

LORAIN PUBLIC LIBRARY SYSTEM
Lorain, Ohio

Minutes

Lorain Public Library System
Thursday, October 21, 2010, 5:00 p.m.
South Branch Library, 2121 Homewood Drive, Lorain, Ohio
Regular Business Meeting

Roll Call

Ms. Tomas called the meeting to order at 5:05 p.m.

Present: Mr. Kovach, Ms. Tomas, Mr. Campana, Ms. Penwell, Mr. Leandry, Mr. Virden
(5:15 p.m.), Mr. Petersen (5:12 p.m.)

Regular Business

#2010-103 Approval of Minutes

Mr. Campana moved, Ms. Penwell seconded that the minutes of the September 16, 2010 meeting be approved.

Roll Call: yeas, unanimous

#2010-104 Approval of Minutes

Mr. Campana moved, Ms. Penwell seconded that the minutes of the Special, October 7, 2010 meeting be approved.

Roll Call: yeas, unanimous

#2010-105 Approval of Chief Fiscal Officer's (CFO's) Report

Mr. Kovach moved, Ms. Penwell seconded that the Chief Fiscal Officer's Report for the month ending September 30, 2010 be approved.

Mr. Norman, (Assistant Fiscal Officer, filling in for Mr. Wilson), reported to the Board that the month end cash balance was \$9,007,508. Of the month end cash balance, \$4,477,077 were operating funds, of which \$3,641,942 were unencumbered. Year-to-Date Revenues were \$7,295,513, 84% of the estimated \$8,716,593 Annual Revenues without transfers or advances. Expenses year-to-date were \$6,748,847, 59% of the budgeted \$11,444,933. Expenses plus encumbrances totaled \$8,199,787, or about 72% of the budget.

Mr. Norman stated that two communications had been received. The Lorain County Board of Elections sent a letter, designating the Lorain Public Library System as an official registration site, and a grievance was received from the Union SEIU 1199.

Mr. Norman then reported that he would be attending the OFLOA conference in Orrville, Ohio.

Roll Call: yeas, unanimous

Report of the Director

Ms. Eldridge said good evening and welcome to South Branch Library. Ms. Eldridge then gave her condolences to Mr. Wilson, on the passing of his father-in-law, Mr. Norman Schultz. She also thanked Mr. Don Norman for stepping in on such short notice.

Ms. Eldridge mentioned the Library Journal's Budget Survey results, and the five star rating they give, that a lot of other libraries achieve. She said that LPLS participates in the survey, but does not receive a five star rating, even though LPLS offers all of the services that other libraries who receive the five star rating do. She then explained that LPLS does not receive the levy funding that other libraries do, and LPLS is trying to serve a much larger population, thereby skewing the results.

Regarding the upcoming political elections, Ms. Eldridge said that Linda Murray had sent emails to all public libraries, reminding them that public libraries cannot endorse or oppose candidates in political elections.

Ms. Eldridge thanked the Board Members for attending the Board Retreat, held on October 18th. She commented that it was a success, and was very productive.

Ms. Eldridge then thanked Norma Preston, South Branch Librarian Supervisor, for tonight's refreshments. She also noted the maiden voyage of the "Good Ship Browser", to be held at South Branch Library from November 20-24th. The "Good Ship Browser" was donated by the Norton Family Foundation.

Ms. Eldridge told the Board that a patron survey was launched via LPLS's website on October 14th, to run through December 4th. The survey has shown thus far that both used book sales and public use computers are most important to patrons. She also said that as of October 21st, 169 people had responded to the survey.

Ms. Eldridge thanked Valerie Smith and Terri Frederick for helping her sponsor the recently held Main Library Staff Appreciation Day. Cookies and ice cream given by the Lorain Friends, was served.

Ms. Eldridge then said that she and Toni Whitney, Frances Johnson, and Elaine McGrew had all attended an OLC Managerial Leadership workshop on October 6-7, 2010.

Ms. Eldridge mentioned these past and upcoming networking and community events, library programs and community relations:

10.14, 15, & 27 – State of the Library events. Also available in podcast and ppt. formats for the staff and public, on the library's website.

