

**LORAIN PUBLIC LIBRARY SYSTEM**

**Lorain, Ohio**

Minutes

Lorain Public Library System

Thursday, April 16, 2009, 5:00 p.m.

South Branch Library, 2121 Homewood Drive, Lorain, Ohio

Regular Business Meeting

**Roll Call**

Mr. Petersen called the meeting to order at 5:36 p.m.

Present: Mr. Campana, Mr. Kovach, Ms. Penwell, Mr. Petersen, Mr. Leandry, Ms. Tomas, Mr. Virden

**Regular Business**

**#2009-041 Approval of Minutes**

Mr. Kovach moved, Ms. Penwell seconded that the minutes of the March 19, 2009 meeting be approved.

**Roll Call:** yeas, unanimous

**#2009-042 Approval of Chief Fiscal Officer's (CFO's) Report**

Mr. Campana moved, Ms. Tomas seconded that the CFO's Report for the month ending March 31, 2009 be approved.

Mr. Wilson reported to the Board that the month end cash balance was \$9,559,079. Revenues for the year were \$1,475,728, 15.5% of the estimated \$9,496,442 annual revenues without transfers or advances. Expenses plus encumbrances totaled \$3,770,409 or about 27.4% of the budget.

Regarding the move of TSD from the Main Library to an offsite location, Mr. Wilson told the Board that the property on North Ridge Road seemed best suited for the new location. The property on North Ridge Road is in relatively move in condition, whereas other properties viewed were not.

Mr. Wilson stated that there were no Communications this month.

Mr. Wilson informed the Board that he was able to re-negotiate the pricing of the general service contract with 3M, with 3M agreeing to waive the proposed price increase.

In closing, Mr. Wilson said that the library was looking into replacing photocopiers at the Avon, Domonkas and Main Libraries. The new copiers could also act as scanners, could be used as digital printers, could be set up to allow only certain staff to use the color function and could provide color copies as low as .08/copy and black and white copies as low as .01/copy. He also said that state pricing is in effect on any copier purchased by the library.

**Roll Call:** yeas, unanimous

### **Report of the Director**

Ms. Eldridge welcomed all to the South Branch Library and wished a Happy National Library Week to everyone.

Ms. Eldridge stated that Governor Strickland said in a meeting with him on April 13<sup>th</sup>, that the Lorain Civic Project was an exciting venture. LPLS was denied twenty million dollars, and any of the stimulus monies for the project.

Ms. Eldridge noted that the Trustees Dinner was held last night, and that Mr. Edwin Kovach, Mr. Tony Campana, Mr. Homer Virden and Mr. Doug Petersen attended. Ms. Eldridge thanked Board Members for attending. Mr. Kovach commented that he was very impressed with Linda Murray, and Mr. Petersen noted that there is hope that within two years the economy will turn around, thereby helping with the state library budget.

Ms. Eldridge asked for nominations for the Ohio Library Council Annual Award.

Ms. Eldridge informed the Board that both she and Mr. Doug Petersen attended the Avon City Council meeting at the request of Avon Mayor Jim Smith, on April 6, 2009. Mr. Petersen commented that a presentation of the site plan for the new Avon Branch Library was given. He said that City Council seemed to support it. Mr. Petersen also commented that convincing the citizens of Avon of the need to relocate vs. the need to build a new building for the Avon Branch Library will be hard to do. Ms. Eldridge noted that once a feasibility study is available, 20 citizens will be invited to discuss the needs of the community. She also said it will be a lot of work to get the citizens engaged and enthused about building a new library.

Regarding library staff, Ms. Eldridge said that 17 staff members will be honored for 2009 1<sup>st</sup> quarter Outstanding Service Awards. Twenty one staff members attended OLC Chapter conferences. Ms. Eldridge thanked the Board and commented that, "It makes our mission and core values a reality."

Ms. Eldridge informed the Board of two upcoming networking events; North Ridgeville Branch Open House, April, 19, 2009, and the Silent Book Auction at North Ridgeville Branch Library on April 30, 2009.

Ms. Eldridge thanked Mr. Dale Girt, Facilities Manager, for planting 6 flats of pansies at the North Ridgeville Branch Library.

Regarding Community Events, Library Programs and Community Relations, Ms. Eldridge informed the Board of the items below:

- March 28 Attended the Lorain Police Auxiliary Awards banquet with some of the Main Library Supervisors.
- April 1 State Librarian Jo Budler attended the Lorain County Library Director's meeting. Her attendance was greatly appreciated!
- April North Ridgeville Library Levy Committee is meeting weekly.

In closing, Ms. Eldridge noted that the Main Library is the busiest library of all the libraries, and is busier than it has ever been. The Main Library circulation was over 80,000 last month!

### **Report of the Assistant Director**

Ms. Whitney said good evening to all and thanked Ms. Norma Preston for hosting, and the Lorain Friends for the refreshments.

