

**LORAIN PUBLIC LIBRARY SYSTEM**  
**Lorain, Ohio**

**Minutes**

Lorain Public Library System  
Thursday, March 17, 2016  
5:00 p.m. South Branch, 2121 Homewood Dr., Lorain, OH  
Regular Business Meeting

Mr. Kovach called the meeting to order at 5:17 p.m.

**Roll Call**

Present: Dr. Badillo, Mr. Kovach, Ms. Novak, Mr. Virden

**Regular Business**

No board member indicated a conflict of interest with today's agenda.

**#2016-027 Approval of Minutes**

Dr. Badillo moved, Ms. Novak seconded that the minutes of the February 18, 2016, meeting be approved.

**Roll Call:** yeas, unanimous

**#2016-028 Approval of Fiscal Officer's Report**

Mr. Virden moved, Ms. Novak seconded that the Fiscal Officer's Report for the month ending February 29, 2016, be approved.

Mr. Wilson reported to the Board that the month end cash balance as of February 29, 2016, was \$8,723,332. Of the February month end cash balance, \$7,040,444 was in Operating/Governmental Funds, of which \$5,835,189 was unencumbered. Revenues for the month totaled \$790,405 which represented 7.7% of estimated revenue without transfers and/or advances. Year-to-Date Expenses were \$1,295,704 which represented 14.6% of the *estimated* annual expenses without transfers. Year-to-Date Expenses plus encumbrances totaled \$2,543,565 or about 28.6% of the *estimated* annual expenses for 2016. The unencumbered cash balance as of February 29, 2016, was \$7,475,471.

**Report of the Fiscal Officer** *(continued)*:

*Correspondence & Public Record's Request*

James Leonard sent a correspondence requesting to address the board this evening.

*Agenda*

There were four resolutions added to today's agenda:

2016-038 Approve 2% Increase to the Salary Ranges in the Wage, Leave & Benefit Policy for Non-Bargaining Unit Staff

2016-039 Resolution of Appreciation – Lorain Levy Committee

2016-040 Resolution of Appreciation – Avon Levy Committee

2016-041 Resolution of Appreciation – Domonkas Levy Committee

*Other*

Assistant Fiscal Officer, Sheila Lanning will be attending a training workshop on Fraud Protection and Detection in April. Administrative Clerk/Central Supply Debbie Leyva will be attending a training workshop on inventory control and cycling counting in the near future. Mr. Wilson will be attending the Ohio Public Finance Officers Training in June. This is the third year, achieving certification requirements under the American Public Treasurer's certification program. This certification is maintained with an annual two-day per year update instead of the full week long training.

**Roll Call:** yeas, unanimous

**Report of the Director**

Ms. Eldridge welcomed everyone to the South Branch and thanked Dr. Badillo for her interest in attending the New Trustee Workshop.

The Ohio Library Council has offered an invitation to their Trustee Dinner on April 26, 2016, in Independence. Ms. Eldridge will forward information to board members for those who are interested.

**Report of the Director continued:**

*Board/Personnel*

New board member orientation with Dr. Badillo has been completed. Ms. Eldridge conveyed her appreciation of Ms. Whitney and Mr. Wilson for their assistance.

Ms. Eldridge conveyed her deepest sympathy for Mr. Cromer, former Library Director, as his mother recently passed away.

Ms. Eldridge has submitted her letter of retirement for September 30, 2016.

Ms. Eldridge attended C.H.I.P. Candidates' Forum on February 26, 2016.

Ms. Eldridge attended the Lorain Mayor State of the City on March 16, 2016.

Ms. Eldridge will attend the State of Lorain City Schools meeting on March 22, 2016.

*Professional Relations*

There was plenty of press coverage this month.

*Donations*

Community Foundation Krieg-Winterton Family Fund donated \$1,529.

**Assistant Directors Report**

Ms. Whitney thanked Mr. Kovach for the cake that was provided this evening.

Ms. Whitney stated that out of the thirteen library levies on ballots throughout Ohio, seven of them passed with over 70% approval rating. This statistic is encouraging and shows people still support their local libraries. Ms. Whitney expressed her appreciation for the hard work of staff on the levies.

There are ten employees going to the Public Library Association (PLA) Conference April 5-9, 2016.

New Staff Orientation is scheduled for April 28, 2016.

The new software has been installed for the Laptop Labs at the Columbia Branch. The teens have already started using this area frequently to power up their digital devices.

