

**Agenda**  
**LORAIN PUBLIC LIBRARY SYSTEM**  
**Lorain, Ohio**  
**FINAL AGENDA**

Thursday October 15, 2020, 5:00 p.m.  
Main Library, 351 W 6<sup>th</sup> Street, Lorain

**Regular Business Meeting (The chair asks if any Members have a conflict of interest with today's agenda)**

**#2020-093 Approval of Minutes of the September 17, 2020 Meeting**

**#2020-094 Approval of the Fiscal Officer's Report**

Report of the Director

Program of Work

Monthly Stats

## **Committee Reports**

- A. Finance, Audit and Properties Committee
- B. Library Services and Personnel Committee
- C. Trustee Development and Nominating Committee
- D. Fraud Hotline

## **New Business**

### **#2020-095 Resolution Requesting the Lorain County Auditor to Certify the Current Tax Valuation of the Lorain City School District, Lorain County, Ohio and the Amount to be Generated During the First Year of Collection of a Renewal Tax Levy for Current Expenses of the Lorain Public Library System**

\_\_\_\_\_ moved, \_\_\_\_\_ seconded the following:

(R.C. Sections 5705.03, 5705.23, 5705.25)  
Renewal Library Operating Levy

WHEREAS, this Board wishes to initiate proceedings for the submission to the electors of the Lorain City School District, Lorain County, Ohio (the “School District”), the question of a renewal tax levy for current expenses of the Library.

WHEREAS, the Library is currently levying a five year five and ninety-five hundredths (5.95) mill current expense levy approved by the voters of the School District on March 15, 2016 and first placed on the tax list and duplicate in 2016 for tax collection years 2017-2021 (the “Original Levy”).

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the Lorain Public Library System, Lorain County, Ohio, two-thirds of all of the members appointed thereto concurring, that:

Section 1. The Lorain County Auditor is hereby requested to certify the current tax valuation of the School District and the amount to be generated during the first year of collection of a renewal all of the Original Levy for the benefit of the Library at a total rate not exceeding five and ninety-five hundredths (5.95) mills for each one dollar of valuation, which amounts to fifty-nine and one-half cents (\$.595) for each one hundred dollars of valuation upon the entire territory of the School District, for current expenses of the Library for five years, commencing in 2021, first due in calendar year 2022.

Section 2. The Chief Financial Officer of this Board is hereby authorized and directed to deliver a certified copy of this resolution to the Lorain County Auditor for certification for the May 4, 2021 election. The question of renewing the Original Levy shall be submitted to the electors in the entire territory of the School District. All of the territory of the School District is in Lorain County, Ohio.

Section 3. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Ohio Revised Code Section 121.22.

**#2020-096 Resolution Requesting The City Council Of The City Of Sheffield Lake, Lorain County, Ohio, To Request That The Lorain County Auditor Certify The Current Tax Valuation Of The City Of Sheffield Lake, Lorain County, Ohio And The Dollar Amount Of Revenue To Be Generated By A Renewal Tax Levy; And To Submit To The Electors Of The City The Question Of A Renewal Tax Levy For Current Operating Expenses Of The Domonkas Branch Of The**

# **Lorain Public Library System; And Authorizing The Execution Of An Agreement Relating To The Domonkas Branch Of The Lorain Public Library System**

\_\_\_\_\_ moved, \_\_\_\_\_ seconded the following:

(R.C. Sections 5705.03, 5705.19(D), 5705.25)  
Renewal Library Operating Levy

WHEREAS, the City of Sheffield Lake, Ohio (the “City”) is currently levying a two and ninety-five hundredths (2.95) mill levy for the purpose of current operating expenses of the Domonkas Branch of the Lorain Public Library System, approved by the electors of the City and first placed on the tax list and duplicate in 2016 for Tax Collection Years 2017-2021 (the “Original Levy”); and

WHEREAS, this Board wishes to request that the City Council of the City initiate proceedings for the submission to the electors of the City the question of a renewal of the Original Levy for current operating expenses of the Domonkas Branch of the Lorain Public Library System.