Ms. Whitney thanked the Board for supporting the attendance of herself, Pam Coghlan, Terri Frederick and Valerie Smith, at the PLA Spring Symposium held in Nashville, TN. Ms. Whitney attended the breakout session, 'Today's Libraries from Inside Out', and commented that it was very informative and addressed creating libraries for the 21st century. She thanked Ms. Eldridge for supporting continuing education for staff.

Ms. Whitney thanked the Board for approving the new hours at Columbia Branch Library. Ms. Whitney stated that there have been many positive comments made regarding the new hours, given to her by Ms. Sandra Mitchell, Columbia Branch Librarian Supervisor.

In closing, Ms. Whitney said that she, Ms. Eldridge and Pam Coghlan met with the Sheffield Lake Service Director regarding a wind turbine installation proposal at the boat launch adjacent to the Domonkas Branch Library. Ms. Whitney gave copies of the notes from the meeting to the Board. Ms. Whitney referenced the provided map, and then explained that there will be three phases to the wind turbine project. Two turbines would be initially put in, with a pier and a larger turbine to follow, as well as a bathroom and an information kiosk in the future.

No reports.

### **Communications**

No communications.

### **Audience Participation**

#### *District 1199*

Cheryl Grizzell represented the Union SEIU 1199. No comments were made.

#### *Supervisors*

Ms. Norma Preston welcomed all, back to the South Branch Library. She said the sun was shining, it wasn't raining and was a beautiful day!

#### *Friends of the Library*

The Avon Friends next meeting will be held on April 30<sup>th</sup> at 7 p.m. A thank you was given to the Avon Friends for providing refreshments for the Community Engagement Meetings, and for providing a staff luncheon to the Avon Branch Library staff for National Library Week.

The next Columbia Friends meeting will be held on April 21<sup>st</sup> at 6 p.m. The Columbia Friends recent book sale made over \$1000. Mr. Kovach thanked Ms. Frances Johnson for working at the book sale, and for sending out postcard reminders to Friends members. Mr. Kovach reported that during the first Saturday of new hours open, the Columbia Branch Library had 79 people visit! Mr. Kovach also said that the Columbia Friends welcomed two new lifetime members, Mr. Jim Wilson and Ms. Toni Whitney; written commendations were given.

The Domonkas Friends next meeting will be held on May 12<sup>th</sup> at 7:30 p.m. The Domonkas Friends will donate flowers for planting around the Domonkas Branch Library. The Domonkas Friends recent book sale made over \$500.

The North Ridgeville Friends will co-sponsor the Library Open House on Sunday, April 19<sup>th</sup>. The North Ridgeville Friends next meeting will be held on July 6, 2009. The North Ridgeville Friends next book sale will start this evening, with the next book sale after that scheduled for July. The North Ridgeville Friends group is close to 100 members strong!

The Lorain Friends next meeting will be held on April 28, 2009 at 6:30 p.m. The Lorain Friends donated funds for the Homework Help Center.

The Foundation of the Lorain Public Library System's next meeting will be held on May 12<sup>th</sup> at 6 p.m. The Annual Appeal has been postponed until June.

**New Business**

**#2009-043 Approval of Fund Transfers**

Mr. Kovach moved, Ms. Tomas seconded to authorize the following fund transfers, as approved in the 2009 Budget:

<b>From</b>	<b>To</b>	<b>Amount</b>
101-01-59999 Tx Out of General Fund	120-00-49999 Tx In Columbia Levy	\$103,167
101-01-59999 Tx Out of General Fund	110-00-49999 Tx In North Ridgeville Levy	\$399,976

**Roll Call:** yeas, unanimous

**#2009-044 Approval to Enter into Contracts for the Purchase of Replacement Photocopiers for the Avon, Domonkas and Main Libraries.**

Mr. Leandry moved, Mr. Kovach seconded to authorize the CFO to enter into contracts for the purchase and on-going service of replacement photocopiers at the Avon, Domonkas and Main Libraries for a total amount not to exceed thirty-thousand dollars (\$30,000.00).

**Roll Call:** yeas, unanimous

**#2009-045 Approval to Engage the Services of a Design Professional for the Redesign of the Main Library.**

Mr. Virden moved, Ms. Tomas seconded to approve the engagement of *arkinetics*, as the design professional for the 2009 Redesign Project of the Main Library.

**Roll Call:** yeas, unanimous

Board of Trustees  
April 16, 2009

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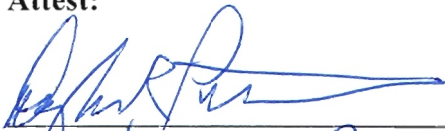
**Other Agenda Items**

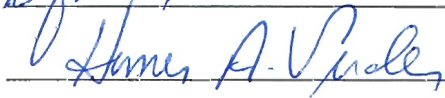
**Next Meeting**

May 21, 2009 at 5 p.m.  
Domonkas Branch Library

**Adjournment Time:** 6:10 p.m.

**Attest:**

  
\_\_\_\_\_, President

  
\_\_\_\_\_, Secretary