## **Committee Reports**

### *Finance, Audit and Properties Committee*

None

### *Library Services and Personnel Committee*

The updates for the Circulation Policies were reviewed. The selection and recruitment process for a candidate for the director's position was discussed.

### *Fraud Hotline*

None

### *Communications*

Mr. Leonard read a thank you letter on behalf of SEIU District 1199 demonstrating their gratitude for Ms. Eldridge's diligent work on the passing of the three levies. The letter conveyed appreciation of every committee member, volunteer and union member that helped as well. Above all else, SEIU District 1199 wanted to thank the backing of voters for getting the levies passed.

## **Audience Participation**

### *Supervisors*

Ms. Grizzell welcomed everyone to the South Branch. Ms. Grizzell shared how touched she was by the community's support of the levy and how they communicated that support to her in the weeks preceding the victory. Ms. Grizzell stated the celebration was a success, the meeting room was full. The patrons who attended expressed to her how appreciative they were to be able to attend the celebration as it made them feel more a part of the victory. Ms. Grizzell informed there is a local author who is coming to the South Branch to do a free signing. Ms. Grizzell thanked the board for the opportunity to attend the PLA Conference in April.

### *Friends of the Library*

Avon Friends just had their book sale and they netted \$318.40. Their annual adult art show is going on currently.

Columbia Friends book sale will be held the week of April 4th.

**Audience Participation continued** (*Friends of the Library*):

Domonkas Friends March Madness book sale starts March 18, 2016. The new storage room really helps with organizing these book sales. Thanks to Ms. Whitney and Pam Coghlan for advocating creation of the room.

Lorain Friends next meeting is in April. The annual Mini Golf program is coming up in April.

North Ridgeville Friends next meeting is April 4, 2016.

The Friends Exchange will be a brunch this year on April 22, 2016, from 10 am – 1 p.m. at the Domonkas Branch. Ms. Eldridge will forward all information to board members.

*Foundation*

The last meeting was a couple of weeks ago. They are still collecting donations for the Summer Reading Program. Gloria Buxton is a new member and will be helping Ms. Eldridge with the Summer Reading Beach Party this year.

*Other*

Ms. Hayes advised the “Guys Read” program offered at General Johnnie Wilson Middle School and Washington Elementary School has been a real success. Channel 5 has shown interest in doing a story on the success of the program. The librarians are excited about the interest and improvement of the children in the program.

**New Business**

**#2016-029 Approval of Personnel Appointments**

Ms. Novak moved, Mr. Virden seconded to approve the following personnel appointments:

- Bronwyn Burk, Library Aide, Public Services at the South Branch Library, part-time, effective February 29, 2016, at an hourly rate of \$8.100 per hour, grade UA, step 2.
- Nancy Tomek, Library Associate I- Temporary, Public Services system-wide, part-time, effective March 14, 2016, at an hourly rate of \$15.768 per hour, for a period of up to six months terminable at any time, subject to the needs of the Library.

**Roll Call:** yeas, unanimous

**New Business Continued:**

**#2016-030 Acceptance of Donations/Grants**

Ms. Novak moved, Mr. Virden seconded to accept donations/grants as follows:

Community Foundation – Krieg-Winterton for Lorain Library \$ 1,529.00

**Roll Call:** yeas, unanimous

**#2016-031 Approval to Attend Ohio Public Finance Officers Training Institute**

Mr. Virden moved, Ms. Novak seconded to approve five days of release time and expenses for James Wilson, CFO to attend the Ohio Association of Public Treasurers *Ohio Public Finance Officers Training Institute* June 13<sup>th</sup> through June 17<sup>th</sup>, at a cost not to exceed One Thousand, Four Hundred and Twenty-Six Dollars (\$1,426.00).

Registration:	\$485 (if paid by May 15, 2016)
Hotel Room:	\$705 (\$141/room/night)
Meals:	\$175 (\$35 per day in-state allowance)
Mileage:	\$ 61

TOTAL ESTIMATED COST: \$1,426

**Roll Call:** yeas, unanimous

**#2016-032 Renew Contract with Wadsworth Solutions**

Ms. Novak moved, Mr. Virden seconded to authorize the Chief Fiscal Officer to enter into a contract with Wadsworth Solutions to provide system-wide HVAC, quarterly maintenance service, for an amount not to exceed Twenty-Four Thousand, One Hundred and Fifteen Dollars and Fifty Cents (\$24,115.50), an increase of 6% from 2015.