10.27.10 & 11.11.10 – PSI City of Lorain Planning Sessions, to prioritize strategic goals and initiatives.

11.06.10 – El Centro Gala.

Ms. Eldridge also informed the Board that two thank you notes were received. One note was from the Community Health Partners Rehabilitation Center, thanking LPLS for letting them borrow the art display units. The other note was from the director and staff of the Granville Public Library, thanking LPLS for their gift of the Media Return Bin.

Ms. Eldridge drew attention to the Facilities Manager's report. Dale Girt, Facilities Manager, reported that one of the delivery vehicles had been stolen and vandalized. He estimated the damages to be about \$2,300. The suspect is a twelve year old juvenile. Mr. Girt also reported that a library patron drove her vehicle into the chain link fence in the Main Library parking lot, and caused \$1,100 worth of damage.

Lastly, Ms. Eldridge reported that the monthly circulation statistics showed circulation to be down at all locations, except for the Columbia Branch Library. She attributes the lower numbers to both reduced hours, and reduced budget dollars.

Report of the Assistant Director

Ms. Whitney said good evening to everyone.

Ms. Whitney then said there have been many discussions recently between LPLS and the SEIU 1199 Union regarding the Library Assistant job classification. The discussions centered around setting a weight lifting limit for the Library Assistants.

The recommended amount was 50 pounds, although a compromised amount of 35 pounds was eventually agreed upon.

Ms. Whitney also informed the Board that a grievance had been filed by the SEIU Union against Ms. Frances Johnson, Outreach Services Librarian Supervisor. The grievance regarded the use of listening devices while at work.

Ms. Whitney reported that Cheri Campbell, Adult Services Librarian, reported a visit at the North Ridgeville Branch Library from the SEIU's International and Regional presidents. Both Mary Kay Henry and Becky Williams, stopped into the North Ridgeville Branch Library, and were impressed.

Ms. Whitney said she has been working on the State of the Library presentations, as well as the Strategic Planning.

Ms. Whitney noted that the PC Reservations software, recently installed at most of the branches, was positively received by both staff and patrons.

Once again, Ms. Whitney congratulated Sandy Mitchell, Columbia Branch Librarian Supervisor, on their monthly circulation statistics being higher. Circulation was up 14%, and the library visits were up 16.5% at the Columbia Branch Library.

In closing, Ms. Whitney apologized for her report not being ready for the Proposed Agenda packet, but said the report had been handed out at tonight's meeting.

Committee Reports

Mr. Douglas Petersen reported on the Finance, Audit and Properties Committee Meeting held on September 16, 2010. Mr. Petersen said that the proposed Friends storage building for the Columbia Branch Library was discussed. Issues regarding the building are; who would pay for the building, what would the cost be, and what size of a building would be needed. The committee also discussed levies for next year, and whether those levies would be renewals or replacements.

Ms. Garalynn Tomas reported on the Library Services and Personnel Meeting held on October 7, 2010. Ms. Tomas said the evaluations of the LPLS Director and CFO had been discussed, and that there was further work to be done on the evaluations.

Communications

- 1) Lorain County Board of Elections – library designated as registration site.
- 2) SEIU grievance.

Audience Participation

SEIU District 1199

Ms. Isabelle Wimmer said good evening to everyone. Ms. Wimmer said the union had been meeting with LPLS management for the past few months concerning the Library Assistant classification. Ms. Wimmer also said there have been recent changes to the union's leadership board. The leadership board has a new treasurer, and their organizer, Mr. Doug Warren, has resigned. Mr. Khalid Jilad will replace Mr. Warren. In closing, Ms. Wimmer shared something she had read online via a blog. She referenced a blogger who said that, 'Librarians today are more vital and necessary than ever as they fuse the tools of the digital age with the love for the written word and the enduring values of truth, service to all, and free speech'. Ms. Wimmer agrees with this blogger, and commented that, 'Yes, a library is books, and DVD's, but it is nothing without the employees who staff it and serve the people who are our patrons'.

