Agenda LORAIN PUBLIC LIBRARY SYSTEM

Lorain, Ohio

FINAL AGENDA

Thursday July 16, 2020, 5:00 p.m.

Streaming on the Library's YouTube Channel

Regular Business Meeting (The chair asks if any Members have a conflict of interest with today's agenda)

#2020-059 Approval of Minutes of the June 18 Meeting

#2020-060 Approval of Fiscal Officer's Report

Report of the Director

Program of Work

Monthly Stats

Committee Reports

- A. Finance, Audit and Properties Committee
- **B. Library Services and Personnel Committee**
- C. Trustee Development and Nominating Committee
- D. Fraud Hotline

Audience Participation

- A. Supervisor -- Susan Spivey
- B. Friends of the Library
- C. Foundation of the LPLS
- D. Other

New Business

#2020-061 Resolution Authorizing the Execution of an Agreement Relating to the Avon Branch of the Lorain Public Library System

_____ moved, ______seconded the following resolution authorizing an agreement between the City of Avon and the Lorain Public Library System:

WHEREAS, voters of the City of Avon (the "City") approved a new 2.00-mill tax levy (the "Tax Levy") for current expenses of the Avon Branch of the Lorain Public Library system, including the construction and operation thereof at the March 17, 2020 election; and WHEREAS, this Board wishes to enter into an agreement relating to the operation of the Avon Branch of the Library and to use the proceeds of the Levy.

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the Lorain Public Library, Lorain County, Ohio, two-thirds of all of the members appointed thereto concurring, that:

Section 1. Pursuant to Ohio Revised Code Section 3375.42, this Board hereby finds and determines it to be necessary to enter into an agreement (the "Agreement") with the City relating to the operation of the Avon Branch of the Library and to the use of the proceeds of the additional tax levy approved March 17, 2020 and of other funds available for the operation of the Avon Branch of the Library.

Section 2. The Agreement is hereby approved in substantially the form attached hereto as Exhibit A, with such changes therein as are not inconsistent with this resolution and not substantially adverse to the Board as shall be approved by the officers executing the Agreement; provided, that the approval of those changes by those officers, and their character as not being substantially adverse to the Board, shall be evidenced conclusively by their execution of that Agreement.

Section 3. The President and Chief Financial Officer of the Board of Library Trustees are hereby authorized and directed, for and in the name and on behalf of this Board, to execute and deliver the Agreement in substantially the form attached hereto as Exhibit A.

Section 4. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

#2020-062 Authorization to Apply for CARES Act Grant

______ moved, ______seconded to authorize the Library to apply for a \$3,000 grant from the State Library of Ohio to provide funds to purchase personal protective equipment (PPE) related to COVID-19.

#2020-063 Purchase of Carpeting for Domonkas Branch

_____ moved, ______seconded to authorize the Library to enter into an agreement with Cleveland Rock and Tile, Inc. to purchase and install new carpeting throughout the Domonkas Branch in an amount not to exceed sixty nine thousand dollars (\$69,000).

#2020-064 Authorization for Electrical Work at Main Library

______ moved, ______ seconded to authorize the Library to enter into an agreement with Zenith Systems to install a switch at Main Library that would allow for complete power shutoff in case of an emergency in an amount not to exceed fourteen thousand forty nine dollars and thirty seven cents (\$14,049.37).

#2020-065 Appointment of New Staff

__ moved, ___

______ seconded to authorize the following appointments of new staff.

APPOINTMENTS								
NAME	POSITION	DATE	PT/FT/TEMP	GRADE/STEP	SALARY	HOURS	DEPT/BRANCH	REASON FOR CHANGE: PROMOTION/HOURS SALARY/TRANSFER

							RESIGNATION
Daniel Gurchik	Maintenance Worker	6/29/20	FT	UH Step 3	38	Maintenance	New hire

#2020-066 Approval of Core Behaviors for All LPLS Employees

_____ moved, ______ seconded the motion to adopt the new core behaviors for all LPLS employees to replace the existing Code of Patron Service (Section 4.13 of the Board Adopted Policies).

LPLS has determined the following ten core behaviors to be essential for all LPLS employees:

- I build relationships.
- I seek and share knowledge.
- I approach every situation with an open mind.
- I treat everyone as if they are someone.
- I engage in active communication.
- I prioritize the customer experience.
- I lead from where I am.
- I focus on solutions.
- I foster positivity.
- I show up ready to serve.

#2020-067 Approval of Enter into Executive Session to Discuss the Compensation of Public Employees

_____ moved, ______seconded the motion to enter into executive session to discuss the compensation of public employees.

_____Reconvened

Next Meeting:

Regular Business Meeting of the Library Board August 20 at 5 pm

Streaming on the Library's YouTube channel