LORAIN PUBLIC LIBRARY SYSTEM  
Lorain, Ohio  
Minutes  
Lorain Public Library System  
Thursday, September 17, 2009, 5:00 p.m.  
Avon Branch Library, 37485 Harvest Drive, Avon, Ohio  
Regular Business Meeting

Roll Call

Mr. Petersen called the meeting to order at 5:10 p.m.

Present: Mr. Petersen, Ms. Tomas, Mr. Campana, Ms. Penwell, Mr. Kovach

Regular Business

#2009-088 Approval of Minutes

Mr. Campana moved, Mr. Kovach seconded that the minutes of the August 20, 2009 meeting be approved.

Roll Call: yeas, unanimous

#2009-089 Approval of Chief Fiscal Officer’s (CFO’s) Report

Mr. Kovach moved, Mr. Campana seconded that the CFO’s Report for the month ending August 31st be approved.

Mr. Wilson reported to the Board that the month end cash balance was $9,765,496. Revenues for the year were $6,604,952, 73.4% of the estimated $8,997,809 annual revenues without transfers or advances. Expenses plus encumbrances totaled $7,673,516 or about 55.8% of the budget.

Mr. Wilson said that the real estate tax exemptions for the Cornell Place property have finally been approved. A partial reimbursement has been received.

Regarding Public Records, Mr. Wilson reported that Bob Barnhart, retired Superintendent of Avon City Schools, requested site dimensions for the current Avon Branch Library.

Mr. Wilson stated that Lorain National Bank informed the library that one of the banks that we invested with, through the CDARS Program, has failed. FDIC insurance provided 100% coverage and Lorain National Bank reinvested the money at the same rate through maturity.
Report of the Director

Ms. Eldridge said, “Good afternoon and welcome to Avon Branch Library”. She then thanked Doug and Kathy Petersen and Charlotte Picha for the refreshments.

Ms. Eldridge reminded the Board of the upcoming Staff Development Day on October 7, 2009, and that all library locations including the Bookmobile will be closed for that day.

Ms. Eldridge informed the Board that Ms. Sandy Logar, of Central Supplies, said the library had won a $250 gift certificate from Demco Library Supplies.

Report of the Assistant Director

Ms. Whitney said hello to everyone and welcome to Avon Branch Library.

Ms. Whitney mentioned her attendance at the Lorain County Fair Breakfast and that it was fun. She also noted that the attendance at the fair was down overall, however after the torrential rains on Friday, Saturday’s attendance at the library booth was very brisk with 1100 people stopping by! Ms. Whitney said the library staff’s help at the fair was commendable and that all of the trinkets were given away.

Ms. Whitney reported that Librarian Supervisor Sandra Mitchell asked for directional signs from the Columbia Township Trustees, who denied the request. Ms. Mitchell then wrote County Engineer, Ken Carney, who wrote to ODOT requesting their approval for the signs. Mr. Carney will have the signs placed, once ODOT approval has been issued.

Ms. Whitney attended the Lorain Friends of the Library Potluck dinner held at the South Branch Library. She said it was a very nice evening.

Committee Reports

The Finance, Audit and Properties Committee met on September 16, 2009. The committee looked at the renderings of the proposed Avon Branch Library, updated the audit, and also worked on the budget reduction planning.

Mr. Dale Girt, Facilities Manager, distributed handouts regarding HVAC systems at different libraries. He also outlined the pricing options and the benefits of differing systems.

North Ridgeville Ad Hoc Committee met in July and discussed the refurbishing of wall murals and window dressings at the North Ridgeville Branch Library. Phase I of the suggested projects, which was repainting of the Computer Resources and Meeting Room, has been accomplished.
Communications

No communications.

Audience Participation

District 1199

Ms. Linda Meredith represented the SEIU District 1199. Ms. Meredith reported on the success of the 15th Annual Lorain County Labor Day Family Fun Festival, in which the union has participated every year. Attendance at the event was around 28,000. The union handed out moist towelettes and mood pencils, which were provided by the Public Relations Department of the Lorain Public Library System. Ms. Meredith also asked for thoughtful consideration from the Board, regarding agenda item # 2009-091, Authorization to Develop Budget Reduction Plan. Ms. Meredith told the Board that the staff has deep concerns and hardly a day goes by that there is not thought about the upcoming potential layoffs, and work force reduction of hours and services. Mr. Doug Petersen, LPLS Board President, reassured Ms. Meredith that the Board both recognized and appreciated the unions’ feelings regarding the upcoming budget reduction plans, as well as the hard work and commitment exhibited by the union represented library staff.

