

LORAIN PUBLIC LIBRARY SYSTEM
Lorain, Ohio

Minutes

Lorain Public Library System
Thursday, July 7, 2016
North Ridgeville Branch Library, 35700 Bainbridge Road, North Ridgeville, OH
Special Business Meeting

Mr. Kovach called the meeting to order at 6:31 p.m.

Roll Call

Present: Mr. Dore, Mr. Kovach, Ms. Novak, Mr. Virden

Special Business

#2016-081 Approval to Enter into Executive Session to Discuss Personnel Matters

No one moved to approve adjourning to Executive Session to discuss personnel matters.

Other Business

No board member indicated a conflict of interest with today's agenda.

#2016-082 Approval of Board Minutes

Mr. Dore moved, Mr. Virden seconded that the minutes of the Regular June 16th meeting be approved.

Roll Call: yeas, unanimous

#2016-083 Approval of Fiscal Officer's Report

Mr. Dore moved Ms. Novak seconded that the Fiscal Officer's Report for the month ending June 30, 2016 be approved.

Mr. Wilson reported to the Board that the month end cash balance as of June 30, 2016, was \$9,650,877. Of the June month end cash balance, \$7,996,012 was in Operating/Governmental Funds, of which \$7,016,337 was unencumbered. Revenues year-to-date, totaled \$4,533,240 which represented 50.1% of estimated revenue without transfers and/or advances.

Report of the Fiscal Officer *(continued)*:

Year-to-Date Expenses were \$4,110,994, which represented 46.3% of the *estimated* annual expenses without transfers. Year-to-Date Expenses plus encumbrances totaled \$5,228,564 or about 58.8% of the *estimated* annual expenses for 2016.

First-half net income is \$422,246, down from \$594,159 in 2015. Mr. Wilson noted that the Main Library HVAC project expenses would occur in the second half of the year.

Correspondence & Public Record's Request

An inmate, incarcerated in Mansfield, made a public-records request. The request was not for a "public record", but rather was a library-reference question. The request was not processed and a letter of explanation was sent to the requestor. The Adult Services staff found the information that he was seeking, and mailed it to him the same day.

Mr. Wilson attended the Ohio Association of Public Treasurer's training in June. He is now eligible to receive the designation of Certified Public Finance Administrator.

Mr. Wilson noted that Governor Kasich had signed HB390 into law. The law expands the collateralization of public library construction borrowing from the PLF exclusively, to now include, local levy dollars as well. This will reduce interest rates on library construction projects, but it also removes a strong legislative disincentive to cut the PLF during budget reductions.

Report of the Director

Ms. Eldridge invited board members to attend upcoming functions for: library days with the Lorain County Ironmen on July 9th, and the Crushers on August 16th, the County Fair Breakfast on August 22nd and the Ohio Library Annual Conference September 28-30th.

Community Events/Library Programs

The Foundation of the Lorain Public Library System, Inc. is meeting on July 18th and will be raising funds by selling alcoholic beverages at Rockin'-on-the-River with other organizations on July 22nd and will co-sponsor the Lorain County Chamber of Commerce Jet Express excursion following tonight's board meeting.

The Main Library is waiting for the replacement of the HVAC.

There will be a Library Night at the Crushers game held August 16, 2016. When patrons show their library card a discount will be applied.

Other Business Continued:

#2016-084 Approval of Personnel Appointments

Ms. Novak moved, Mr. Dore seconded to approve the following personnel appointments:

- Stephanie Michalek, Student Library Aide, Public Services at the North Ridgeville Branch Library, part-time, effective June 20, 2016, at an hourly rate of \$8.100 per hour, grade EA.
- Kelsey DeCoste, Library Associate I - Floater, Public Services at the Avon and North Ridgeville Branches, part-time, effective June 20, 2016, at an hourly rate of \$16.005 per hour, grade UH, step 1.

Roll Call: yeas, unanimous

#2016-085 Approval of Proposed Agreement with the North Ridgeville Corn Festival Committee

Ms. Novak moved, Mr. Dore seconded to authorize the CFO to enter into an Agreement with the North Ridgeville Corn Festival Committee for the 2016 Corn Festival.

Roll Call: yeas, unanimous

#2016-086 Approval of Contracts to Repair Parking Lots

Mr. Virden moved, Ms. Novak seconded to approve contracts with Maintenance Systems of Northern Ohio, to repair, reseal and stripe Library parking lots at the Main Library and North Ridgeville, Avon, South and Domonkas Branch Libraries in amounts not to exceed a total of Twenty Thousand, Three Hundred and Fifteen Dollars (\$20,315):

North Ridgeville	\$ 8,191.00
Avon	2,573.00
South Branch	4,512.00
Domonkas	2,679.00
Main Library	2,360.00

Roll Call: yeas, unanimous

#2016-087 Acceptance of Donations/Grants

Ms. Novak moved, Mr. Dore seconded to accept donations/grants as follows:

Anonymous – Domonkas Branch Library	\$ 5,000.00
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Roll Call: yeas, unanimous

Board of Trustees
July 7, 2016

0064-2016

Other Agenda Items

Next Meeting

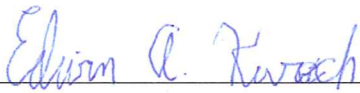
Regular Business Meeting of the Library Board
Thursday, August 18, 2016 at 5 p.m.
South Branch Library in Lorain

Adjournment

Time: 6:45 p.m.

Attest:


_____, ^{Vice} President


_____, ~~Vice~~ President