Supervisors

Ms. Norma Preston, South Branch Librarian Supervisor, said thank you to all for coming tonight. Ms. Preston spoke of upcoming new programs at the South Branch Library; Hooked on Knitting, Checkmate, and Sharpen Your Quills writer's program. She also commented that everyone loves the recently installed PC Reservations software. She said the software has gotten rid of all the 'gray areas' of computer use time for patrons. There is no more conflict regarding when a patron should relinquish the computer to another patron, etc.

Friends of the Library

The Avon Friends next meeting will be held January 27, 2011. The Avon Friends next book sale will be held November 18-20, 2010. The Avon Friends will be providing the refreshments for the State of the Library Address to be held next week. The Avon Friends have been busy with preparations for their Tea Party, to be held on February 12, 2011. Ms. Whitney thanked the Avon Friends for last month's Board Meeting refreshments.

The Columbia Friends next meeting will be held October 25, 2010. The Columbia Friends next book sale will be held November 8-13, 2010.

The Domonkas Friends next meeting will be held January 11, 2011. The Domonkas Friends recent book sale held in September netted over \$700. Ms. Eldridge reported that many comments regarding the sale said it was one of the best ever. All of the volunteers showed up, and Ms. Eldridge found it to be a rewarding experience. Ms. Eldridge then mentioned possibly having an appreciation party for the volunteers.

The Lorain Friends next meeting will be held October 26, 2010, at the Main Library. The Lorain Friends September book sale netted \$1200.

The North Ridgeville Friends next meeting will be held January 5, 2011. Their next book sale will be held October 21-24, 2010. The North Ridgeville Friends finished their strategic planning and are busily preparing for the upcoming Holiday on the Ridge, to be held on December 4, 2010. Ms. Whitney thanked the North Ridgeville Friends for hosting and providing the refreshments for the recent Friends Exchange.

New Business

#2010-106 Approval of Personnel Appointments

Mr. Petersen moved, Mr. Leandry seconded to approve the following personnel appointments:

- Jordan Hirth, Student Library Aide position at the Domonkas Branch Library, part-time, effective September 27, 2010, at an hourly rate of \$7.30 which is grade EA, step 1.

Roll Call: yeas, unanimous

#2010-107 Resolution Accepting the Tax Levy Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor

Mr. Virden introduced the following resolution and moved its passage. Mr. Kovach seconded the motion:

WHEREAS, The Library Board of Trustees in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2011; and

WHEREAS, The Budget Commission of Lorain County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Library Board of Trustees of the Lorain Public Library System, Lorain County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Library District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

See next page for Schedules

SCHEDULE A					
Summary of Amounts Required From General Property Tax Approved By Budget Commission, and County Auditor's Estimated Rates					
FUND	Amount Requested of Budget Commission	Amount Approved by Budget Commission	Amount to be Derived From Levies	County Auditor's Estimate Estimate of Tax Rate to be Levied	
	Levies Outside 10 Mill Limitation	Inside 10 Mill Limitation	Outside 10 Mill Limitation	Inside 10 Mill Limit	Outside 10 Mill Limit
Column I	Column II	Column III	Column IV	Column V	Column VI
Lorain CSD			2,658,094		4.08
Sheffield Lake City			331,700		2.20
Avon City			437,475		1.20
North Ridgeville City			1,149,391		1.91
Columbia Township			367,131		1.74
TOTAL ALL FUNDS	0	0	4,943,791	0	

SCHEDULE B		
Levies Outside 10 Mill Limitation, Exclusive of Debt Levies		
Fund	Maximum Rate Authorized To be Levied	
General Fund:		
Lorain CSD		
Current Expense Levy authorized by voters on 05/02/2006 not to exceed 5 years. Beginning 2006 Duplicate Expiring Last Collection 2011	4.08	
Special Revenue Funds:		
Sheffield Lake City		
Library Levy authorized by voters on 05/02/2006 not to exceed 5 years. Beginning 2006 Duplicate Expiring Last Collection 2011	2.20	
Avon City		
Library Levy authorized by voters on 05/02/2006 not to exceed 5 years. Beginning 2006 Duplicate Expiring Last Collection 2011	1.20	
North Ridgeville City		
Library Levy authorized by voters on 05/05/2009 not to exceed 5 years. Beginning 2009 Duplicate Expiring Last Collection 2014	1.91	
Columbia Township		
Library Levy authorized by voters on 5/04/2010 not to exceed 5 years. Beginning 2010 Duplicate Expiring Last Collection 2015	1.74	
Replacement with Increase Passed 5-4-10		

Roll Call: yeas, unanimous

#2010-108 Resolution Requesting Auditor Certification and Submission of Tax Levy.

