

**LORAIN PUBLIC LIBRARY SYSTEM
LORAIN, OHIO**

REGULAR MEETING MINUTES

Thursday, September 18, 2025

President Ramirez called the meeting to order at 5:00 p.m. President Ramirez asked if any Board members had a conflict with the agenda. No Trustees indicated a conflict with the business for this evening.

Roll Call – Ms. Ramirez, yes; Mr. White, yes; Ms. Torres, yes; Mr. Ackerman, yes; Ms. Snipes-Martin, yes; Mr. Byrne, yes; Ms. Thompson, excused

#2025-058 Approval of August 21, 2025, Regular Meeting Minutes

Ms. Torres moved, Mr. White seconded to approve the August 21, 2025, Regular Meeting Minutes.

Roll Call for Resolution #2025-058: yeas, unanimous

#2025-059 Approval of August 2025 Fiscal Officer Report

Mr. Torres moved, Mr. Byrne seconded to approve the August 2025 Fiscal Officer Report.

Chief Fiscal Officer Angney mentioned the insurance renewal package for our general liability and property coverage has been received. Premium costs of \$65,939 represents an approximate 9% increase over last year's premium. CFO Angney mentioned that IT is having an issue pulling down transactional data processed through our Kiosks. IT has been in contact with Envisionware and they have identified the transaction type that is generating the error and is currently working on a fix.

Action Item:

- Resolution authorizing and directing the transfer of residual balances from Summer Reading Grant, Project Lite Restricted, Construction, and Capital Improvement funds that are no longer necessary.

Roll Call for Resolution #2025-059: yeas, unanimous

Report of the Director

Director Diamond-Ortiz reminded the board members that Lorain County Reads will host Mr. Klinenberg at the Elyria Performing Arts Center on Thursday, September 25 from 6 to 8 p.m. LPLS Staff Development Day is on Monday, October 13 and Director Diamond-Ortiz invited all members to attend some or part of the day. Mr. Ackerman will be in attendance. Director Diamond-Ortiz thanked all the board members who attended the Board Retreat on Saturday, September 13. Results and discussion will be shared at the next board meeting. Director Diamond-Ortiz shared a thank you letter from Nordson that Director of Facilities Gerena received for helping them move carts to United Way. Director Diamond-Ortiz advised the board members that updated documents (board roster, etc.) were shared and they should replace the current documents in their board binders. Director Diamond-Ortiz reminded everyone about the Community Foundation of Lorain County's Connect to a Cause fundraising event taking place today until 8:00 p.m.

Committee Reports

Finance, Audit and Properties Committee – Committee met on September 12 and discussed the budget and the transfer of funds out of funds that are not being used as well as the 2025 Capital Projects cost update.

Library Services and Personnel Committee – Committee met on August 29 and accepted the Compensation Recommendations and Approve Salary Increases for Non-Bargaining Unit Staff Retroactive to April 1, 2025.

Trustee Development and Nominating Committee – Committee met five candidates for the Trustee position and recommended Desiree A. Thompson.

Friends of the Library - At the August meeting, the Friends of the Columbia Branch Library generously voted to contribute \$150 in support of the Spooky Story Recital.

Upcoming Events

- **Donate While You Dine – Columbia Branch Library**
10% of all food sales benefit the library.
 - **September 24:** Samosky's Homestyle Pizzeria, 11 a.m.–8 p.m.
- **Friends of the Lorain Public Library Book Sale**
Friday, September 12 – Thursday, September 18
- **Friends of Domonkas Branch Library Book Sale**
Thursday, September 25 – Saturday, September 27
- **Friends of North Ridgeville Branch Library Book Sale**
Friday, October 24 – Sunday, October 26
Preview Night: Thursday, October 23, 5–7:30 p.m.

Foundation of the Lorain Public Library System – Committee met September 2 and are in a good financial situation. The committee wants to fundraise to help offset the funds provided in scholarships.

Audience Participation

Bethany Bonafield, Branch Manager

- Collaborating with the Technical Services Department on Overdrive and Libby collections.
- Community Development meetings with:
 - Parks & Rec Director to partner on city events
 - Biggby Coffee Manager regarding monthly book socials
 - Sheffield Academy – LPLS participated in the open house and will visit them throughout the school year for story times and STEM activities
 - Part of a committee of city employees and local business owners to help plan “Dunkleosteus Day”. The Dunkleosteus is a prehistoric fish first discovered in Sheffield Lake in 1867, and we’re excited to celebrate this unique part of our city’s history.
- Staffing changes at Domonkas – Beth Collins will return after maternity leave to be the Main Branch assistant manager and Britta Will will replace Beth.
- Domonkas’ Book Sale is next week.

New Business

Consent Agenda

#2025-060 to #2025-061

#2025-060 Approval of Personnel Appointments in August.

APPOINTMENTS								
NAME	POSITION	DATE	PT/FT/ TEMP HOURS	GRADE/ STEP	SALARY	DEPT/ BRANCH	NEW HIRE/ CURRENT STAFF	REASON FOR CHANGE
Julie Wymer	Public Services Professional	9/8/2025	PT 25	UI	20.80 /hr.	Avon	New Hire	Replaces Misty Drotleff
Joshua Campbell	Public Services Professional	9/15/2025	FT 38	UI	20.80/hr.	Main	Current Staff	Replaces Brittany Hayes
Sarah Cruz	Tutoring Supervisor	9/15/2025	PT 30	Grade D	40,000/yr.	Main	New Hire	Replaces Tiara McGuire
Mireya Vargas-Martinez	Student Library Aide	9/15/2025	PT 15	Grade A	\$10.70	South	New Hire	Replaces Lillian Feliciano
Nadia Brailer	Student Library Aide	9/22/2025	PT 15	Grade A	\$10.70	North Ridgeville	New Hire	Replaces Abby Freedman
Fiona Holland	Student Library Aide	9/22/2025	PT 15	Grade A	\$10.70	North Ridgeville	New Hire	Replaces Samantha Michalek

#2025-061 Resolution Authorizing and Directing the Transfer of Residual Balances from Summer Reading Grant, Project Lite Restricted, Construction, and Capital Improvement Funds that are no longer necessary.

Mr. Byrne moved, Mr. Ackerman seconded approval of all Consent Items #2025-060 to #2025-061..

Roll Call for all Consent Items #2025-060 to #2025-061: yeas, unanimous

#2025-062 Resolution to Accept Compensation Recommendations and Approve Salary Increases for Non-Bargaining Unit Staff Retroactive to April 1, 2025.

Ms. Ramirez moved, Mr. Byrne seconded Acceptance of Compensation Recommendations and Approve Salary Increases for Non-Bargaining Unit Staff Retroactive to April 1, 2025.

Roll Call for Resolution #2025-062: yeas, unanimous

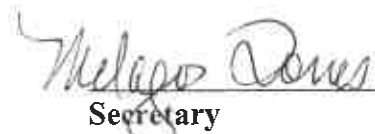
Other Agenda Items

With no further business to come before the Board, the meeting was adjourned at 5:24 p.m.

ATTEST:



President



Secretary