

**LORAIN PUBLIC LIBRARY SYSTEM
LORAIN, OHIO**

REGULAR MEETING MINUTES

Thursday, October 19, 2023

Dr. Badillo called the meeting to order at 5:06 p.m. Dr. Badillo asked if any Board members had a conflict with the agenda. No Trustees indicated a conflict with the business for this evening.

Roll Call: Dr. Badillo, yes; Mr. Ackerman, yes; Ms. McClelland, absent; Ms. Ramirez, yes; Ms. Schiemann, yes; Ms. Snipes-Martin, yes; Ms. Torres, yes.

#2023-065 Resolution to Approve the September 21, 2023 Regular Meeting Minutes

Ms. Torres moved, Ms. Snipes-Martin seconded to approve the September 21, 2023 Regular Meeting Minutes.

Roll Call for Resolution #2023-065: Dr. Badillo, yes; Mr. Ackerman, yes; Ms. McClelland, absent; Ms. Ramirez, yes; Ms. Schiemann, abstain; Ms. Snipes-Martin, yes; Ms. Torres, yes.

#2023-066 Resolution to Approve the September 2023 Fiscal Officer Reports

Ms. Torres moved, Ms. Schiemann seconded to approve the September 2023 Fiscal Officer Report.

Mr. Angney shared that the Library submitted the final expenditure report for the Libraries Accelerated Learning grant to provide funding for the tutoring program. This is a two-year grant; however, grantees are required to complete a report for each year of the grant; upon approval the Library will be reimbursed for expenditures reported and will be able to submit the budget for 2024. Mr. Angney also indicated that the expenditures are currently paid by the Library from Lorain Levy Fund with reimbursements being made to this same fund. Mr. Angney would like to get on a schedule to receive reimbursements on a quarterly basis in 2024, and that there are additional expenditures incurred that would be reimbursable through the grant that he intends to include in the 2024 request. Mr. Angney stated that we are in the early stages of the annual appropriation cycle and CEO Diamond-Ortiz and managers are discussing the upcoming fiscal year and needs for the various branches and departments. The current PLF estimate for 2024 is approximately \$5,300,000 which is comparable to our 2023 estimate. Mr. Angney recently completed updating the business profile with Ohio Business Gateway to add himself as the filing administrator and to add access for Paycom to submit tax returns for the Library. Mr. Angney also provided the draft language of a resolution to certify our tax levies to the County Auditor in their packets. This is an annual step in the budget process and serves to convey to the County Auditor the need for the support provided by the operating levies.

Roll Call for Resolution #2023-066: yeas, unanimous.

Report of the Director

Director Diamond-Ortiz introduced Camara (Cam) Goodrich, a Maker-In-Residence who worked at South Branch over the summer. Ms. Goodrich shared her experience as an artist and how she worked with the community during open studio hours. She presented the Library with prints of her work that will hang in South Branch. Also present was Heidi Massingill, a Maker In-Residence at Columbia Branch this fall. Ms. Massengill is a fiber artist, quilter, and fashion designer and shared about the successful programs and relationships she has built with the quilting community in Columbia and beyond.

Director Diamond-Ortiz shared that the Library is currently looking for three tutors for the after-school tutoring program at Main Library and South Branch.

Committee Reports

Finance, Audit, and Properties Committee – None

Library Services and Personnel Committee – None

Trustee Development and Nominating Committee – None

Foundation of the Lorain Public Library System – Mr. Ackerman stated that the Foundation has been very busy, and that the Foundation purchased a quilting machine (\$19,000) for the North Ridgeville Branch. The committee will be meeting on Wednesday, October 25 with the Investment Counselor. Mr. Ackerman mentioned that he attended the Community Foundation of Lorain County meeting on October 18 regarding their funds, grants, scholarships, and they had a financial advisor presentation during the meeting. LPLS is a member of the Foundation, and we have an Endowment with the Community Foundation of Lorain County. LPLS is also part of their Connect to a Cause online fundraising day for Lorain County non-profit organizations.