Ms. Penwell moved, and Mr. Kovach seconded the following resolution:

RESOLUTION REQUESTING THE CITY COUNCIL OF THE CITY OF AVON, LORAIN COUNTY, OHIO, TO REQUEST THAT THE LORAIN COUNTY AUDITOR CERTIFY THE CURRENT TAX VALUATION OF THE CITY OF AVON, LORAIN COUNTY, OHIO AND THE DOLLAR AMOUNT OF REVENUE TO BE GENERATED BY A RENEWAL; AND TO SUBMIT TO THE ELECTORS OF THE CITY THE QUESTION OF A RENEWAL TAX LEVY FOR CURRENT OPERATING EXPENSES OF THE AVON BRANCH OF THE LORAIN PUBLIC LIBRARY; AND AUTHORIZING THE EXECUTION OF AN AGREEMENT RELATING TO THE AVON BRANCH OF THE LORAIN PUBLIC LIBRARY.

(R.C. Sections 5705.03, 5705.19(D), 5705.192)
Renewal Library Operating Levy

WHEREAS, the City of Avon (the "City") is currently levying a one and two tenths (1.20) mill, five-year levy for the purpose of providing current operating expenses of the Avon Branch of the Lorain Public Library, approved by the electors of the City and first placed on the tax list and duplicate in 2006 (the "Original Levy"); and

WHEREAS, this Board wishes to request that the City Council of the City initiate proceedings for the submission to the electors of the City the question of a renewal of the Original Levy for current operating expenses of the Avon Branch of the Lorain Public Library.

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the Lorain Public Library, Lorain County, Ohio, two-thirds of all of the members elected thereto concurring, that:

Section 1. It is hereby found, determined, declared and recited, that (a) the Lorain Public Library was established prior to September 4, 1947, by resolution adopted by the Board of Education of the Lorain City School District, Lorain County, Ohio as a free public library; (b) the Avon Branch of the Lorain Public Library has been established as a free public library to serve the City; and (c) this Board wishes to initiate proceedings for the submission to the electors of the City the question of a renewal tax levy for current operating expenses of the Avon Branch of the Lorain Public Library.

Section 2. It is hereby found, determined, and declared that the amount of taxes which may be raised within the ten-mill limitation by levying on the current tax list and duplicate will be insufficient to provide an adequate amount for the necessary requirements of the Avon Branch of the Lorain Public Library, and it is necessary to levy a renewal tax in excess of such limitation for current expenses of the Avon Branch of the Lorain Public Library, for a period of five (5) years.

Section 3. The City Council of the City is hereby requested to request that the Lorain County Auditor certify the current tax valuation of the City and the dollar amount to be generated by renewal of the Original Levy for the benefit of the City of Avon, Lorain County, Ohio, at a total rate not exceeding one and two tenths (1.20) mills for each one dollar of valuation, which amounts to twelve cents (\$0.12) for each hundred dollars of valuation, for the purpose of current operating expenses of the Avon Branch of the Lorain Public Library.

Section 4. This Board hereby requests that the City Council of the City adopt an ordinance under the provisions of the City Charter and other applicable provisions of law, including Ohio Revised Code Section 5705.25, to submit to the electors of the City at an election to be held therein on May 3, 2011, the question of such renewal tax levy for current operating expenses of the Avon Branch of the Lorain Public Library. The Library shall reimburse the City for costs of the election as certified by the Board of Elections of Lorain County.

