

LORAIN PUBLIC LIBRARY SYSTEM
Lorain, Ohio

Minutes

Lorain Public Library System
Thursday, October 17, 2019
5:00 p.m. Main Library, 351 West 6th Street, Lorain, Ohio
Regular Meeting

President Tomas called the meeting to order at 5:17 p.m.

Roll Call

Present: Col. Belanger, Ms. McClelland, Ms. Schiemann, Dr. Tomas, Ms. Torres

Absent: Dr. Badillo and Ms. Snipes

Regular Business

No Board Member indicated a conflict of interest with today's agenda.

#2019-104 Approval of Minutes

Ms. Torres moved, Ms. McClelland seconded that the minutes of September 19, 2019, meeting be approved.

#2019-105 Approval of Fiscal Officer's Report

Col. Belanger moved, Ms. Torres seconded that the Fiscal Officer's Report for the month ending September 30, 2019 be approved.

Ms. Rich reported the following financial highlights as of September 30, 2019:

- Operating Funds had a cash balance of \$9,422,809 unencumbered.
- Unencumbered fund balance for all funds was \$13,593,481
- Total year-to-date revenue was \$9,694,536, which is 92.3% of estimated annual revenue without advances or transfers.
- Total year-to date expenses were \$6,984,756, which was 50.3% of estimated expenses without advances or transfers.
- Total Expenses plus encumbrances were \$8,370,635, which was 57.0% of annual estimated expenses.

Ms. Rich gave an overview of the Monthly Financial Comparison Report. Revenues for 2019 are higher than 2018 due to increases in PLF, property tax revenues, and interest earnings. Expenses for 2019 are slightly higher than 2018 levels, but are within budgeted levels.

No correspondences were received.

No public records requests were received.

Agenda item #2019-107 summarizes the Tax Levy Amounts issued by the Lorain County's Budget Commission. This is a routine resolution that the Library passes every year. The purpose of the resolution is to certify the amount of property tax revenue each of the Library's levies will generate for 2020. The levy amounts certified for 2020 are about the same as the current year.

Report of the Director

Ms. Diamond-Ortiz thanked the staff who organized and facilitated staff day on October 16. The event was well received by the staff and the overall impression of staff day was very positive. Ms. Diamond-Ortiz presented a recap of the state of the library address from staff day that included many completed projects and initiatives. She thanked the staff for their dedication and hard work to accomplish so much in such a short time.

Committee Reports

None

Audience Participation

Supervisor

Ms. Susan Spivey, Branch Manager for Main, welcomed the Board. Ms. Spivey gave an update on the Writer's Conference held on October 12th. The event was well attended and received many complements. Ms. Spivey also stated that the Winter Wear Share Program will be kicking off soon. The goal is to provide winter coats, scarfs, and gloves for those in need. Donations will be accepted at all Library Branch locations.

Friends of the Library

Ms. Schiemann reported the Columbia Station book sale generated approximately \$1,200.

Foundation of the LPLS

No report.

New Business

#2019-106 Approval to Enter into Executive Session to Discuss Legal Matters Related to Avon Branch

Ms. Torres moved, Ms. Schiemann seconded at 5:33 p.m. to approve adjourning to Executive Session to discuss legal matters related to the Avon Branch.

Roll Call: yeas, unanimous

Reconvened: 5:59 p.m.

#2019-107 Resolution Accepting the Tax Levy Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor.

Ms. Torres introduced the following resolution and moved its passage, Ms. McClelland seconded the motion:

WHEREAS, The Library Board of Trustees in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2020; and

WHEREAS, The Budget Commission of Lorain County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Library Board of Trustees of the Lorain Public Library System, Lorain County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Library District the rate of
each tax necessary to be levied within and without the ten mill limitation as follows:

LORAIN PUBLIC LIBRARY

SCHEDULE A				
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES				
FUND	Amount to Be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
	Column II	Column IV	V	VI
Lorain CSD	2,294,656			4.08
Lorain CSD	1,057,619			1.87
Sheffield Lake City	327,151			2.20
Sheffield Lake City	111,528			0.75
Avon City	481,019			1.20
Renewal passed 06/07/19				
North Ridgeville City	1,390,263			1.91
Columbia Township	393,519			1.74
TOTAL	6,055,755	0	0.00	13.75
SCHEDULE B				
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES				
FUND	Maximum Rate Authorized to Be Levied			
General Fund:				
Lorain CSD				
Current Expense Levy authorized by voters on 3/15/16 for not to exceed 5 years. Beginning 2016 Duplicate Expiring Last Collection 2021	4.08			
Current Expense Levy authorized by voters on 3/15/16 for not to exceed 5 years. Beginning 2016 Duplicate Expiring Last Collection 2021	1.87			
Special Revenue Funds:				
Sheffield Lake City				
Library Levy authorized by voters 3/15/16 for not to exceed 5 years. Beginning 2016 Duplicate Expiring Last Collection 2021	2.20			
Sheffield Lake City				
Library Levy authorized by voters 3/15/16 for not to exceed 5 years. Beginning 2016 Duplicate Expiring Last Collection 2021	0.75			
Avon City				
Library Levy authorized by voters 3/15/16 for not to exceed 5 years. Beginning 2016 Duplicate Expiring Last Collection 2021	1.20			
Renewal passed 06/07/19				
North Ridgeville City				
Library Levy authorized by voters 05/07/19 for not to exceed 5 years. Beginning 2019 Duplicate Expiring Last Collection 2024	1.91			
Columbia Township				
Library Levy authorized by voters 05/05/15 for not to exceed 5 years. Beginning 2015 Duplicate Expiring Last Collection 2020	1.74			
	13.75			

Roll Call: yeas, unanimous

#2019-108 Approval to Amend Contract with RAK Corrosion Control, Inc. to Abrasive Blast, Seal and Finish Front Face of the Main Library.

Col. Belanger moved, Ms. Torres seconded to amend the contract with RAK Corrosion Control, Inc (#2018-098) abrasive blast, seal and finish front face of the Main Library originally approved by the Board of Trustees and increase the not-to-exceed amount from Thirty One Thousand, Three Hundred and Seventy Dollars (\$31,370) to Forty Three Thousand, Nine Hundred and Sixty Dollars (\$43,960) due to a change in the scope of work.

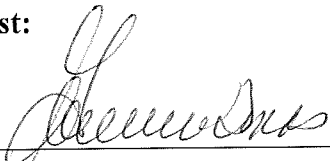
Roll Call: yeas, unanimous

Next Meeting

Regular Business Meeting
November 21, 2019 at 5 p.m.
Domonkas Branch Library

Adjournment Time: 6:07 p.m.

Attest:


_____, President


_____, Secretary