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the Lorain Public Library System, Lorain County, Ohio, two-thirds of all of the members appointed thereto concurring, that:

Section 1. It is hereby found, determined, declared and recited, that (a) the Lorain Public Library System was established prior to September 4, 1947 by a resolution passed by the Board of Education of the Lorain City School District, Lorain County, Ohio as a free public library; (b) the Domonkas Branch of the Lorain Public Library System has been established as a free public library to serve the City; and (c) this Board wishes to initiate proceedings for the submission to the electors in the entire territory of the City the question of a renewal tax levy for current operating expenses of the Domonkas Branch of the Lorain Public Library System. The Levy shall be in effect upon the entire territory of the City and submitted to the electors of the entire territory of the City at an election to be held on May 4, 2021. All of the territory of the City is in Lorain County.

Section 2. It is hereby found, determined, and declared that the amount of taxes which may be raised within the ten-mill limitation by levying on the current tax list and duplicate will be insufficient to provide an adequate amount for the necessary requirements of the Domonkas Branch of the Lorain Public Library System, and it is necessary to levy a renewal tax in excess of such limitation for current expenses of the Domonkas Branch of the Lorain Public Library System, for a period of five years.

Section 3. The City Council of the City is hereby requested to request that the Lorain County Auditor certify the current tax valuation of the City and the dollar amount to be generated by renewal of the Original Levy for the benefit of the Library, at a total rate not exceeding two and ninety-five hundredths (2.95) mills for each one dollar of valuation, which amounts to twenty-nine and one-half cents (\$0.295) for each hundred dollars of valuation, for the purpose of current operating expenses of the Domonkas Branch of the Lorain Public Library System.

Section 4. This Board hereby requests that the City Council of the City adopt an ordinance under the provisions of the City Charter and other applicable provisions of law, including Ohio Revised Code Section 5705.19(D), to submit to the electors of the City at an election to be held therein on May 4, 2021, the question of such renewal tax levy for current operating expenses of the Domonkas Branch of the Lorain Public Library System. The Library shall reimburse the City for costs of the election as certified by the Board of Elections of Lorain County.

Section 5. Such renewal tax levy shall be placed upon the tax list and duplicate in the current tax year, commencing in 2021, first due in calendar year 2022, if a majority of the electors voting thereon vote in favor thereof.

Section 6. This Board finds, determines and declares that the levy of the renewal tax, if approved by the electors, is necessary to the proper furnishing and rendering of free public library services in the City and for the residents of the City in the entire territory of the City.

Section 7. Pursuant to Ohio Revised Code Section 3375.42, this Board hereby finds and determines it to be necessary to enter into an agreement (the "Agreement") with the City relating to the operation of the Domonkas Branch of the Library and to the use of the proceeds of the renewal tax levy to be voted on by the electors as contemplated in this resolution and of other funds available for the operation of the Domonkas Branch of the Library.

Section 8. The Agreement is hereby approved in substantially the form attached hereto as Exhibit A, with such changes therein as are not inconsistent with this resolution and not substantially adverse to the Board as shall be approved by the

officers executing the Agreement; provided, that the approval of those changes by those officers, and their character as not being substantially adverse to the Board, shall be evidenced conclusively by their execution of that Agreement.

Section 9. The President and Chief Financial Officer of the Board of Library Trustees are hereby authorized and directed, for and in the name and on behalf of this Board, to execute and deliver the Agreement in substantially the form attached hereto as Exhibit A.

Section 10. The Chief Financial Officer of this Board is hereby authorized and directed to deliver a certified copy of this resolution to the City Council of the City.

Section 11. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

## **#2020-097 Resolution to Amend Appropriations for Fund 330**

\_\_\_\_\_ moved, \_\_\_\_\_ seconded to amend appropriations for Fund 330, Debt Services in the amount of \$419,558.90 for Bond Premium proceeds.

