

**LORAIN PUBLIC LIBRARY SYSTEM
LORAIN, OHIO**

REGULAR MEETING MINUTES

Thursday, January 19, 2023

President Dr. Gloria Badillo called the meeting to order at 5:03 p.m. Dr. Badillo asked if any Board members had a conflict with the agenda this evening. No Trustees indicated a conflict with the business for this evening.

Roll Call: President Dr. Badillo, yes; Mr. Ackerman, yes; Ms. Torres, yes; Ms. Schiemann, yes; Ms. McClelland, yes; Ms. Snipes-Martin, yes; Ms. Ramirez, yes.

#2023-006 Resolution to Approve the December 15, 2023, Regular Meeting Minutes

Ms. Torres moved, Ms. Schiemann seconded to approve the December 15, 2023 regular meeting minutes.

Mr. Ackerman commented it should be mentioned in the minutes that the Board members were nominated for the committees by the Trustee Development and Nominating Committee.

Roll Call: yeas, unanimous.

#2022-53 Resolution to Approve the December 2023 Fiscal Officer Report

Ms. McClelland moved, Ms. Torres seconded to approve the December 2023 Fiscal Officer report.

Ms. Robinson stated the unexpended cash fund balance of all funds at month-end was \$23,490,107, the balance in the checking accounts at month-end was \$2,812,984, and the balance in all holdings totaled \$23,490,107.

Ms. Robinson stated the revenues for the month of December without transfers or advances totaled \$528,093.

PLF revenues received in December totaled \$454,976 and as of the end of December the Library received \$5,827,653 (112.2% of and \$572,915 over) of the estimated annual funding of \$4,714,738.

Ms. Robinson further stated the total revenues without transfers or advances at the end of December totaled \$13,542,954 and are 108.6% of the estimated \$12,458,372.

Ms. Robinson stated the expenses for the month of December without transfers or advances totaled \$1,364,618. Ms. Robinson further stated the expenses year-to-date without transfers or advances at the end of December totaled \$18,821,198 and are at 69.0% of the budgeted \$27,294,728 annual expenses without advances or transfers, the expenses plus encumbrances for the year totaled \$20,879,982 or about 76.5% of the budgeted expenses without transfers or advances.

Ms. Robinson commented STAR Ohio was yielding 4.19% as of the end of December, the interest earned \$30,132 by the end of the month of December. Ms. Robinson stated the total of the investments of the Board at the end of December was \$20,677,123. Ms. Robinson further stated in January, \$4 million in funding from Northwest Bank will be wired into the Star Ohio General Fund to gain interest at a rate of 4.19% as compared to 0.05%.

Ms. Robinson stated there were no public records requests for the month of December.

Ms. Robinson stated there were 2 property disposals for December: a paper shredder from the TSD department and the South Branch disposed of a jungle tree toy as children were climbing and jumping from the fixture.

Roll Call: yeas, unanimous.

Report of the Director

Director Diamond-Ortiz introduced Yolanda Ramos, Strategic Initiatives Manager for Culinary Literacy and Wellness. Ms. Ramos shared about her background in nutrition, wellness, and hospitality and culinary arts. Director Diamond-Ortiz shared that the Library was recently invited by NEO-RLS to present on culinary literacy and by Urban Libraries Council to present on the Freedge and urban farming at the Library. Director Diamond-Ortiz shared that the VIP opening and ribbon cutting for Avon Branch Library is on January 29 at 1pm with a grand opening event for the public to follow on February 4 at 1 pm.

Committee Reports:

Finance, Audit, and Properties Committee-The permanent budget will be reviewed at the committee meeting on 2/16/23 at 4:00 p.m. at the North Ridgeville Branch.

Library Services and Personnel Committee-Committee will meet 1/31/2023 at 11:00 a.m. at the Avon Branch.

Trustee Development and Nominating Committee- No Report

Friends of the Library-Main's Book Sale was a remarkable success. The Columbia Friends held a Christmas party in December, a membership drive, and a trivia party. The Columbia Friends are currently looking for more storage areas for books for the book sales. The Avon Friends welcomed six new members.

Foundation of the Lorain Public Library System-Mr. Ackerman stated the Foundation hired a CPA and met with an investment counselor regarding the approximately \$3 million donation that was received.

#2023-008 Resolution to Approve Salary Increase for Minimum Wage Earner

NAME	POSITION	DATE	PT/FT/TEMP	GRADE/STEP	SALARY	HOURS	DEPT/BRANCH	REASON FOR CHANGE: PROMOTION/ HOURS SALARY/TRAN SFER RESIGNATION
Tessa Morello	Student Library Aide	12/25/2022	PT	A	\$10.10	15	Columbia	Ohio Minimum Wage Increase

Mr. Ackerman made a motion to approve, Ms. McClelland seconded to approve salary increase for a minimum wage earner.

Roll Call: yeas, unanimous.

#2023-009 Approval to Enter into Executive Session to Discuss Purchase of Property

Ms. Torres moved, Ms. McClelland seconded at 5:30 p.m. to approve adjourning to an Executive Session to discuss purchase of property.

Roll Call: yeas, unanimous.

The Board exited the Executive Session at 5:36 p.m. and returned to the Regular Session.

With no further business to come before the Board, the meeting was adjourned at 5:38 p.m.

Next Meeting: Thursday, February 16, 2023 at 5:00 p.m. at the North Ridgeville Branch

ATTEST:


President


Secretary