

LORAIN PUBLIC LIBRARY SYSTEM

Lorain, Ohio

Minutes

Thursday August 19, 2021 5:00 p.m.

South Lorain Branch, 2121 Homewood Drive, Lorain
Regular Board Meeting

President Tomas called the meeting to order at 5:02 p.m.

Roll Call

Present: Dr. Badillo, Ms. McClelland, Ms. Schiemann, Ms. Snipes, Ms. Torres, President Tomas

Thomas Dake II was sworn in as a member of the Board

#2021-080 Approval of the July 15, 2021 Regular Board Meeting Minutes and the July 20, 2021 Special Board Meeting Minutes

Ms. McClelland moved, Ms. Schiemann seconded the approval of the July 15, 2021 Regular Board Meeting Minutes and the July 20, 2021 Special Board Meeting Minutes.

Dr. Badillo commented that within the Special Board Meeting Minutes, the formatting of the comments for the discussion of the Avon Construction Project for Resolution #2021-080 appeared as if they were part of the actual resolution. Ms. Ventura stated she would review. Formatting was adjusted as needed.

Roll Call: Yeas: Dr. Badillo, Mr. Dake, Ms. McClelland, Ms. Schiemann, Ms. Snipes, Ms. Torres, President Tomas

#2021-081 Approval of the Chief Fiscal Officer's Report

Dr. Badillo moved, Ms. Schiemann seconded approval of the July 2021 Fiscal Report.

Ms. Ventura presented the July 2021 Fiscal Report to the Board.

The Library had a cash balance at month end of \$26,746,056.

The cash balance in operating funds was \$14,523,331 and operating funds after encumbrances was \$12,841,053.

The total unencumbered cash balances as of July 31, 2021 were \$24,463,648.

The revenues year-to-date were at \$6,995,676 which was 58% of the estimated annual revenues without advances or transfers.

The expenses year-to-date were \$5,621,879 which was 29% of the estimated expenses without advances or transfers.

Expenses with encumbrances total \$8,157,463 which was 42% of the annual estimated expenses.

The PLF revenue received for the month of July 2021 was 18% higher than what was received in July of 2020. The State issued updated 2021 PLF estimates as of the end of June, which was certified by the Lorain County Budget Commission on July 12, 2021. The updated estimate adds a potential for an additional \$461,582 from the original estimate back in January of this year.

The Library's audit is being finalized this week. The State Auditor's exit conference will take place at the next month's Board meeting.

There were no public records requests.

Roll Call: Yeas: Dr. Badillo, Mr. Dake, Ms. McClelland, Ms. Schiemann, Ms. Snipes, Ms. Torres, President Tomas

Report of the Director

Director Diamond-Ortiz welcomed the Board to South Branch and congratulated Dr. Tomas on her selection to receive the 2021 OLC Trustee Award of Achievement. The Board offered its congratulations for a well-deserved recognition. OLC presented the 2021 Innovation Award to all public libraries in Ohio for the ingenuity and creativity in innovating to continue to serve Ohio's residents during the pandemic.

Director of IT, Dan Shell, presented on 5G and the new hotspots that will be acquired if Emergency Connectivity Funds are awarded to the Library.

Director Diamond-Ortiz shared about the back-to-school vaccination and school supply events taking place at Main and South on August 21. The events are a result of a partnership with El Centro, Urban League of Lorain County, and Elyria Public Library.

The Board discussed recent guidance from the Centers for Disease Control that all persons should wear masks indoors, regardless of vaccination status. The Library intends to offer in-person programming starting in September and asked for guidance on requiring masks for patrons during programs. The Board discussed and came to a consensus that it is best for staff to strongly encourage mask wearing and to be clear that staff will be masked during programs. The Library will not require masks for the public entering the branches at this time. Dr. Badillo stated that the Library should be direct in communicating any changes to the public. The Board decided to table discussion of a vaccination requirement for staff until after full FDA approval for COVID-19 vaccines is granted.

2021 Program of Work

2021 Strategic Goals

Monthly Statistical Report

Committee Reports

- A. Finance, Audit and Properties Committee**
- B. Library Services and Personnel Committee**
- C. Trustee Development and Nominating Committee**

There were no Committee reports.

#2021-082 Approval of Personnel Appointments

Dr. Badillo moved, Ms. Schiemann seconded the approval of personnel appointments.

APPOINTMENTS								
NAME	POSITION	DATE	PT:FT:TEMP	GRADE/STEP	SALARY	HOURS	DEPT:BRANCH	REASON FOR CHANGE: PROMOTION/HOURS SALARY/TRANSFER RESIGNATION
Marisa Arancibia	Librarian	8/2/21	FT	UJ:1	\$20.791	38	Main/Outreach	
Margaret Mullen	PSP	8/23/21	PT	UI:1	\$18.686	29	North Ridgeville	

Roll Call: Yeas: Dr. Badillo, Mr. Dake, Ms. McClelland, Ms. Schiemann, Ms. Snipes, Ms. Torres, President Tomas

#2021-083 Approval to Enter into Executive Session to Discuss Imminent Legal Action

Ms. McClelland moved, Dr. Badillo seconded approval to enter into Executive Session to discuss Imminent Legal Action.

Roll Call: Yeas: Dr. Badillo, Mr. Dake, Ms. McClelland, Ms. Schiemann, Ms. Snipes, Ms. Torres, President Tomas

The Executive Session commenced at 6:14 p.m. and adjourned at 6:26 p.m.

President Tomas called for adjournment of the Board Meeting at 6:27 p.m.

Next Meeting:

Regular Business of the Library Board

September 16, 2021, 5:00 p.m.

Columbia Library Branch, 13824 West River Road, Columbia Station

Attest:


_____, President


_____, Secretary