

Board of Trustees
May 21, 2009

0044-2009

LORAIN PUBLIC LIBRARY SYSTEM

Lorain, Ohio

Minutes

Lorain Public Library System

Thursday, May 21, 2009, 5:00 p.m.

Domonkas Branch Library, 4125 East Lake Rd., Sheffield Lake, Ohio

Regular Business Meeting

Roll Call

Mr. Petersen called the meeting to order at 5:00 p.m.

Present: Mr. Campana, Mr. Kovach, Ms. Penwell, Mr. Petersen, Ms. Tomas,
Mr. Virden (5:14 p.m.)

Regular Business

#2009-046 Approval of Minutes

Mr. Kovach moved, Ms. Penwell seconded that the minutes of the April 16, 2009 meeting be approved.

Roll Call: yeas, unanimous

#2009-047 Approval of Chief Fiscal Officer's (CFO's) Report

Mr. Campana moved, Ms. Tomas seconded that the CFO's Report for the month ending April 30, 2009 be approved.

Mr. Wilson reported to the Board that the month end cash balance was \$9,992,767. Revenues for the year were \$3,532,289, 37.2% of the estimated \$9,496,442 annual revenues without transfers or advances. Expenses plus encumbrances totaled \$4,321,580 or about 31.4% of the budget.

Mr. Wilson stated that correspondence was received from the American Library Association regarding the creation of the Association of Library Trustees, Advocates, Friends and Foundations (ALTAFF).

Mr. Wilson commented that several additional resolutions had been added to the agenda.

Mr. Wilson also mentioned the upcoming move of TSD and Delivery to the North Ridge Road location.

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Mr. Wilson informed the Board that he had recently attended the State Treasurer's CPIM training, and that he also met with the City of Avon Finance Director, regarding the new library for Avon.

Roll Call: yeas, unanimous

Report of the Director

Ms. Eldridge said, "Good afternoon and welcome to my hometown of Sheffield Lake".

Ms. Eldridge drew attention to the Senate's Finance & Budget Update on her monthly report. She informed the Board of the Senate's intention to draft their own version of the budget, vs. a revision. She also noted that the Ohio Dept. of Taxation had released the May 2009 PLF distribution. The May 2009 distribution is 26% lower than the May 2008 distribution.

Ms. Eldridge invited all Board Members to attend the 2009 OLC Convention and Expo on October 21-23, 2009. Mr. Kovach responded yes.

Ms. Eldridge thanked library staff for volunteering to help out with the North Ridgeville Library levy campaign. More than 30 staff members helped with the campaign by making telephone calls, knocking on doors and supporting the effort.

Ms. Eldridge mentioned the beginning of the move of the Technical Services Department to their temporary location in Lorain, starting on June 18, 2009. She invited the Board to visit TSD at their new location, after the move is complete.

For Networking Events, Ms. Eldridge told the Board that she and Ms. Whitney attended the Regional Prosperity Initiative at LCCC Spitzer Conference Center on May 18th, and that Valerie Smith will be representing the library at the Library Connect Ohio broadband meeting on May 27, 2009.

Ms. Eldridge thanked Mr. Dale Girt, Facilities Manager, for planting flowers at the Main Library, Domonkas, South and the North Ridgeville branches. She also thanked the Domonkas Friends group for their donations for flowers.

Regarding Community Events, the following items were mentioned;

5.13.09 - Meeting with Mayor Tony Krasienko, Dr. Cheryl Atkinson, Tony Giardini, and Senator Sherrod Brown's aides to discuss federal funds availability for the Lorain Education project.

5.16.09 – Ms. Eldridge was the keynote speaker for the NAACP's Annual Membership Luncheon.

5.16.09 – Jeff Sigsworth, Joe Jeffries, Chuck Sutz and Mark Peters represented the library at the Easter Seals Amazing Race.

5.28.09 – Ms. Eldridge was invited by former Director of LPLS, Mr. Ken Cromer, to be the Lions Club luncheon speaker, for May's meeting.

Summer of 2009 – the library will be participating in many parades.

