

**LORAIN PUBLIC LIBRARY SYSTEM
LORAIN, OHIO**

REGULAR MEETING MINUTES

Thursday, November 16, 2023

Dr. Badillo called the meeting to order at 5:04 p.m. Dr. Badillo asked if any Board members had a conflict with the agenda. No Trustees indicated a conflict with the business for this evening.

Roll Call - Dr. Badillo, yes; Ms. Snipes-Martin, yes; Ms. McClelland, absent; Ms. Torres, yes; Mr. Ackerman, yes; Ms. Ramirez, absent; Ms. Schiemann, yes.

#2023-069 Resolution to Approve the October 19, 2023 Regular Meeting Minutes

Mr. Ackerman moved, Ms. Torres seconded to approve the October 19, 2023 Regular Meeting Minutes.

Roll Call - Dr. Badillo, yes; Ms. Snipes-Martin, yes; Ms. McClelland, absent; Ms. Torres, yes; Mr. Ackerman, yes; Ms. Ramirez, yes (arrived at 5:09 pm); Ms. Schiemann, yes.

#2023-070 Resolution to Approve the October 2023 Fiscal Officer Report

Ms. Schiemann moved, Ms. Torres seconded to approve the October 2023 Fiscal Officer Report.

Mr. Angney shared that he had several conversations with our utility, gas and electric companies regarding upcoming contracts/agreement renewals. After lengthy discussions, Mr. Angney was able to sign new contracts/agreements without having to pay the termination penalties. In regard to the electric service, Mr. Angney was able to enter into an agreement for electric supply beginning in September 2024 for a two-year period at \$.065/kwh. The amount is slightly higher than the current rate (\$.058), however, based on our current usage the estimated increase in costs is approximately \$19,000/year beginning in calendar year 2025. Mr. Angney also mentioned payments on the Avon expansion and debt service due December 1st totaling slightly over \$1 million will be reflected in November financial activity.

Roll Call - Dr. Badillo, yes; Ms. Snipes-Martin, yes; Ms. McClelland, absent; Ms. Torres, yes; Mr. Ackerman, yes; Ms. Ramirez, yes; Ms. Schiemann, yes.

Report of the Director

Director Diamond-Ortiz shared information on the Community Foundation of Lorain County's upcoming strategic plan workshops, the LPLS Winter Connections magazine, as well as the LPLS Black Friday Ad (gift guide) of items that are free with a library card. Director Diamond-Ortiz also shared a mission moment with feedback from a patron regarding a recent culinary cooking event.

Committee Reports

Finance, Audit, and Properties Committee – None

Library Services and Personnel Committee – None

Trustee Development and Nominating Committee – Scheduling interviews with potential new board members

Friends of the Library – Ms. Schiemann mentioned the Columbia Friends had a book sale in October that raised approximately \$1,000. Columbia's Open House will be on December 9, celebrating 20 years of Columbia Friends that will include crafts, Santa, new memberships, etc. Ms. Schiemann also mentioned an upcoming meeting in December inviting everyone who has helped Columbia Friends to say thank you.

COO Grizzell mentioned Domonkas' book sale that raised approximately \$500 and that Domonkas has sponsored a youth baseball team. North Ridgeville Branch also had a book sale that raised approximately \$3,600 and have decided to fund next year's seed library for the branch.

Foundation of the Lorain Public Library System – Mr. Ackerman stated that the Foundation met November 13 and the Foundation has a new financial advisor. The advisor changed the investment percentages, and it now has 75% in more conservative investments and 25% in risky investments. The Foundation continues to work on offering grants to the Library. Mr. Ackerman mentioned that he is resigning as the liaison to the Foundation from the Board of Trustees to focus more time as a Trustee. There was a discussion about Ms. Ramirez taking over as liaison to the Foundation as of January 2024. The next Foundation meeting is scheduled on January 22, 2024 at 9:15 a.m.

Audience Participation

Ms. Anne Godec, Branch Manager of Domonkas reported on the Fall Food and Fun Series at Domonkas as well as the teen programs. Domonkas will have holiday themed programs that will include selfie stations at each branch for patrons to stop by and take holiday pictures with the family.

Mr. Nate Box, SEIU District 1199 Union Executive Board Member mentioned that the union will be endorsing the North Ridgeville Levy as well as supporting the upcoming Columbia Branch projects/levy.

Presentation on Columbia Community Engagement by Bostwick Design Partnership

Richard Ortmeyer, AIA, LEED AP, Partner and Tory Leuthold, Associate, Interior Designer

Information gathered through questionnaires and comments from patrons and citizens, and discussions with the school and township. Overall approval of the services provided, identified need for additional space for more programming/tutoring and improved parking.

Next step will be scheduling a meeting between the Columbia Township Trustees, Columbia schools and LPLS.

New Business

#2023-071 Resolution to Approve Personnel Appointments in October

APPOINTMENTS								
NAME	POSITION	DATE	PT/FT/TEMP	GRADE STEP	SALARY	HOURS	DEPT/ BRANCH	REASON FOR CHANGE: PROMOTION/ HOURS SALARY/ TRANSFER RESIGNATION
Catalina Baeza	PSP		FT	UI	\$20.19	38	Main/South	Elizabeth Smith

Mr. Ackerman moved, Ms. Schiemann seconded to approve Personnel Appointments.

Roll Call - Dr. Badillo, yes; Ms. Snipes-Martin, yes; Ms. McClelland, absent; Ms. Torres, yes; Mr. Ackerman, yes; Ms. Ramirez, yes; Ms. Schiemann, yes.

#2023-072 Resolution to Amend #2023-017 Resolution to Approve the 2023 Permanent Appropriation

Mr. Ackerman moved, Ms. Torres seconded to approve the Resolution to Amend #2023-017 Resolution to Approve the 2023 Permanent Appropriation by increasing the annual appropriations for the Building Repair Fund (Fund 401) in the amount of \$134,932 for the Avon Branch expansion project.

Roll Call - Dr. Badillo, yes; Ms. Snipes-Martin, yes; Ms. McClelland, absent; Ms. Torres, yes; Mr. Ackerman, yes; Ms. Ramirez, yes; Ms. Schiemann, yes.

The next Regular Board Meeting will be held on December 21, 2023, at 5:00 p.m. at the Columbia Branch located at 13824 W. River Road North, Columbia Station, OH 44028.

With no further business to come before the Board, the meeting was adjourned at 6:16 p.m.

ATTEST:


President


Secretary

