

**LORAIN PUBLIC LIBRARY SYSTEM
Lorain, Ohio**

Minutes

Lorain Public Library System
Thursday, June 20, 2019
5 p.m. Main Library, 351 West Sixth St. Lorain, OH
Regular Meeting

Dr. Tomas called the meeting to order at 4:35 p.m.

Roll Call

Present: Dr. Badillo, Col. Belanger, Ms. McClelland, Ms. Schiemann, Ms. Snipes, Dr. Tomas, Ms. Torres

Regular Business *(the chair asks if any Members have a conflict of interest with today's agenda)*

#2019-067 Approval of Minutes

Dr. Badillo moved, Ms. Schiemann seconded that the minutes of the May 31, 2019 regular meeting be approved.

Roll Call: yeas, unanimous

#2019-068 Approval of Fiscal Officer's Report

Col. Belanger moved, Ms. McClelland seconded that the Fiscal Officer's Report for the month ended May 31, 2019 be approved.

Ms. Angie Rich reported the cash balance in the bank as of May 31 was \$13,119,037. The cash balance in our operating funds, was 8,735,803 encumbered. The unencumbered cash balances as of May 31 was \$7,311,190. The encumbrances for all funds totaled \$1,652,844. Unencumbered balances for all funds as of May 31 was 11,466,143.

The checking account balance was 129,942. The balance of all holdings was \$13,119,167.

The revenue report of the PLF was 1,723,757 that was 41.1% of the estimated annual \$4,199,043. The total revenues was \$5,073,623 were 48.2% of the estimated. Expenses for the month of May (without transfers or advances) totaled \$901,915

% . The expenses year- to-date without transfers or advances was \$4,260,328 that was 30.72% of estimated annual expenses.

Ms. Rich reported that StarOhio was yielding 2.53%. She stated StarOhio had the best rate and will be checking with all of the banks to match. The total amount of the board's investments is \$12,978,488.

Ms. Rich stated she will be revamping the reports in the near future and asked for any suggestions.

Ms. Rich thanked Lisa Crescimano and the Board for her helpfulness and wealth of knowledge.

Ms. Rich stated Anne Boehnlein started on June 3 as the Assistant Fiscal Officer.

Roll Call: yeas, unanimous

Report of the Director

Cheryl Grizzell stated the Fine Free Program has been running for three weeks since its launch on June 1, 2019. Ms. Grizzell has visited the frontline staff to discuss the program. The feedback from staff and patrons have been positive.

Ms. Grizzell stated the accomplishments of their new Strategic Initiatives Manager, Sam Lewis. Mr. Lewis has been working on the updating lockers, bike share, sustainability committee, mental health, and first aid, rebooted technology classes for fall, initiating a train the trainer class. He has filled in at branches when needed. He also worked on an African American literature exposition for the Fall.

Elaine Betting stated she received a grant from Community Foundation Youth Fund and partnered with City of Lorain. Ms. Betting has hired three interns for the nine weeks. Ms. Betting will introduce them to the library system programs and additionally the interns will have an advisor, career and life coaching.

Committee Reports – None

Supervisor-

Ms. Cheryl Paganelli, Technical Services Manager, stated Susan Spivey is currently at the Spellibrate competition. The City Fresh CSA started in June and has a good response. The free summer lunch program and the bike share program have started. Newly purchased binoculars are also being checked out by patrons and is a unique item the library is circulating. Ms. Grizzell will take the board members on a tour of the newly renovated workroom areas.

Friends of the Library-

Ms. Schiemann stated the Columbia Friends met on Tuesday and the book sale is scheduled for July 9, 2019. At the meeting they discussed the levy in November and also having a volleyball available for check out. Ms. Grizzell stated Lorain Friends raised \$3,439 from the book sale and Domonkas Friends raised over \$600 at their book sale. Dr. Tomas stated the Friends will meet next month and the next book sale is scheduled the last week in July.

Foundation –

Dr. Tomas stated the Foundation met at the end of May. They will host a fundraiser at Rocking on the River on July 13. She asked for volunteers and Col. Belanger was interested in volunteering. Susan Hatch will be attending a fundraiser at the Jet Express.

Other –

Cheri Campbell thanked the board for the newly renovated workroom. Ms. Campbell invited the Board to see the premier of the Toni Morrison film that will be showing at the Palace. The showing will be Friday and Sunday. Ms. Campbell stated that Magnolia Films will be donating proceeds from the film to Harrison Cultural Community Center.

Michael Diamond stated the workroom renovations has been completed. He stated the staff have been really good about dealing with all the changes.

President Tomas stated the new Executive Director of Ohio Library Council has requested that the library send a letter of support for continued PLF funding to the State House.

Communications – None

Fraud Hotline- None

New Business

#2019- 069 Approval of Personnel Appointments

Dr. Badillo moved, Ms. Schiemann seconded to approve the following personnel appointments

- Ann Boehnlein, Assistant Fiscal Officer, Administration, full-time, 38 hrs, effective June 3, 2019, at 25.303 per hour (\$50,000 per year.)
- Kimberly Edsell, Librarian, Avon, full-time, 38 hrs, July 1, 2019, at \$ 20.185 per hour, UJ step 1.
- Chelsea Jewell, Library Associate I, North Ridgeville, part-time, 26 hrs, July 8, 2019, at \$17.318 per hour, step 3.
- Joel Riedy, Strategic Initiatives Manager, Technology, full-time, 38 hrs, effective June, 30, 2019, at \$24.44 per hour, Grade E.