Ms. Eldridge commended Ms. Terri Frederick for all of the very favorable press coverage that has been given recently regarding the Lorain Public Library System. Ms. Frederick wrote an article about the Summer Reading Program, which appeared in the State Library's May e-newsletter, and the library has received many letters recently from the community regarding how happy they are with the library.

Report of the Assistant Director

Ms. Whitney said good evening to all and thanked Ms. Pamela Coghlan for hosting, and the Domonkas Friends group for the refreshments.

Ms. Whitney mentioned two great events that she attended at the North Ridgeville Branch library recently. The Victory Party for the passing of the levy, as well as the Friends Appreciation Dinner, hosted by Tom and Kate Dake on behalf of the North Ridgeville FOL, Inc. Both events were very nice, and a good time was had by all.

Ms. Whitney commented that the Regional Prosperity Initiative meeting was a very good meeting, and very eye opening.

Ms. Whitney mentioned the success of the Administrative Office Appreciation Luncheon recently held at the Main Library for the Administrative Staff.

Committee Reports

No reports.

Communications

Letter received from the American Library Association regarding the newly formed Association of Library Trustees, Advocates, Friends and Foundations.

Audience Participation

District 1199

Ms. Linda Meredith represented the SEIU District 1199. Ms. Meredith commented that it was good to be back again, after her absence at the last meeting. Ms. Meredith thanked Ms. Eldridge for her communications, concerning the impact on staff of the decision to move TSD from its current location at the Main library to its new location in Lorain, near Sheffield Township. She also said she appreciated that the new location is in the Lorain City District. Ms. Meredith extended congratulations to the North Ridgeville Branch Levy Committee on the success of their recent levy campaign. She stated that the Union was very proud to offer both financial and staff support in phone banking and literature distribution for the campaign.

Supervisors

Ms. Pamela Coghlan welcomed all to the Domonkas Branch Library. Ms. Coghlan thanked Ms. Terri Frederick for her excellent program coverage and said that the staff at Domonkas is working on new ideas for programming (Children's Yoga as an example). Ms. Coghlan also thanked Ms. Frederick for the great descriptions and professionalism evident in the Dimensions Newsletters. Ms. Coghlan showed the Summer Reading Program brochure to the Board, and invited the Board to the upcoming Summer Reading Kickoff on June 6th at Lakeview Park, in Lorain.

Friends of the Library

The Avon Friends next meeting will be held on September 24th at 7:00 p.m. The Avon Friends held an Art Reception on May 12th, and will have a celebration of fifteen years of the Avon Branch Library at its current location, on October 4th from 2-4 p.m. The Avon Friends will also participate in the Duct Tape Festival.

The next Columbia Friends meeting will be held on June 16th at 6 p.m. The Columbia Friends are having a Garage Sale with fourteen vendors on May 21st. Their next Book Sale is Saturday, May 23rd.

The Domonkas Friends were represented by Ms. Sandy Jensen. Ms. Jensen said the Friends had given \$1600 in financial support to the library and donated \$150 for flowers, and \$100 for the Community Days giveaways. The next meeting will be held on September 8th.

The next North Ridgeville Friends meeting will be held on June 29th at 7:00 p.m. Ms. Garalynn Tomas represented the North Ridgeville Friends group and commended them as well as the staff at North Ridgeville Branch Library and the SEIU District 1199, for their stellar support and work on the recent levy campaign. Ms. Tomas stated that the SEIU District 1199 was the single highest financial contributor to the campaign. Ms. Tomas said that the recent Friends Book Sale netted \$3,092.25!! Part of this money came from the Silent Book Auction, which netted \$700, the most money from a Silent Auction ever! Ms. Tomas commended Ms. Tina Hathcock for her involvement in the Silent Auction. Ms. Tomas also mentioned the upcoming Sock Hop & Car Show in July, where they will be giving away 500 scoops of ice cream and will have a DJ; she thanked Mr. Tom Dake for being highly involved in this upcoming event. She also mentioned the Bookworm being out in June, and that the NR Friends group is trying to get people internet

savvy, and has a website of its own. She also said the NR Friends group is growing, and recognizes that the NR Friends group does very well, even with the decreased funding.