Section 5. Such renewal tax levy shall be placed upon the tax list and duplicate in the current tax year, commencing in 2011, first due in calendar year 2012, if a majority of the electors voting thereon vote in favor thereof.

Section 6. This Board finds, determines and declares that the levy of the renewal tax, if approved by the electors, is necessary to the proper furnishing and rendering of free public library services in the City and for the residents of the City.

Section 7. Pursuant to Ohio Revised Code Section 3375.42, this Board hereby finds and determines it to be necessary to enter into an agreement (the "Agreement") with the City relating to the operation of the Avon Branch of the Library and to the use of the proceeds of the renewal tax levy to be voted on by the electors as contemplated in this resolution and of other funds available for the operation of the Avon Branch of the Library.

Section 8. The Agreement is hereby approved in substantially the form attached hereto as Exhibit A, with such changes therein as are not inconsistent with this resolution and not substantially adverse to the Board as shall be approved by the officers executing the Agreement; provided, that the approval of those changes by those officers, and their character as not being substantially adverse to the Board, shall be evidenced conclusively by their execution of that Agreement.

Section 9. The President and Fiscal Officer of the Board of Library Trustees are hereby authorized and directed, for and in the name and on behalf of this Board, to execute and deliver the Agreement in substantially the form attached hereto as Exhibit A.

Section 10. The Fiscal Officer of this Board is hereby authorized and directed to deliver a certified copy of this resolution to the City Council of the City.

Section 11. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll Call: yeas, unanimous

#2010-109 AGREEMENT BETWEEN THE LIBRARY AND THE CITY OF AVON.

Mr. Kovach moved, and Mr. Virden seconded the following resolution:

This Agreement, dated as of _____, 2010 is by and between the City of Avon, Ohio (the "City") and the Board of Library Trustees (the "Board") of the Lorain Public Library (the "Library"); and

WHEREAS, the Library provides free public library service to the people of the City; and

WHEREAS, pursuant to Ohio Revised Code Section 3375.42, the Library and the City are desirous of entering into an agreement, pursuant to which agreement the Library will operate and pay the current operating expenses of the Avon Branch of the Library and provide library service to all inhabitants of the City on equal terms without cost to the City and pursuant to which the Library will receive for such purpose all funds derived from an operating tax levy passed for such purpose as a supplemental revenue to the Library.

NOW THEREFORE, in consideration of the mutual covenants herein contained, it is mutually agreed by and between the parties as follows:

1. The City agrees to submit, on the ballot at the May 3, 2011 election, the question of a renewal tax levy within the City at a rate not exceeding one and two tenths (1.20) mills for each one dollar of valuation, which amounts to twelve cents (\$0.12) for each one hundred dollars of valuation, for five (5) years (the "Tax Levy") for the purpose of paying the current operating expenses of the Avon Branch of the Library. The Library shall reimburse the City for costs of the election as certified by the Board of Elections of Lorain County, and legal fees associated with the election.
2. The City shall appropriate and pay to the Library each year funds derived from any tax levy heretofore or hereafter passed for the purpose of paying the current operating expenses of the Library, including the Tax Levy. The Library shall use all funds raised and paid to the Library from the collection of the Tax Levy for the current operating expenses of the Avon Branch of the Library. The Library shall not alter the allocation of revenues other than the Tax Levy in the budget of the Avon Branch of the Library as a result of any moneys received from the Tax Levy to be used for the current operating expenses of the Avon Branch of the Library.
3. The Library will provide library service to all inhabitants of the City without cost to the City during the effective period of this Agreement.
4. The Library will provide to the City each year during the effective period of this Agreement an annual report in writing as referred to in Ohio Revised Code Section 3375.42 that itemizes the expenditure of the moneys derived from the Tax Levy.
5. The Library and the City agree that any equipment or materials purchased by the Library from the moneys derived from the Tax Levy shall remain the property of the Library for use within the City by the Avon Branch of the Library.

New Business Continued (Resolution 2010-109):

6. In the event that the Library shall consolidate with or transfer all of its assets to another public library system governed by the provisions of Ohio Revised Code Chapter 3375, the rights and obligations of the Library under this Agreement shall inure to and become the rights and obligations of the resulting public library system for the benefit of the branch or branches of the resulting public library system located in the City.