Supervisors

Ms. Charlotte Picha, Avon Branch Librarian Supervisor, welcomed all, as always, to the Avon Branch Library. Ms. Picha stated that it had been an exciting and fast paced summer, with everyone loving the different ranges of programs offered this past summer. Ms. Picha mentioned the upcoming Levy Committee Meeting to be held on September 30, 2009, with a group of public representatives, to discuss thoughts on building a new Avon Branch Library. Ms. Picha looks forward to passing the levy and building a new building that patrons will truly enjoy! Ms. Picha also mentioned the upcoming fifteen year celebration of the Avon Branch Library on October 4th, where renderings of the proposed new Avon Branch Library will be shown. In regards to community, Ms. Picha said that she and Browser had walked the streets of Avon recently, and she is also excited about the new YMCA from Cleveland, moving near the new Crusher’s ball field in Avon.

Friends of the Library

The Avon Friends sponsored a table at Fall Fest. The Avon Friends last book sale was held in July, and the next upcoming book sale will be held in November.

The Columbia Friends newly appointed President, Ms. Pam Coleman presided over the last meeting. The Columbia Friends had a mini book sale during the month. Ms. Coleman contacted local landscapers asking them to volunteer services, which some did, providing free landscaping at the Columbia Branch Library.

The Domonkas Friends are currently holding a book sale.
The Lorain Friends are hosting the Friends Exchange, Saturday, September 19th at the South Branch Library. The Lorain Friends last book sale netted $3100!

The North Ridgeville Friends next meeting will be held October 5th at 7 p.m. The next book sale will be held in October.

Other

Mr. Duane Van Dyke, Ron Landig and Bill Bellema of R.W. Architects presented renderings and plans for the new Avon Branch Library to the Board. Mr. Van Dyke thanked the Board for selecting them to work on another Lorain Public Library System project. Mr. Van Dyke commented that this would truly be a library of the future, a model for other libraries to view. Mr. Van Dyke said the design incorporated goals as suggested by Avon citizens, such as more meeting space, more child services, a drive-up service and a substantial teen area. The building faces north, and is set up to be part of the Avon City Services Complex. It is an H shaped building, encompassing 30,000 sq.ft., with ample room for addition, if needed in the future. The main entrance is in the front, with a secondary entrance around the side of the building for meetings and after hours events. Inside the building, the layout is open and expansive, allowing for an internet café, a large computer training lab, a kitchen between meeting rooms, a circulation desk that allows a view of the entire library, and shelving for non-fiction and fiction with a reading room behind it with a view to the woods. The plan also has the children’s area in the back right, with a town hall, railroad station and gazebo. Mr. Van Dyke commented that they wanted the children’s area to be ‘magical’, and spent a lot of time researching and planning for this area.

New Business

#2009-090 Approval of Personnel Appointment

Mr. Campana moved, Mr. Kovach seconded to approve the following personnel appointment:

- Katelin Bonko, Student Library Aide temporary position, at the Avon Branch Library, part-time, effective August 17, 2009, at an hourly rate of $7.30.

Roll Call: yeas, unanimous

#2009-091 Authorization to Develop Budget Reduction Plan

Mr. Kovach moved, Mr. Campana seconded to authorize the Director and CFO to develop a budget reduction plan consistent with the certified reductions in the Public Library Funds for 2010.

Roll Call: yeas, unanimous
Approval to donate scrap computer equipment to the Lorain County Solid Waste Management District, or to the OneCommunity Green Computing Program.

Mr. Campana moved, Mr. Kovach seconded to approve the donation of scrap computer equipment to the Lorain County Solid Waste Management District’s Electronic Collections Days or to the OneCommunity Green Computing Program.

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Roll Call: yeas, unanimous

Acceptance of Donation

Mr. Campana moved, Mr. Kovach seconded to accept a donation of Three Thousand Dollars ($3,000.00) from the Foundation of the Lorain Public Library System, in support of the 2009 Family Read Aloud Program.

Roll Call: yeas, unanimous
Board of Trustees
September 17, 2009
Other Agenda Items

Next Meeting

Regular Meeting
October 15, 2009 at 5:00 p.m.
South Branch Library

Adjournment Time: 6:20 p.m.

Attest:

[Signature]
President

[Signature]
Secretary