

**LORAIN PUBLIC LIBRARY SYSTEM
LORAIN, OHIO**

REGULAR MEETING MINUTES

Thursday, June 15, 2023

Dr. Badillo called the meeting to order at 5:06 p.m. Dr. Badillo asked if any Board members had a conflict with the agenda. No Trustees indicated a conflict with the business for this evening.

Roll Call: Dr. Badillo, yes; Mr. Ackerman, yes; Ms. McClelland, yes; Ms. Ramirez, absent; Ms. Schiemann, yes; Ms. Snipes-Martin, yes; Ms. Torres, yes.

#2023-046 Resolution to Approve the May 18, 2023 Regular Meeting Minutes

Mr. Ackerman moved, Ms. McClelland seconded to approve the May 18, 2023 Regular Meeting Minutes.

Roll Call for Resolution #2023-046: yeas, unanimous.

#2023-047 Resolution to Approve the May 2023 Fiscal Officer Report

Ms. Schiemann moved, Ms. Torres seconded to approve the May 2023 Fiscal Officer Report.

Ms. Ramirez arrived at 5:09 p.m.

Mr. Angney stated that the Library has finished processing the fourth payroll in Paycom. Payroll processing has been going well with only minor issues. Mr. Angney also stated that the Library is 41.67% through the current calendar year. This percentage is useful when performing budgetary comparisons and may be used as one benchmark upon which current year-to-date activity may be monitored. Dr. Badillo asked about the Revenue Report Snapshot, specifically the 50.15% of estimated receipts, whether that was on point for June and Mr. Angney responded that it was. Mr. Angney also mentioned additional revenues such as donations, tax collections, investments, which are all unpredictable and that STAR Ohio yield was 5.2% for the month of May.

Roll Call for Resolution #2023-047: yeas, unanimous.

#2023-048 Resolution to Approve the May 3, 2023, Special Meeting Minutes

Mr. Ackerman moved, Mr. Torres seconded to approve the May 3, 2023, Special Meeting Minutes.

Roll Call for Resolution #2023-048: yeas, unanimous.

Report of the Director

Director Diamond-Ortiz started her report by clarifying the source of funding for the change order for Avon Branch that was approved in May. The funds for the change order are to be subtracted from the owner's contingency fund that was set aside by the Board early in the project. While discussing project budgets, Director Diamond-Ortiz noted that the bids for North Ridgeville are open now and it is expected that the Board will consider the winning bid in July. The estimated project budget for North Ridgeville is set to be \$2 million. This is intended to encompass construction and owner supplied items, such as technology. Chief Operating Officer Grizzell shared the finish board from North Ridgeville that shows the paint and carpet colors for the branch and where they will be. Then Director Diamond-Ortiz discussed the State of Ohio's biennium budget and where the process stands now. She asked trustees to contact representatives to provide information about how library funds are used and why they are important. Director Diamond-Ortiz acknowledged the \$500 grant from Lorain Rotary to purchase books. The grant is from the Gerald Prucha Fund held by Lorain Rotary. Lastly, she invited all trustees to tour the urban farm with Solidarity Farms at the conclusion of the meeting.

Committee Reports

Finance, Audit, and Properties Committee – See Board Finance Committee Meeting Minutes

Library Services and Personnel Committee – None

Trustee Development and Nominating Committee – None

Friends of the Library – Ms. Schiemann stated that there is a meeting scheduled for next week and a book sale scheduled for July for the Columbia Branch. Chief Operating Officer Grizzell stated that both the Main and Domonkas Branches had book sales in May that raised approximately \$3,000 and \$500 respectively. Chief Operating Officer Grizzell also mentioned that the Friends of the Library donated books to classrooms that visited the book sale. Director Diamond-Ortiz mentioned the Friends Scholarship program, which normally offers one \$1,000 scholarship, awarded three staff members who applied for the scholarship at \$1,500 each.

Foundation of the Lorain Public Library System – Mr. Ackerman stated that the Foundation as well as the finance sub-committee have met recently, and all is going well. The Finance sub-committee continues to manage the money to help benefit the Foundation/Library. Mr. Ackerman and Director Diamond-Ortiz had a conversation and agreed that the Foundation needs to be better connected with the Library and the Board. Director Diamond-Ortiz will be attending the next Foundation meeting and any other Administrators who would like to attend to represent the Library are invited. Ms. Ramirez suggested that the Library share mission moments on how programs have helped patrons to motivate and connect the Foundation and Library.

Ms. Jeanmarie Gielty, Branch Manager - Main Branch introduced herself to the board and provided an update on activities/services at the Main Branch.

Mr. Jim Leonard, Staff Union Representative stated that they voted on Sunday, June 11, 2023, to accept the agreement between Lorain Public Library System and SEIU, District 1199.

New Business

#2023-049 Resolution to Approve Personnel Appointments

APPOINTMENTS								
NAME	POSITION	DATE	PT/FT/TEMP	GRADE STEP	SALARY	HOURS	DEPT/BRANCH	REASON FOR CHANGE: PROMOTION/ HOURS SALARY/ TRANSFER RESIGNATION
Brittany Hayes	PSP		FT	UI	\$18.87	38	Main	Allison Neumann
Elizabeth Smith	PSP	6/5/23	FT	UI	\$18.873	38	Main/OR	Katie O'Keefe Promotion to FT for Elizabeth

Ms. Torres moved, Ms. McClelland seconded to approve Personnel Appointments.

Roll Call for Resolution #2023-049: yeas, unanimous.

#2023-050 Resolution to Approve Entering into Executive Session to review labor negotiations with public employees concerning their compensation and other terms and conditions of their employment.

Ms. Snipes-Martin moved, Ms. McClelland seconded to Approve to Enter into Executive Session to review labor negotiations with public employees concerning their compensation and other terms and conditions of their employment at 5:36 p.m.

Roll Call for Resolution #2023-050: yeas, unanimous.

Ms. McClelland moved, Ms. Torres seconded to approve returning to Regular Meeting at 5:46 p.m.

Roll Call for Resolution #2023-050: yeas, unanimous.

#2023-051 Resolution to Approve the Tentative Collective Bargaining Agreement between Lorain Public Library System and District 1199 Service Employees International Union dated April 1, 2023 through March 31, 2026, with the new salary scale retroactive to April 1, 2023.

Ms. Torres moved, Ms. Schiemann seconded to Approve the Tentative Collective Bargaining Agreement between Lorain Public Library System and District 1199 Service Employees International Union dated April 1, 2023 through March 31, 2026, with the new salary scale retroactive to April 1, 2023 at 5:48 p.m.

Roll Call for Resolution #2023-051: yeas, unanimous.

The next Regular Board Meeting will be held on July 20, 2023, at 5:00 p.m. at the Main Branch located at 351 W. 6th Street, Lorain, OH 44052.

With no further business to come before the Board, the meeting was adjourned at 5:48 p.m.

ATTEST:


President


Secretary