The Lorain Friends next meeting will be held on July 28th at 6:30 p.m. at the South Branch Library. The Lorain Friends last Book Sale netted \$3,276. The Lorain Friends cash balance is at \$9800, and the levy fund is currently \$18,000. Mr. Campana, the Lorain Friends Treasurer, said that the Lorain Friends had donated funds for the South Branch Adult Summer Reading Program, will donate and participate in the upcoming Lorain International Festival, as well as providing Lorain Public Library System staff scholarships.

The Foundation of the Lorain Public Library System's next meeting will be held on September 8th at 6 p.m. at the Avon Branch Library. The Annual Appeal will begin in June, with contribution letters sent first to the 310 patrons who contributed last year. The Foundation approved their By Laws and added Mr. Dennis Boose to their Board at the last meeting held the week of May 10th. There will be no FriendRaiser Dinner held this year. The Foundation is focusing on getting the Planned Giving Program off the ground.

Other

The Lorain City School Board was represented by four guests; Mr. Tony Giardini, Legal Counsel; Dr. Cheryl Atkinson, Lorain City Schools Superintendent; Ms. Cindy Miller, Lorain City School Board President and Mr. Jim Smith. The guests attended the Board meeting to open a dialogue concerning the proposal to build a new high school adjacent to a new library and recreation center in Lorain.

Mr. Giardini opened the dialogue by saying that the School Board would like to schedule a joint meeting/work session of the two Boards (Lorain City School & Lorain Public Library) to start discussing the possibility of a collaborative effort, and to discuss the financing, proximity of the potential buildings, and develop a joint agenda of issues. Mr. Giardini also stated that the potential high school would house 2500-2700 students and 150 faculty, who would all need and benefit from the services provided by the library. He also stated that the location for the new high school needs to be decided upon, whether a library and recreation center are included or not, and that the school 'will be built' with or without the library's involvement. Mr. Giardini then said that once the two Boards have met and agreed upon their agenda/strategy, public forums would be conducted for general comments and criticisms.

Dr. Cheryl Atkinson commented that the School Board and School Board President are very serious about this, and that 'we ought to explore this issue'. Dr. Atkinson also said that she previously worked at a school district in North Carolina where the school and library were together, and that it was a very successful undertaking. She feels that the combination of the high school and library would be very beneficial to the City of Lorain, as well as all of its community members.

Ms. Cindy Miller commented that this is a very exciting concept, and that it would benefit both the community and the Lorain City School students, in many ways.

Mr. Jim Smith stated that there was a long standing relationship between the Lorain City School Board and the Lorain Public Library System, which he feels would be of great value to this project. He then stated that the School Board has been granted monies for the building, but not money for the land. He said that once the Ohio Facilities Management group decides to approve monies for one high school, one elementary school and one middle school in Lorain, then the project can be seriously concentrated on. In closing, Mr. Smith said that the Lorain City School Board is very anxious to establish an open communication between the two Boards.

Both library Board President Mr. Doug Petersen, and Board Member Mr. Anthony Campana agreed that the interest was there to enter into discussions, and Mr. Campana added that he thinks it would be great for the City of Lorain.

Ms. Eldridge closed by thanking the guests for coming to Sheffield Lake, and said that she would be in contact with the Lorain City School Board soon, to schedule a meeting/work session.

New Business

#2009-048 Approval of Personnel Appointments

Mr. Kovach moved, Mr. Virden seconded to approve the following personnel appointments:

- Marie Cesaratto, Student Library Aide, Public Services at the Avon Branch, part-time, effective April 13, 2009, at an hourly rate of \$7.30, grade EA, step 1.

