

LORAIN PUBLIC LIBRARY SYSTEM
LORAIN, OHIO

REGULAR MEETING MINUTES

Thursday, March 17, 2022

President Badillo called the meeting to order at 5:02 p.m. No trustees indicated a conflict with the business being considered.

Roll Call: Mr. Ackerman, President Badillo, Mr. Dake, Ms. McClelland, Ms. Schiemann, Ms. Torres, and Ms. Snipes is absent.

#2022-013 Resolution to Approve the February 17, 2022 Regular Meeting Minutes

Ms. McClelland moved, and Ms. Schiemann seconded to approve the February 17, 2022, Regular Meeting Minutes.

Roll Call: yeas, unanimous

#2022-014 Resolution to Approve the February, 2022 Fiscal Officer's Report

Ms. McClelland moved, Ms. Schiemann seconded to approve the February 2022 Fiscal Officer's Report.

Roll Call: yeas, unanimous

REPORT OF THE DIRECTOR

Director Diamond-Ortiz provided an update on HB 327, the bill being considered in the Ohio Legislature concerning divisive topics. She thanked the Board for reaching out to local legislators to educate them on the impact of this bill on the core work of the public library, promoting intellectual freedom. Director Diamond-Ortiz shared that Ohio Library Council's Legislative Day will be on April 6 in Columbus and she will represent the Library along with Trustee Ackerman and COO Cheryl Grizzell. She provided a reminder that there will be tour of the Avon Branch construction site on March 22 at 4 pm. Lastly, the Director introduced Katie Cooley, the new manager of Community Engagement and Outreach, who shared some exciting news regarding a grant from Lorain County Public Health to locate a lactation pod for nursing mothers at Main Library. In addition, the Library learned that El Centro received a grant from Lorain County Public Health to locate a Freedge at South Branch. The Freedge will provide 24/7 access to fresh food for neighborhood residents and will be stocked by El Centro.

COMMITTEES REPORTS

Foundation of the Lorain Public Library System

Mr. Ackerman stated the Foundation of the Lorain Public Library System met on March 7, 2022 and discussed the paver project at Avon and the upcoming golf tournament.

There were no further committee reports.

NEW BUSINESS

#2022-015 Resolution to Approve New Staff Appointments

| APPOINTMENTS | | | | | | | | |
|------------------|-----------|---------|------------|------------|----------|-------|-------------|---|
| NAME | POSITION | DATE | PT/FT/TEMP | GRADE/STEP | SALARY | HOURS | DEPT/BRANCH | REASON FOR CHANGE: PROMOTION/HOURS SALARY/TRANSFER RESIGNATION |
| Ashley Alexander | PSP | 3/7/22 | PT | UI/1 | \$18.686 | 29 | Domonkas | New |
| Maya Pappas | PSP | 3/14/22 | PT | UI/1 | \$18.686 | 29 | Avon | Replacing Kristina Hudson |
| Kari Mariner | Librarian | 3/28/22 | FT | UJ/1 | \$20.791 | 38 | Columbia | Replacing Monique Sherban |

Mr. Dake moved, Ms. Torres seconded to approve new staff appointments.

Roll Call: yeas, unanimous

#2022-016 Resolution Recommending a Firm for the Facilities Assessment

Mr. Dake moved, Ms. Schiemann seconded the following resolution regarding the selection of the most-qualified firm to provide the following resolution regarding the selection of the most-qualified firm to provide design professional services for the Facilities Assessment Project.

WHEREAS, The Library placed ads in the Lorain Morning Journal on January 22 and 29, 2022, and in the Elyria Chronicle Telegram on January 24 and 31, 2022, announcing its request for statements of qualifications from architectural/engineering firms for renovating and improving multiple buildings; and

WHEREAS, on February 11, 2022, the Library received statements of qualifications from five architectural/engineering firms, and

WHEREAS, The selection committee was formed to evaluate the statements of qualifications and to create a short list of firms that it considered the most qualified for the Facilities Assessment Project.

The short-listed firms, in no particular order, are:

1. Bostwick Design Partnership, Inc.;
2. GPD Group;
3. HBM Architects, Inc.; and

WHEREAS, on March 8, 2022, the selection committee interviewed the short-listed firms and subsequently met to select no fewer than three firms that it considered most qualified for the Facilities Assessment Project; now therefore be it

RESOLVED, That the Board of Trustees hereby accepts the recommendation of the selection committee, and announces the selection of Bostwick Design Partnership, Inc. as the most-qualified architectural/engineering firm for the facilities Assessment Project; and be it further

RESOLVED, That the Board authorizes the CEO or her designees, to enter into negotiations for an agreement with the most qualified architectural firm in advance with the requirements of Ohio Revised Code Section 153.69 which provides, among other things, that if the Library fails to negotiate an agreement with the highest ranked firm for a price that is fair and reasonable, it shall terminate negotiations with the highest ranked firm and enter into negotiations with the architectural firm ranked the second highest. The process shall be repeated again with the third ranked firm in the event negotiations fail with the second highest firm; be it further

RESOLVED, That upon completion of negotiations, the CEO shall submit the agreements to this Board for final approval.

#2022-017 Resolution to Approve the Updated Travel Policy

Ms. Torres moved, Ms. McClelland seconded to approve the updated Travel Policy.

Ms. Robinson stated the travel reimbursement will be processed through bi-weekly payroll direct deposit process and will be noted as non-taxable.

Roll Call: yeas, unanimous

PRESENTATION: Intellectual Freedom

Susan Spivey and Cheryl Paganelli gave a presentation on Intellectual Freedom. Included in the presentation was the subject of book banning in libraries. Cheryl Paganelli stated she retains a list of books that patrons suggest the library purchase. Ms. Spivey and Ms. Paganelli stated the Collection Management Policy is located on the Library website. There is a committee that carefully reviews all challenged materials and makes a recommendation on whether items should be removed from the collection.

Dr. Badillo stated the Board will have a workshop on a Saturday in May or June.

Dr. Badillo asked for a motion to adjourn the meeting. All members agreed and the meeting was adjourned at 5:49 a.m.

Next Meeting:

Regular Business Meeting
April 21, 2022 at 5:00 p.m.
Domonkas Branch, 4125 East Lake Road, Sheffield Lake

ATTEST:


President


Secretary