**Roll Call:** yeas, unanimous

**#2016-033 Renew Contract with 3M for Library Security Equipment Maintenance**

Ms. Novak moved, Mr. Virden seconded to authorize the Chief Fiscal Officer to renew the contract with 3M Company to provide annual equipment maintenance for the Library's materials security control systems in an amount not to exceed Twenty-Nine Thousand, Sixty Dollars (\$29,060), a 5% increase from 2015.

**Roll Call:** yeas, unanimous

**New Business Continued:**

**#2016-034 Renew Contract with Reliable Lawn Service to Provide Lawn Service for the Avon and North Ridgeville Branches**

Ms. Novak moved, Mr. Virden seconded to authorize the Chief Fiscal Officer to enter into a contract with Reliable Lawn Service to provide annual landscaping services in the amount of Nineteen Thousand, Three Hundred and Fifty-Two Dollars, \$19,352, an increase of 2.5% from 2015.

**Roll Call:** yeas, unanimous

**#2016-035 Revisions to Circulation Policies**

Ms. Novak moved, Dr. Badillo seconded to approve the following changes to the Circulation Policies:

**CIRCULATION POLICIES (2013-3-24 2016-03-17 REV)**

**5.01**

**LIBRARY CARD ELIGIBILITY REQUIREMENTS**

1. All Ohio residents are eligible for a free Lorain Public Library System card.
2. *Lorain Public Library System offers four types of library cards:*
  - A. *Standard card – applied for in person at a library service location*
  - B. *Browser card – for children twelve and under which provides access to three juvenile print materials and all eMedia*
  - C. *Teen card – for children thirteen to seventeen which provides access to three print materials and all eMedia*
  - D. *eCard – provides access to all eMedia but not print or audiovisual materials*
23. Cards are issued for one year and must be renewed every year *with the exception of eCards.*
34. Library cards are not renewed for borrowers who have outstanding fines, fees, or unreturned overdue items.
45. The following rules apply in order to have a *standard* library card issued:
  - A. Children up through 8th grade must have the signature of a parent or a guardian on the registration form. Parents must be present to provide identification and verification of address.
  - B. Adults, and children who do not need a parent's signature, must provide photo identification and current, permanent address. (A post office box is not an acceptable form of identification). A birth date is required.
  - C. Children 9th grade and above, who do not have photo identification must have a signature of parent or guardian on the registration form. Parents must be present to provide identification and verification of address.
  - D. *Children under the age of 18 may not be issued a standard card if their custodial parent or guardian has a blocked account or an account that has been sent to collection for outstanding fines and/or bills owed to the library. These children would be eligible for a Browser or Teen card as an alternative to a standard card.*

**New Business Continued (2016-035):**

*6. The following rules apply to have a Browser or Teen card issued:*

*A. A completed application including name, address, telephone number and birth date. A parent's signature or photo identification is not required.*

*7. The following rules apply to have an eCard issued:*

*A. The requester must not already have a standard CLEVNET borrower's card.*

*B. The requester must live, work, own property or attend school in Ohio.*

*C. The requester must submit a completed online application including name, address, telephone number, birthday and valid email address.*

~~58.~~ A person must be 18 years of age to borrow audiovisual equipment or art prints.

~~69.~~ An active LPLS, ~~GAC~~ or CLEVNET card with the borrower's current name will be honored at any LPLS agency.

~~710.~~ A registered borrower must present an active LPLS, ~~GAC~~ or CLEVNET card in order to charge out items.

~~811.~~ A patron is responsible for all items checked out using his/her borrower's card. A patron must report the loss or theft of his/her library card immediately.

**GENERAL INFORMATION**

**Fees:**

Patrons will be assessed fees for all lost or damaged materials.

The fee for replacement of a lost card will be \$1.00.

If a lost item is returned within six (6) months of payment, a refund will be given less a \$5.00 processing fee (receipt required).

**Debt Collections:** A delinquent account may be sent to a collection agency. If your delinquent account is sent to a collection agency you will also be charged an additional fee.

**Magazines:**

Some current issues may not be borrowed. Practices vary throughout the system. Check with Circulation staff for details.

**Microfilm and/or Photocopy Research Fees:**

The Library charges a fee of \$2.50 per obituary or other microfilm/book information lookup request that is to be copied and mailed/emailed to the requester. An additional fee of \$10.00 is charged if the requester expressed an urgent need to have the information provided within 48 hours of the Library's receipt of the information request.