Roll Call: yeas, unanimous

#2009-049 Approval of Fund Transfers

Mr. Campana moved, Ms. Tomas seconded to authorize the following fund transfers, as approved in the 2009 Budget:

From	To	Amount
101-01-59999 Tx Out of General Fund	330-00-49999 Tx In Debt Service	\$477,823.50

Roll Call: yeas, unanimous

#2009-050 Resolution of Appreciation – North Ridgeville Levy

WHEREAS, the Lorain Public Library System benefits from the work and commitment of many community volunteers; and

WHEREAS, the success of the North Ridgeville Library Levy was dependent on the dedication of the North Ridgeville Library Levy Committee; and

WHEREAS, the leadership of Levy Chairperson Kevin Corcoran, Co-chairperson Ben Sweeney and Treasurer Garalynn Tomas, and the tireless efforts of the levy committee resulted in an overwhelming victory for the North Ridgeville Branch Library; and

WHEREAS, the North Ridgeville Library Levy Committee has contributed a considerable amount of personal and professional time to the library;

THEREFORE, BE IT RESOLVED, that the Lorain Public Library System Board of Trustees does publicly acknowledge Levy Chairperson Kevin Corcoran, Co-chairperson Ben Sweeney and Treasurer Garalynn Tomas, and the many levy committee volunteers, and extends its appreciation on behalf of the Board and Staff.

Roll Call: yeas, one abstention from Ms. Tomas

#2009-051 Approval to donate scrap computer equipment to the Lorain County Solid Waste Management District, or to the OneCommunity Green Computing Program.

Mr. Kovach moved, Mr. Virden seconded to approve the donation of scrap computer equipment to the Lorain County Solid Waste Management District's *Electronic Collections Days* or to the OneCommunity Green Computing Program.

EquipmentType	Make/Model	Mfg.Serial#	DPIS#
Computer	Compaq DeskPro EP	V844-CCJ7-1930	138
Computer	Midwest Micro PVO-T667	00331071	378
Computer	Compaq Deskpro EP/SB	6945CJNK690	716
Computer	Midwest Micro PVO-T733	003425766	1013
Computer	Midwest Micro PVO-T733	003425767	1016
Computer	Systemax PVW-T800 Venture	003604827	1087
Computer	Systemax Venture U14E	004257915	1514
Computer	Systemax Venture U14E	004257917	1579
Computer	Dell Latitude C840 PP01X	465GK21	1763
Computer	Dell OptiPlex GX260T	GP8GM21	1799
Computer	Dell OptiPlex GX260T	59WFM21	1800
Computer	Dell OptiPlex GX260T	75WFM21	1851
Computer	Dell OptiPlex GX260T	GBWFM21	1852
Computer	Dell OptiPlex GX260T	D9WFM21	1854
Computer	Dell OptiPlex GX260T	G3WFM21	1855

Equipment Type	Make/Model	Mfg. Serial #	UPIS #
Computer	Dell OptiPlex GX260T	D7WFM21	1856
Computer	Dell OptiPlex GX260T	27WFM21	1857
Computer	Dell OptiPlex GX260T	5Q8GM21	1858
Computer	Dell OptiPlex GX260T	FCWFM21	1859
Computer	Dell OptiPlex GX260T	CCWFM21	1860
Computer	Dell OptiPlex GX260T	49WFM21	1861
Computer	Dell OptiPlex GX260T	8CWFM21	1862
Computer	Dell OptiPlex GX260T	B6WFM21	1934
Computer	Dell OptiPlex GX260T	1S8GM21	1953
Computer	Dell OptiPlex GX260T	8K8GM21	1959
Computer	Dell OptiPlex GX260T	3DWFM21	1960
Computer	Dell OptiPlex GX260T	9P8GM21	1961
Computer	Dell OptiPlex GX260T	5R8GM21	1962
Computer	Dell OptiPlex GX270T	CQN3L31	2847
Computer	Gateway M350WVN	0032455759	2915
Computer	Gateway M350WVN	0032455756	2916
Computer	Gateway M350WVN	0032455754	2917
Computer	Gateway M350WVN	0032455761	2919
Computer	Gateway M350WVN	0032455762	2920
Computer	Gateway M350WVN	0032962314	2942
Data Projector	InFocus LP755	3WW02300264	1354
Hub/Switch	Linksys WAP11	G3111124251	2834
Monitor	ViewSonic GS773	DL00301618	1261
Monitor	ViewSonic GS773	20E003300055	1362
Monitor	ViewSonic GS773	20E003300068	1363
Monitor	Viewsonic GS773	20E003300058	1366
Monitor	Gateway VX720	P105297451	1464

