

MEMORY LAB USER AGREEMENT AND WAIVER

Last Name (please print)

First Name

Phone

Library Card

Staff Initials

By using the Lorain Public Library System Memory Lab, I agree to:

- Be at least 18 years of age and possess a valid Lorain Public Library System library card or be at least 16 years of age with written parent or legal guardian approval, to use the Memory Lab equipment.
- Check in with library staff each time I use the Memory Lab.
- Bring appropriate storage media to save my work, such as an **8–64 GB USB flash drive** or **8-32 GB memory card**. If transferring files to a portable hard drive or CD/DVD, I will provide those items as well.
- Immediately stop using any equipment that appears damaged, unsafe, or malfunctioning and notify library staff.
- Understand and acknowledge that LPLS is not responsible for damage to, loss of, or failure of my personal property, projects, or files, including files that are not properly saved or transferred to my storage device.
- Use the Memory Lab equipment in a courteous, safe, and responsible manner and will limit my use to my reserved session.
- Not use the Memory Lab to create, view, or edit materials that are inappropriate for a public setting, violate Library policy, or disrupt other library users. LPLS reserves the right to stop a project, remove files, or prohibit the creation of materials that violate Library policies.
- Comply with all applicable intellectual property laws, including copyright laws. I understand that I am solely responsible for obtaining any necessary permissions or protections related to the intellectual property I create or use in the Memory Lab.
- Comply with all applicable local, state, and federal laws, regulations, and ordinances while using the Memory Lab.

Memory Lab Waiver

- By signing the Memory Lab User Agreement, the user acknowledges using the Memory Lab Equipment comes with certain hazards and risks of which the borrower is aware. The borrower, on behalf of themselves, their heirs, executors, administrators, personal representatives and assigns, hereby releases Lorain Public Library System (LPLS) from any and all liability for any and all claims and causes of action which the borrower may sustain, or any loss of any sort, arising out or relating to usage of the Memory Lab, whether caused by the negligence of LPLS or any other person.
- In addition, the user covenants and agrees not to sue Lorain Public Library System (LPLS) and agrees to forever hold harmless from any liability, claims, demands, actions or causes of action whatsoever arising from the usage of the Memory Lab, whether such liability, claims, demands, or actions are the result of negligence of the release or any other person. This release of liability, covenant not to sue, and hold harmless agreement will be binding upon the borrower, the borrower's heirs, executors, administrators, personal representatives, and assigns, and share inure to the benefit of LPLS and its assigns.

Signature

Date