**~~Video Cassettes/DVDs:~~**

~~Upon presentation of a valid library card a borrower may take out ten (10) video titles or DVD titles per valid adult library card.~~

### **New Business Continued (2016-035):**

#### **Video Games:**

Upon presentation of a valid library card, a borrower may take out two (2) video game titles per valid library card. No reserves may be placed on video games and items may not be renewed.

#### **Framed Art Prints:**

Borrowers may have no more than two framed art prints checked out at one time. Borrowers must be 18 years or older.

#### **Interlibrary Special Loans Fees:**

Any charge levied by the lending ~~library or~~ agency shall be paid by the borrower.

#### **Ohio Obituary Index:**

It costs \$2.50 per name to order an obituary and is limited to ten names per transaction with fees payable in advance. \$1.00 per page will be assessed per page for photocopies from the LPLS collection.

#### **Reserves Placing Holds:**

The Library accepts ~~reserves and inter-library loans~~ *requests* for any materials except those designated “no hold.” *or reference.*

#### **Renewals:**

Items, except for DVDs, videos, and video games, may have five (5) renewals provided there are no ~~reserves holds requests~~ waiting. Except for new DVDs *and “no hold”*, all DVDs and videos may have two (2) renewals, provided that there are no ~~reserves holds~~ waiting for the item. Video games may not be renewed.

Framed art prints may have two (2) renewals.

~~Bookmobile~~ *Outreach* items, except for DVDs and videos, may have two (2) renewals provided there are not any ~~reserves holds requests~~ waiting.

Patrons may renew items by telephone, Internet and in person without bringing the items into the library, provided that the borrower’s account is not delinquent, the items to be renewed are not overdue, there are no outstanding requests on the items, and providing that the Circulation System is not down.

#### **Golden Buckeye Cards:**

Borrowers with Golden Buckeye cards will not be charged fines on overdue print materials and compact discs. However, card holders will be charged fines on overdue DVDs and videos, damage to equipment, and the value of damaged or lost items.

#### **Suspension of Borrowing Privileges:**

Borrowing privileges ~~may will~~ be suspended ~~for card holders whose~~ *when* fines *and/or fees* exceed \$10.00.

**New Business Continued (2016-035):**

**LOAN PERIODS, FINES, FEES & MISCELLANEOUS INFORMATION**

<b>Type of Material</b>	<b>Loan Period</b>	<b>Fines</b>
Books**	21 Days	10 Cents per day, per item
Magazines**	7 Days	10 Cents per day, per item
<del>Pamphlets**</del>	<del>21 Days</del>	<del>1 Cent per day, per item</del>
<del>Pictures</del>	<del>21 Days</del>	<del>1 Cent per day, per item</del>
Audio Books (any format)	21 Days	10 Cents per day, per item
New DVDs	7 Days	\$1.00 per day, per item
DVDs and Videos	7 Days	10 Cents per day, per item
Video Games	7 Days	\$1.00 per day, per item
Multi-media kits	<del>7</del> 21 Days	10 Cents per day, per item
Compact Discs	21 Days	10 Cents per day, per item
<del>Slides; Slide/Cassette</del>	<del>21 Days</del>	<del>10 Cents per day, per set</del>
<del>CD-ROM Discs</del>	<del>21 Days</del>	<del>10 Cents per day, per item</del>
Framed Art Print (Limit Two)	21 Days	25 Cents per day, per item

**New Business Continued (2016-035):**

**OUTREACH SERVICES: LOAN PERIODS, FINES, FEES & MISCELLANEOUS INFORMATION**

Loan Periods and Fees For Outreach Services			
Type of Service	Materials	Loan Period	Fines
Books by Mail	Books Magazines Audio Books Compact Discs <del>CD-ROMs</del> Videos (VHS & DVD)	35 Days	No Charge
<del>Bookmobile</del> Outreach	Books Magazines Audio Books Compact Discs <del>CD-ROMs</del> Videos (VHS & DVD) Video Games	14 Days 14 Days 14 Days 14 Days <del>14 Days</del> 7 Days 7 Days	No Charge

\*Sundays are not considered in computing fines for overdue materials. Maximum overdue fine is \$3.00 per item.

\*\*Fines do not accumulate on children's books, ~~and or~~ *or* magazines, ~~and pamphlets~~. However, a billing notice is sent for items which are more than 42 days overdue. Items not returned at that point are then considered lost in circulation and the borrower will be billed for the cost of the item. This may result in the borrower's account becoming delinquent.