Roll Call: yeas, unanimous

#2019-070 Acceptance of Donations/Grants

Ms. Snipes moved, Ms. Schiemann seconded to accept donations/grants from Nordson, Inc. for \$10,000 for the Hot Spot Program.

Roll Call: yeas, unanimous

#2019- 071 Approve Bank Signatory

Ms. Torres moved, Ms. Schiemann second to approve effective immediately Ann Boehnlein, Assistant Fiscal Officer, be an approved signatory on the LPLS bank accounts and authorizes the CFO to purchase a Public Official Bond in the amount of One Hundred Thousand Dollars (\$100,000.00).

Roll Call: yeas, unanimous

#2019-072 Approval to Enter Into Depository Agreement

Dr. Badillo moved, Ms. Snipes seconded to approve entering into a depository agreement with First Federal of Lakewood for active and interim deposits for the period beginning June 1, 2019, to and including February 8, 2020.

Roll Call: yeas, unanimous

#2019-073 Approve Contract with Lakeland Glass

Ms. Torres moved, Ms. McClelland seconded to enter into a contract with Lakeland Glass to remove and replace exterior glass at the Domonkas Branch at a cost of Twenty-three Thousand Thirty-Five Dollars (\$23,035.00).

Roll Call: yeas, unanimous

#2019-074 Approve Purchase of Printers from MT Business

Ms. Torres moved, Ms. Snipes seconded to approve the purchase of printers and laptops from MT Business at a cost of Thirty-Three Thousand, Seven Hundred Sixty Dollars and Forty Cents (\$33,760.40).

Roll Call: yeas, unanimous

2019-075 Approve Purchase of Laptops from Compsource

Ms. Snipes moved, Ms. McClelland seconded to approve the purchase of laptops from Compsource at a cost of Twenty-Three Thousand, Two Hundred Sixty-Eight Dollars and Three Cents (\$23,268.03).

Roll Call: yeas, unanimous

#2019-076 Approve Memorandum of Understanding with SEIU

Dr. Badillo moved, Ms. Torres seconded to approve the MOU with SEIU to provide healthcare through the Stark County Schools Council.

Mr. Diamond stated the union voted and approved going to the new health insurance plan. The staff and library will save money.

Roll Call: yeas, unanimous

**#2019-77 Resolution to Acknowledge the Ohio State Senate for Increasing the
PLF to 1.7%**

Ms. Torres moved, Ms. McClelland seconded the resolution to acknowledge the State of Ohio for its continuous support of Ohio's Libraries.

RESOLUTION

To thank the Ohio Senate for increasing the Public Library Fund (PLF) to 1.7% of the total General Revenue Fund (GRF) in House Bill (HB) 166 for Fiscal Year 2020-2021 and to urge the Ohio House of Representatives and the Governor to maintain the provision in the final bill.

WHEREAS, Ohio's public libraries currently serve more than 8.4 million cardholders; and

WHEREAS, Ohio's public libraries have the highest use per capita in the nation; and

WHEREAS, state funding for public libraries through the Public Library Fund ensures all Ohioans have access to a minimum level of services statewide, regardless of their zip code; and

WHEREAS, Public libraries provide public access to the Internet, computers, and the latest technology; and

WHEREAS, Public libraries help Ohioans find jobs, offer literacy and homework help centers, and provide life-long learning opportunities and programming for all ages; and

WHEREAS, State funding for public libraries has been cut by more than \$113 million since 2001 resulting in a 23% loss in funding; and

WHEREAS, The Lorain Public Library System currently receives 40.1% of our operating revenue from the state through the Public Library Fund; therefore be it

RESOLVED, That we, the members of the Lorain Public Library System Board of Trustees, thank Senator Manning and members of the Ohio Senate for making public libraries a priority in the state budget bill by

increasing the Public Library Fund from 1.68% to 1.7% of the state's total General Revenue Fund for Fiscal Years 2020 and 2021.

BE IT FURTHER RESOLVED, That this Board respectfully urges the Ohio House of Representatives and the Governor to keep the Public Library Fund at 1.7% through the Conference Committee deliberations and include the provision in the final version of HB 166.

Roll Call: yeas, unanimous

Other Agenda Items

IPAD Demonstration and Workroom Tour

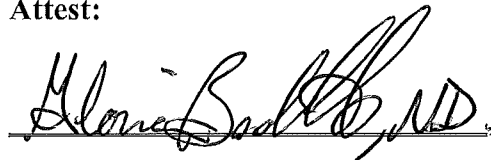
Next Meeting

2019 Regular Business Meeting
July 18, 2019 at 5 p.m.
Main Library

Adjournment

Time 5:59 p.m.

Attest:


Gloria B. Adams, President


Ethel M. Schieman, Secretary