE, step 1.

Roll Call: yeas, unanimous

#2011-062 Approval of Contracts to Repair Parking Lots

Mr. Kovach moved, Mr. Petersen seconded to approve contracts with Maintenance Systems of Northern Ohio, to repair Library parking lots in amounts not to exceed Twenty-Two Thousand, Five Hundred and Seventy-One Dollars (\$22,571):

North Ridgeville	\$ 6,840.00
Domonkas	2,600.00
Avon	5,884.00
South Branch	4,427.00
Main Library	2,820.00

Roll Call: yeas, unanimous

#2011-063 Approval of Contract for Columbia Branch Flood Restoration

Mr. Petersen moved, Mr. Kovach seconded to approve payment not to exceed Twenty-Five Thousand Dollars (\$25,000) to Belfor USA for the remediation and restoration services at the Columbia Branch Library not covered by flood insurance.

Roll Call: yeas, unanimous

Board of Trustees
May 19, 2011

0051-2011

Other Agenda Items

Board President, Ms. Garalynn Tomas, gave thanks to everyone who responded as quickly as they did to the Columbia Branch Library flood. She commented, "We have great staff, and the Board thanks you all."

Mr. Kovach spoke to the Board regarding Mr. Terry Pluto, Plain Dealer Sports Writer, who will have book signings at five of the six LPLS libraries. Mr. Pluto will have his first book signing at the Columbia Branch Library on August 6, 2011.

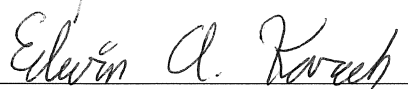
Next Meeting

June 16, 2011 at 5 p.m.
Columbia Branch Library

Adjournment Time: 5:38 p.m.

Attest:


_____, President


_____, Secretary