Audience Participation

Ms Jeannie Gielty, Branch Manager, Main Branch shared some updates regarding events going on at the Main Branch. Ms. Gielty mentioned that they are working on several programs for the patrons, and they are also getting new partnerships, specifically mentioned new partnerships with Lorain Bilingual Academy and Lorain City Schools.

Friends of the Library

Ms. Ethel Schiemann stated that the Columbia Branch is looking for other ways to raise funds and asked if they would be able to play bingo (off-site) as a fundraiser. Mr. Angney advised that they need to contact the Ohio Attorney General to get information on a bingo fundraising event for the Library. The Columbia Branch is also interested in opening a Little Free Library at Lorain Metro Parks. Director Diamond-Ortiz mentioned that she has a contact at Lorain Metro Parks and will provide Ms. Schiemann the contact information. Ms. Schiemann stated that the Columbia Branch book sale is currently going on but indicated that the response has declined and that they donated some books to United Way. Ms.

Schiemann mentioned their upcoming Open House on December 9 that will include pictures with Santa Claus. Ms. Schiemann also mentioned the Columbia Sponsorship Board. The Columbia Friends reached out to local businesses and 12 businesses donated \$100 each. A list of the organizations that donated will be on the Columbia Branch’s Friends of the Library’s website.

COO Grizzell mentioned Domonkas and Main Branches recently had book sales and they raised approximately \$400 and \$3,000 respectively. Avon did something a bit different, they had a walk-in store event.

Ms. Snipes-Martin shared that the South Lorain Branch’s Freedge will be having a soup can drive for the winter and asked if anyone can donate self-opening cans of non-perishable soups or the like. A suggestion was made to ask each branch to donate a certain month so there will not be an influx of donated items since they do not have space to store a lot of donations. Ms. Snipes-Martin also mentioned that she received positive feedback from some of the staff regarding Staff Development Day.

New Business

#2023-067 Resolution to Approve Personnel Appointments in September

APPOINTMENTS								
NAME	POSITION	DATE	PT/FT/TEMP	GRADE STEP	SALARY	HOURS	DEPT/BRANCH	REASON FOR CHANGE: PROMOTION/ HOURS SALARY/ TRANSFER RESIGNATION
Micheal McConnell	Librarian	10/2/23	FT	UJ	\$22.92	38	Main/PS	Dawn Woodward
Justin Huck	PSA	10/2/23	PT	UH	\$18.18	29	Avon	Denise Griffiths
Maurice Dow	PSA	11/13/23	PT	UH	\$18.18	29	Avon	Valerie Stammitti
Noah Jenny	Student Library Aide	10/2/23	PT	A	\$10.10	15	Avon	Caroline Favetti

Mr. Ackerman moved, Ms. Snipes-Martin seconded to approve Personnel Appointments.

Roll Call for Resolution #2023-067: yeas, unanimous.

#2023-068 Resolution to Approve the Tax Levy Amounts and Rates as Determined by the Budget Commission and Authorizing Necessary Tax Levies and Certifying them to the County Auditor.

Mr. Ackerman moved, Ms. Torres seconded the Resolution to Approve the Tax Levy Amounts and Rates as Determined by the Budget Commission and Authorizing Necessary Tax Levies and Certifying them to the County Auditor.

Roll Call for Resolution #2023-068: yeas, unanimous.

The next meeting will be the Board Work Session on Saturday, October 28, 2023 from 9:00 am to 2:00 pm at LCCC Lorain Learning Center at City Center located at 201 W. Erie Ave., Lorain, OH 44052.

The next Regular Board Meeting will be held on November 16, 2023, at 5:00 p.m. at the Domonkas Branch located at 4125 E. Lake Road, Sheffield Lake, OH 44054.

With no further business to come before the Board, the meeting was adjourned at 5:59 p.m.

ATTEST:


President


Secretary