**Roll Call:** yeas, unanimous

**New Business Continued:**

**#2016-036 Approval to Engage Bricker & Eckler for Legal Services**

Ms. Novak moved, Mr. Virden seconded to authorize the Fiscal Officer to engage the law firm of Bricker & Eckler to serve as legal counsel for the design-professional-selection process and construction services associated with Main Library HVAC upgrades for an amount not to exceed Twenty Thousand Dollars (\$20,000.00).

**Roll Call:** yeas, unanimous

**#2016-037 Approval to Advertise/Sponsor 21<sup>st</sup> Annual Hispanic Leadership Conference**

Ms. Novak moved, Mr. Virden seconded to approve a Five Hundred Dollar (\$500) level advertisement/sponsorship expenditure with The Coalition for Hispanic/Latino Issues and Progress (CHIP) in support of the April 22<sup>nd</sup> & 23<sup>rd</sup> 21<sup>st</sup> Annual Hispanic Leadership Conference.

**Roll Call:** yeas, unanimous

**#2016-038 Approve 2% Increase to the Salary Ranges in the Wage, Leave & Benefit Policy for Non-Bargaining Unit Staff**

Ms. Novak moved, Mr. Virden seconded to approve a two percent (2%) increase to the pay ranges for the non-bargaining unit salary scales in the *Wage, Leave & Benefit Policy for Non-Bargaining Unit Staff*.

**Roll Call:** yeas, unanimous

**#2016-039 Resolution of Appreciation – Lorain Levy Committee**

Ms. Novak moved, Mr. Virden seconded the following Resolution of Appreciation:

**WHEREAS**, the Lorain Public Library System benefits from the work and commitment of many community volunteers; and

**WHEREAS**, the success of the Lorain Library Levy was dependent on the dedication and hard work of the Citizens Committee for the Lorain Library Levy; and

**WHEREAS**, the leadership of Levy Chairperson Phil Dore and Treasurer Anthony Campana, and the tireless efforts of the levy committee resulted in an overwhelming victory for Lorain Libraries; and

**WHEREAS**, the Citizens Committee for the Lorain Library Levy has contributed a considerable amount of personal and professional time to the library;

**New Business Continued (#2016-039):**

**THEREFORE, BE IT RESOLVED**, that the Lorain Public Library System Board of Trustees does publicly acknowledge Levy Chairperson Phil Dore, Treasurer Anthony Campana, Citizens Committee for the Lorain Library Levy members Christina Wade, Frank Sipkovsky, Pat Morrisson, Rev. Jimmy Madsen, Friends of the Lorain Public Library, Inc., District 1199 S.E.I.U. and many other levy volunteers who helped behind the scenes, and extends its appreciation on behalf of the Board and Staff.

**Roll Call:** yeas, unanimous

**#2016-040 Resolution of Appreciation – Avon Levy Committee**

Mr. Virden moved, Ms. Novak seconded the following Resolution of Appreciation:

**WHEREAS**, the Lorain Public Library System benefits from the work and commitment of many community volunteers; and

**WHEREAS**, the success of the Avon Branch Library Levy was dependent on the dedication and hard work of the Avon Library Levy Committee; and

**WHEREAS**, the leadership of Levy Chairperson Kristin Lieb and Treasurer Judy Muzzy, and the tireless efforts of the levy committee resulted in an overwhelming victory for the Avon Branch Library; and

**WHEREAS**, the Avon Library Levy Committee has contributed a considerable amount of personal and professional time to the library;

**THEREFORE, BE IT RESOLVED**, that the Lorain Public Library System Board of Trustees does publicly acknowledge Levy Chairperson Kristin Lieb, Treasurer Judy Muzzy, Avon Library Levy Committee members Doug and Kathy Petersen, Heather Giannetti, Ruth Ann Sroka, Friends of the Avon Library, District 1199 S.E.I.U. and many other levy volunteers who helped behind the scenes, and extends its appreciation on behalf of the Board and Staff.