## **#2020-098 Resolution Accepting the Tax Levy Amounts and Rates as Determined by the Budget Commission and Authorizing Necessary Tax Levies and Certifying them to the County Auditor**

\_\_\_\_\_ moved, \_\_\_\_\_ seconded the following resolution and moved its passage:

WHEREAS, The Library Board of Trustees in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2021;and

WHEREAS, The Budget Commission of Lorain County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Library Board of Trustees of the Lorain Public Library System, Lorain County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Library District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

LORAIN PUBLIC LIBRARY

SCHEDULE A				
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES				
FUND	Amount to Be Derived from Levies Outside 10 Mill Limitation Column II	Amount Approved by Budget Commission Inside 10 Mill Limitation Column IV	County Auditor's Estimate of Tax Rate to Be Levied	
			Inside 10 Mill Limit V	Outside 10 Mill Limit VI
Lorain CSD	2,298,132			4.08
Lorain CSD	1,058,288			1.87
Sheffield Lake City	328,108			2.20
Sheffield Lake City	111,854			0.75
Avon City	489,642			1.20
Additional passed 3/17/20 Avon City	773,347	2.00 mill levy passed - only collecting 0.80 mills per Resolution passed 9/19/19		0.80
North Ridgeville City	1,430,947			1.91
Columbia Township	404,059			1.74
<b>TOTAL</b>	<b>6,892,375</b>		<b>0</b>	<b>14.55</b>
SCHEDULE B				
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES				
FUND	Maximum Rate Authorized to Be Levied			
General Fund Lorain CSD Current Expense Levy authorized by voters on 3/15/16 for not to exceed 5 years. Beginning 2016 Duplicate Expiring Last Collection 2021	4.08			
Current Expense Levy authorized by voters on 3/15/16 for not to exceed 5 years. Beginning 2016 Duplicate Expiring Last Collection 2021	1.87			
Special Revenue Funds:				
Sheffield Lake City Library Levy authorized by voters 3/15/16 for not to exceed 5 years. Beginning 2016 Duplicate Expiring Last Collection 2021	2.20			
Sheffield Lake City Library Levy authorized by voters 3/15/16 for not to exceed 5 years. Beginning 2016 Duplicate Expiring Last Collection 2021	0.75			
Avon City Library Levy authorized by voters 3/15/16 for not to exceed 5 years. Beginning 2016 Duplicate Expiring Last Collection 2021	1.20			
Additional passed 3/17/20 Avon City Library Levy authorized by voters 3/17/20 for not to exceed 20 years. Beginning 2020 Duplicate Expiring Last Collection 2040	0.80	2.00 mill levy passed - only collecting 0.80 mills per Resolution passed 9/19/19		
North Ridgeville City Library Levy authorized by voters 05/07/19 for not to exceed 5 years. Beginning 2019 Duplicate Expiring Last Collection 2024	1.91			
Columbia Township Library Levy authorized by voters 05/05/15 for not to exceed 5 years. Beginning 2015 Duplicate Expiring Last Collection 2020	1.74			
	14.55			



**#2020-099 Enter Into a Contract with DTECH for a Set of Hold Lockers for the Domonkas and Columbia Station Branches**

\_\_\_\_\_ moved, \_\_\_\_\_ seconded to authorize the Library to enter into a contract with DTECH for a set of hold lockers for Domonkas Branch and Columbia Station Branch for an amount not to exceed forty-two thousand eight hundred eighty dollars (\$42,880).

**#2020-100 Modify Purchase Order Amount for Annual Janitorial Services Contract with Gergely's Maintenance King Janitorial Supplies & Service, Inc.**

\_\_\_\_\_ moved, \_\_\_\_\_ seconded to amend the agreement with Gergely's Maintenance King Janitorial Supplies & Service, Inc. and increase the purchase order by six hundred dollars (\$600).

**#2020-101 Approval to enter into an Agreement with Born's Landscape and Lawncare for the 2020-2021 Winter Season**

\_\_\_\_\_ moved, \_\_\_\_\_ seconded to authorize the Library to enter into a contract with Born's Landscape and Lawncare for salt applications and snow removal for an amount of twenty-one thousand, thirty-five dollars (\$21,035) for the 2020-2021 winter season.

**#2020-102 Approval to Enter into Executive Session to Discuss Matters Pertaining to Compensation of Public Employees**

\_\_\_\_\_ moved, \_\_\_\_\_ seconded to adjourn to Executive Session to discuss matters pertaining to compensation of public employees.

\_\_\_\_\_ Reconvened

**Next Meeting:**

Regular Business Meeting of the Library Board  
November 19, 2020 at 5 pm  
Streaming on the Library's YouTube channel