Monitor	ViewSonic GS773	20E012102937	1523
Monitor	Gateway VX720	P105302082	1585
Monitor	Gateway VX720	P105301322	1586
Monitor	Gateway VX720	P105301231	1587
Monitor	Gateway VX720	P105301229	1588
Monitor	Gateway VX720	P105301269	1589
Monitor	ViewSonic Graphics Series G70F	23t023600489	1886
Monitor	ViewSonic Graphics Series G70F	23t023600560	1887
Monitor	ViewSonic Graphics Series G70F	23t023600493	1890
Monitor	ViewSonic Graphics Series G70F	23t023600486	1892
Monitor	ViewSonic Graphics Series G70F	23t023600562	1893
Monitor	ViewSonic Graphics Series G70F	23t0024700060	1894
Monitor	ViewSonic Graphics Series G70F	23t023600559	1897
Printer	Okidata Okipage 10e	911A1020383	441

Printer	Okidata Okipage 10e	910A1019736	865
Printer	HP LaserJet 1100	USJB065238	1321

Roll Call: yeas, unanimous

#2009-052 Approval to Enter into Contract with Don Mould's Plantation for the Replacement of Concrete Sections of the Main Library Parking Lot.

Mr. Campana moved, Ms. Tomas seconded to authorize the CFO to enter into a contract for the replacement of 2,442 square feet of concrete in the Main Library parking lot for a total amount not to exceed Fourteen Thousand, Six Hundred and Fifty-two Dollars (\$14,652.00).

Roll Call: yeas, unanimous

#2009-053 Approval of Proposed Agreement with the North Ridgeville Corn Festival Committee (Attachment)

Ms. Penwell moved, Ms. Tomas seconded to approve the Agreement with the North Ridgeville Corn Festival Committee for the 2009 Corn Festival.

Roll Call: yeas, unanimous

#2009-054 Approval of 2010 Proposed Budget (Attachment)

Mr. Kovach moved, Ms. Tomas seconded to approve the 2010 Proposed Budget in the following amounts:

Central Services	\$5,750,000
Main Library	3,950,000
South Branch	700,000
Avon Branch	1,000,000
Columbia Branch	400,000
Domonkas Branch	600,000
North Ridgeville Branch	2,000,000
Summer Reading Program	60,000
Family Read Aloud Program	2,500
Project Lite	10,000
Debt Service	476,460
Building & Repair Fund	1,000,000
Capital Improvement Fund	500,000
Hageman Fund	30,000
TOTAL PROPOSED	\$16,478,960

Roll Call: yeas, unanimous

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#2009-055 Approval to Enter into Contract with Rebman Systems, Inc. to purchase and install security, fire and access control protection systems at the temporary TSD location at 1909 N. Ridge Rd., Unit 6 .

Mr. Virden moved, Mr. Kovach seconded to authorize the CFO to enter into a contract for the purchase and installation of security, fire and access control systems at 1909 N. Ridge Rd. Unit 6 for a total amount not to exceed Eleven Thousand Dollars (\$11,000.00).

Roll Call: yeas, unanimous

#2009-056 Approval to Enter into Contract with Library Design Associates, Inc. for the Purchase and Installation of Library Shelving for the Main Library Mezzanine Area.

Mr. Campana moved, Ms. Penwell seconded to authorize the CFO to enter into a contract for the purchase and installation of new library shelving on the Mezzanine level of the Main Library for a total amount not to exceed Thirteen Thousand, Eight Hundred and Twenty-five Dollars (\$13,825.00).

Roll Call: yeas, unanimous

Other Agenda Items

Next Meeting

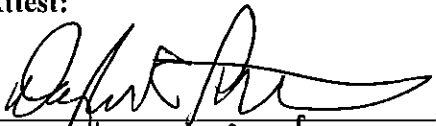
Special Meeting
May 30, 2009 at 12:00 noon
Avon Branch Library

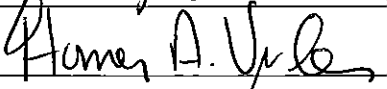
June 18, 2009 at 5 p.m.
Columbia Branch Library

Adjournment Time: 6:23 p.m.

Board Work Session (to start following the Regular Board Meeting)

Attest:


_____, President


_____, Secretary