**Roll Call:** yeas, unanimous

**#2016-041 Resolution of Appreciation – Domonkas Levy Committee**

Ms. Novak moved, Mr. Virden seconded the following Resolution of Appreciation:

**WHEREAS**, the Lorain Public Library System benefits from the work and commitment of many community volunteers; and

**WHEREAS**, the success of the Domonkas Branch Library Levy was dependent on the dedication and hard work of the Domonkas Library Levy Committee; and

**New Business Continued (2016-041):**

**WHEREAS**, the leadership of Levy Chairperson Lou Suarez, Co-chairperson Marydale Rogan and Treasurer Wiegand Wishner, and the tireless efforts of the levy committee resulted in an overwhelming victory for the Domonkas Branch Library; and

**WHEREAS**, the Domonkas Library Levy Committee has contributed a considerable amount of personal and professional time to the library;

**THEREFORE, BE IT RESOLVED**, that the Lorain Public Library System Board of Trustees does publicly acknowledge Levy Chairperson Lou Suarez, Co-chairperson Marydale Rogan, Treasurer Wiegand Wishner, Domonkas Library Levy Committee members Robert and Susan Hatch, Debra Jackson, Friends of the Domonkas Library, District 1199 S.E.I.U. and many other levy volunteers who helped behind the scenes, and extends its appreciation on behalf of the Board and Staff.

**Roll Call:** yeas, unanimous

**#2016-042 Approval to Enter into Executive Session to Discuss Personnel Matters.**

Mr. Virden moved, Ms. Novak seconded at 5:52 p.m. to approve adjourning to Executive Session to discuss Director's retirement and non-bargaining unit salaries.

**Roll Call:** yeas, unanimous

**Reconvened: 6:36 p.m.**

**2016-043 Approval of 2016 Salaries for Non-Bargaining Unit Staff**

Ms. Novak moved, Dr. Badillo seconded to approve salary adjustments for non-bargaining unit staff, effective April 10, 2016.

Effective 4-10-2016						
Last Name	First Name	Title	Current Rate	New Rate	New Annualized	% Increase
Adamcek	Mary	ADM AIDE	\$ 8.458	\$ 8.628	\$ 8,973.12	2.00%
Anderson	Megan	LIB SUP	22.773	23.229	45,900.50	2.00%
Betting	Elaine	LIB SUP	26.822	27.359	54,061.38	2.00%
Coghlan	Pamela	LIB SUP	24.468	24.958	49,317.01	2.00%
Comm Ser. Mgr	Vacant	LIB SUP	22.014	22.014	43,499.66	0%
Elliott	Kiesha	ADM CLK	13.840	14.117	22,022.52	2.00%
Girt	Dale	FAC MGR	30.262	30.868	60,995.17	2.00%
Grizzell	Cheryl	LIB SUP	22.569	23.021	45,489.50	2.00%
Hayes	Meagan	MARKMGR	26.584	27.116	53,581.22	2.00%
Kelly	Donna	LIB SUP	24.014	24.495	48,402.12	2.00%
Lanning	Sheila	ASST FO	20.470	20.880	41,258.88	2.00%
Leyva	Deborah	ADM CLK	13.676	13.950	21,036.60	2.00%
Paganelli	Cheryl	LIB SUP	22.773	23.229	45,900.50	2.00%
Patterson	Jennie	OFF MGR	20.804	21.221	41,932.70	2.00%
Rivera	Ingrid	PR ASSOC	20.062	20.464	31,923.84	2.00%
Russo	Carol	CLERK	14.342	14.629	22,821.24	2.00%
Sigsworth	Karen	LIB SUP	32.380	33.028	65,263.33	2.00%
Simms	Leah	ADM CLK	15.390	15.698	31,019.25	2.00%
Smith	Valerie	PUB SVC MG	35.800	36.516	72,155.62	2.00%
Spivey	Susan	LIB SUP	22.345	22.792	45,036.99	2.00%
Wenz	Robert	TECH MGR	34.655	35.349	69,849.62	2.00%
Whitmore	Kathleen	GRAPHICS	20.339	20.746	40,994.10	2.00%
Williams	LaQuanda	CLERK	11.000	11.220	11,085.36	2.00%
2016 TOTAL					\$972,520.22	1.91%

**Roll Call:** yeas, unanimous

**Other Agenda Items**

Board of Trustees  
March 17, 2016

0034-2016

**Next Meeting**

Board Meeting  
Domonkas Branch Library in Sheffield Lake  
April 21, 2016, at 5 p.m.

Library Services and Personnel Committee  
South Branch in Lorain  
April 14, 2016, at 5 p.m.

**Adjournment**

Time: 6:37 p.m.

**Attest:**

Edwin A. Kovach President  
Donald O. Grant Jones Secretary