7. This Agreement will be effective from the date of its execution and shall continue to be effective throughout the duration of the Tax Levy, unless the voters of the City shall have failed to pass an operating tax levy for the current operating expenses of the Avon Branch of the Library between the date of this Agreement and May 3, 2011, in which case this Agreement will terminate on May 4, 2011.

Roll Call: yeas, unanimous

#2010-110 Resolution Requesting Auditor Certification and Submission of Tax Levy.

Mr. Campana moved, and Mr. Petersen seconded the following resolution:

RESOLUTION REQUESTING THE CITY COUNCIL OF THE CITY OF SHEFFIELD LAKE, LORAIN COUNTY, OHIO, TO REQUEST THAT THE LORAIN COUNTY AUDITOR CERTIFY THE CURRENT TAX VALUATION OF THE CITY OF SHEFFIELD LAKE, LORAIN COUNTY, OHIO AND THE DOLLAR AMOUNT OF REVENUE TO BE GENERATED BY A RENEWAL; AND TO SUBMIT TO THE ELECTORS OF THE CITY THE QUESTION OF A RENEWAL TAX LEVY FOR CURRENT OPERATING EXPENSES OF THE DOMONKAS BRANCH OF THE LORAIN PUBLIC LIBRARY.

Roll Call: yeas, unanimous

#2010-111 Agreement Between the Library and the City of Sheffield Lake.

Mr. Kovach moved, and Mr. Virden seconded the following resolution:

This Agreement dated as of _____, 20__ by and between the City of Sheffield Lake, Ohio (the "City") and the Board of Library Trustees (the "Board") of the Lorain Public Library System.

Roll Call: yeas, unanimous

#2010-112 Resolution Requesting the Lorain County Auditor to Certify the Current Assessed Valuation of the Lorain City School District, Lorain County, Ohio and the Amount to be Generated During the First Year of Collection of a Renewal Tax Levy for Current Expenses of the Lorain Public Library System.

Mr. Leandry moved, Mr. Petersen seconded to adopt the resolution requesting Mark Stewart, Lorain County Auditor to certify the current assessed valuation of the Lorain City School District, Lorain County, Ohio and the amount generated during the first year of collection of a renewal/replacement with an increase tax levy for current expenses of the Lorain Public Library System.

Roll Call: yeas, unanimous

#2010-113 Resolution Requesting the Lorain City School District, Lorain County, Ohio to Submit to the Electors of the School District the Question of a Renewal Levy for Current Expenses of the Lorain Public Library System.

_____ moved, _____ seconded to approve the resolution requesting the Lorain City School District to submit the issue to the electors.

Resolution TABLED until the November Board Meeting

#2010-114 Approval of Fund Transfers

Mr. Petersen moved, Mr. Campana seconded to authorize the following budgeted advances to be made permanent fund transfers:

From	To	Amount
401-01-59999 Tx Out of Bldg & Repair Fund	101-00-49999 Tx In General Fund	\$500,000
401-01-59999 Tx Out of Bldg & Repair Fund	110-00-49999 Tx In N. Ridgeville Levy	\$200,000
401-01-59999 Tx Out of Bldg & Repair Fund	120-00-49999 Tx In Columbia Levy	\$100,000

Roll Call: yeas, unanimous

#2010-115 Increase to Expected Revenues

Mr. Petersen moved, Mr. Kovach seconded to authorize the following increase to expected revenues:

Increase		Amount
101-00-49850	Return of Advances	\$100,000
401-00-49850	Return of Advances	\$800,000
101-00-49999	Transfers from Other Funds	\$500,000
110-00-49999	Transfers from Other Funds	\$200,000
120-00-49999	Transfers from Other Funds	\$100,000

Roll Call: yeas, unanimous

#2010-116 Increase to Appropriations

Mr. Petersen moved, Mr. Leandry seconded to authorize the following increases to appropriations for fund transfers:

Increase		Amount
401-01-59999	Fund Transfers - Bldg & Repair Fund	\$800,000

Roll Call: yeas, unanimous

#2010-117 Increase to Appropriation for 3M Standalone Equipment

Mr. Virden moved, Ms. Penwell seconded to authorize the following increase to appropriations, for the increased cost of standalone 3M equipment, as approved in Board Resolution 2010-098:

Increase		Amount
451-01-55510	Furniture/Equipment - Capital Improvement Fund	\$7,000

Roll Call: yeas, unanimous

#2010-118 Approval to Engage Bricker & Eckler for Legal Services

Mr. Petersen moved, Mr. Leandry seconded to authorize the Fiscal Officer to engage the law firm of Bricker & Eckler to serve as legal counsel for the upcoming 2011 Avon Branch, Domonkas Branch and Lorain City School District Levies in May, 2011 for an amount not to exceed Ten Thousand Dollars (\$10,000.00).

Roll Call: yeas, unanimous

#2010-119 Approve Renewal of Contract with Schill Landscaping to Provide Snow Removal Service for the Main Library, South, Avon, Domonkas and North Ridgeville Branches

Mr. Kovach moved, Mr. Leandry seconded to authorize the CFO to renew the contract with Schill Landscaping to provide annual snow removal services an amount not to exceed \$12,000, for the 2010-11 winter season.

Roll Call: yeas, unanimous

#2010-120 Approval to Enter into Contracts with Unique Management Services, Inc. for the Provision of Material Recovery and Collection Services for the Library.

Mr. Petersen moved, Mr. Campana seconded to authorize the CFO to enter into a 90 Day No-Risk Trial contract, and upon satisfactory conclusion, an ongoing contract to provide material recovery and collection services, utilizing the Clevnet Automation system, for accounts with combined unreturned materials/fines values of Fifty Dollars (\$50.00) or more, that have been outstanding 60 days or longer, conditioned upon Unique Management Services compliance with all federal, state and local laws, regulations and ordinances concerning debt collection, including, without limitation, the Fair Debt Collection Practices Act, and Section 1321.45 of the Ohio Revised Code, and shall indemnify, defend and hold the Library harmless for any lawsuits, claims, demands, expenses and liabilities it may incur as a result of Unique Management Service's violation of any such laws, regulations or ordinances.

Roll Call: yeas, unanimous

#2010-121 Approval to Close All Library Buildings on Sunday, January 2, 2011.

Mr. Petersen moved, Mr. Campana seconded to approve closing all Library buildings on Sunday, January 2, 2011.

Roll Call: yeas, unanimous (after Ms. Penwell asked for clarification)

#2010-122 Increase to Appropriations

Mr. Kovach moved, Mr. Petersen seconded to authorize the following increase to appropriations for The Lorain Friends support of the State of the Library:

Increase	Amount
130-03-52110 Program Supplies	\$300.00

Roll Call: yeas, unanimous

#2010-123 Approval to Submit Grant Application

Mr. Petersen moved, Mr. Leandry seconded to authorize the Library to submit a grant request to the Stocker Foundation for the 2011 Summer Reading Program.

Roll Call: yeas, unanimous, with Ms. Penwell abstaining

#2010-124 Approve to Enter into Executive Session to Discuss Personnel Matters

Mr. Petersen moved, Mr. Leandry seconded at 5:48 p.m. to approve adjourning to Executive Session to discuss personnel matters.

Reconvened: 6:44 p.m.

Other Agenda Items

Next Meeting

November 18, 2010 at 5 p.m., Regular Business Meeting, North Ridgeville Branch Library

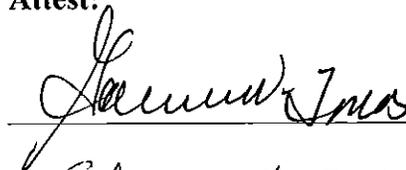
State of the Library Presentations:

October 27th at 8 a.m., Avon Branch Library

October 27th at 6 p.m., Avon Branch Library

Adjournment Time: 6:45 p.m.

Attest:

 _____, President

 _____, Secretary