

**LORAIN PUBLIC LIBRARY SYSTEM  
LORAIN, OHIO**

**REGULAR MEETING MINUTES**

Thursday, April 18, 2024

President Ms. Snipes-Martin called the meeting to order at 5:02 p.m. President Ms. Snipes-Martin asked if any Board members had a conflict with the agenda. No Trustees indicated a conflict with the business for this evening.

**Roll Call** - Ms. Snipes-Martin, yes; Dr. Badillo, yes; Ms. McClelland, yes; Ms. Torres, yes; Mr. Ackerman, yes; Ms. Ramirez, excused, Mr. Byrne, yes.

**#2024-031 Approval of March 21, 2024, Regular Meeting Minutes**

Mr. Ackerman moved, Ms. McClelland seconded to approve the March 21, 2024, Regular Meeting Minutes.

**Roll Call for Resolution #2024-031: yeas, unanimous**

**#2024-032 Approval of March 2024 Fiscal Officer Report**

Dr. Badillo moved, Ms. Torres seconded to approve the March 2024 Fiscal Officer Report.

CFO Angney gave an update on the Lorain County Auditor and Treasurer ACH disbursements resolution that would not be accepted. We will continue to receive checks in lieu of ACH deposits and we can reconsider whether to take action to modify the resolution at a later date. PLF receipts for the year are trending below estimates provided by Ohio Department of Taxation that are the basis of estimates received from Lorain County as part of the Tax Budget process. The amounts are not significantly lower and therefore do not anticipate making any recommendations regarding possible budget changes at this time. CFO Angney mentioned three Then and Now payments, a Public Records Request for employment history and the new LPLS pay rate changes that went into effect April 1, 2024.

**Roll Call for Resolution #2024-032: yeas, unanimous**

**Report of the Director**

Director Diamond-Ortiz mentioned Legislative Day coming up on April 24 where libraries will discuss capital funding for libraries with legislators. An OLC Trustees Dinner is scheduled for May 2 and Director Diamond-Ortiz invited the board members to attend the dinner and will email information to

them. Director Diamond-Ortiz also mentioned a retiree luncheon for former LPLS staff that will take place on June 4 at Bistro 83. Invitations will be mailed out soon. Director Diamond-Ortiz provided a brief update on the North Ridgeville renovations and read an email from a patron regarding Ethan Haas (Avon Branch).

Public Library Association (PLA) Conference Recap – Librarian Ashley Alexander from Domonkas Branch provided an update and overview of the conference.

New electronic resource for the public: The Shelf – Director of Technical Services Cheryl Paganelli provided information on the new Spanish language resource for entertainment. LPLS is the first library in Ohio to offer this resource.

### **Committee Reports**

Finance, Audit, and Properties Committee – Mr. Ackerman mentioned that the next meeting for the Finance, Audit, and Properties Committee is June 3, 2024, and that he meets with CFO Chad Angney once a month to discuss financials.

Library Services and Personnel Committee – None – No Discussion

Trustee Development and Nominating Committee – None – No Discussion

Friends of the Library – COO Grizzell shared that the Columbia Branch had a fundraiser (Rummage & Donuts) that raised approximately \$700. Columbia will also be having a Brews & Benefits fundraiser on Wednesday, April 24, 2024 (Red Wagon Brewing Company). Domonkas also had a book sale fundraiser that raised approximately \$750.

Foundation of the Lorain Public Library System – None – No Discussion

### **Audience Participation**

Mr. John Guscott provided a brief update on the Domonkas Branch. This was Mr. Guscott's first week at Domonkas Branch and he shared updates on some events that took place at the branch, the PLA conference, and the North Coast Chamber of Commerce Annual Four Mayors' Luncheon he attended as a representative of the branch. Ms. Anne Godec, North Ridgeville Branch Manager, also mentioned that the next LPLS staff appreciation luncheon will be at Domonkas in May.

## **New Business**

### **Consent Agenda**

#2024-033 Resolution of Appreciation for North Ridgeville Levy Committee

Ms. Torres moved, Ms. McClelland seconded to Approve the Resolution of Appreciation for North Ridgeville Levy Committee.

### **Resolution of Appreciation**

President Ms. Monica Snipes-Martin read the Resolution of Appreciation in its entirety.

**Whereas**, the Lorain Public Library System benefits from the work and commitment of many; and

**Whereas**, the success of the 2024 North Ridgeville Branch renewal levy was dependent on the dedication of the members of the North Ridgeville Library Levy Committee and passionate patron volunteers; and

**Whereas**, a considerable amount of time and effort was committed to this endeavor;

**Whereas**, their tireless efforts resulted in a victory for the North Ridgeville Branch with the passing of the renewal levy; and

**Therefore Be It Resolved**, that the Lorain Public Library System Board of Trustees does publicly acknowledge Committee Treasurer Dr. Garalynn Tomas, Sign Whisperer Eugene Kleinholz, letter writers Natalie Leszcz, Regina Nichols, Anne Oelsen, Cathy Rosbough and Karen Sigsworth, SEIU District 1199 for their endorsement and the many others who lent their support and extends its sincere and deep appreciation on behalf of the board and staff.

**Roll Call for Resolution #2024-033: yeas, unanimous**

#2024-034 Approval of Personnel Appointments in April.

APPOINTMENTS								
NAME	POSITION	DATE	PT/FT/TEMP	GRADE STEP	SALARY	HOURS	DEPT/BRANCH	REASON FOR CHANGE: PROMOTION/ HOURS SALARY/ TRANSFER RESIGNATION
Erika Hogan	Assistant Manager	4/1/24	FT	E	\$55,000/ year	38	Main	Replaced Joy Walk
Joseph Taylor	Branch Manager	4/29/24	FT	F	\$64,000/ year	38	COL	Replaced John Guscott
Jalisa Goodwin	PSP	4/1/24	PT	UI	\$20.19	29	South	Replaced Catalina Baeza

#2024-035 Resolution to Approve Then and Now Payment to The Shelf.

Approve a Then and Now Payment to The Shelf for a new e-service Spanish language offering for the Library system as follows.:

Check #	Amount	Date Paid
3806	\$7,975	03/28/24

#2024-036 Resolution to Approve Then and Now Payment to D-Tech International USA LLC.

Approve a Then and Now Payment to D-Tech International USA LLC for the annual expenditure (maintenance agreement for storage lockers) as follows.:

Check #	Amount	Date Paid
3827	\$4,390	04/05/24

#2024-037 Resolution to Approve Then and Now Payment to Envisionware.

Approve a Then and Now Payment to Envisionware for the annual expenditure (maintenance agreement and software support for self-serve kiosks) as follows.:

Check #	Amount	Date Paid
3830	\$3,520	04/05/24

Ms. Torres moved, Ms. McClelland seconded to approve all Consent Items #2024-034 to #2024-037.

**Roll Call for Resolutions #2024-034 to #2024-037: yeas, unanimous**

Other Agenda Items - None

The next Regular Meeting will be held on Thursday, May 16, 2024, at 5:00 p.m. at the North Ridgeville Branch.

With no further business to come before the Board, the meeting was adjourned at 5:46 p.m.

**ATTEST:**

  
**President**

  
**Secretary**

