

LORAIN PUBLIC LIBRARY SYSTEM

Lorain, Ohio

Minutes

Thursday, October 21, 2021, 5:00 P.M.

Main Branch, 351 Sixth Street, Lorain

Regular Board Meeting

President Tomas called the meeting to order at 5:10 p.m.

Roll Call

Present: Dr. Badillo, Mr. Dake, Ms. McClelland, Ms. Torres, President Tomas

Ms. Snipes arrived at 5:17 p.m.

Absent: Ms. Schiemann

#2021-098 Approval of the September 16, 2021 Regular Board Meeting Minutes and of the October 7, 2021 Special Board Meeting Minutes

Ms. Torres moved, Ms. McClelland seconded the approval of the September 16, 2021 Regular Board Meeting Minutes and of the October 7, 2021 Special Board Meeting Minutes.

Roll Call: Yeas: Dr. Badillo, Mr. Dake, Ms. McClelland, Ms. Torres, President Tomas

#2021-099 Approval of the Chief Fiscal Officer's Report

Dr. Badillo moved, Ms. Torres seconded the approval of the September 2021 Fiscal Report.

Ms. Robinson presented the September 2021 Fiscal Report to the Board.

The Library had a cash balance at month end of \$28,862,853.

The cash balance in operating funds was \$15,936,674 and operating funds encumbrances was \$14,839,412.

The total unencumbered cash balances as of September 30, 2021 were \$24,192,377.

The revenues year-to-date were at \$10,979,765 which was 93% of the estimated annual revenues without advances or transfers.

The expenses year-to-date were \$6,617,641 which was 34% of the estimated expenses without advances or transfers.

Expenses with encumbrances total \$12,766,000 which was 65% of the annual estimated expenses.

The PLF revenue received for the month of September 2021 was \$427,032.01. To date, we have received 95% of our estimated revenues. Overall, for the year, PLF is 15% higher than this time last year.

The audit exit conference for tonight has been postponed. The auditors are still working on the Library's audit and hope to be able to conduct an exit conference after the October 21st Board meeting.

There was one public records request regarding the bid amounts for the North Ridgeville paving project.

Roll Call: Yeas: Dr. Badillo, Mr. Dake, Ms. McClelland, Ms. Snipes, Ms. Torres, President Tomas

Report of the Director

**2021 Program of Work
2021 Strategic Goals
Monthly Statistical Report**

Committee Report

- A. Finance, Audit and Properties**
- B. Library Services and Personnel Committee**
- C. Trustee Development and Nominating Committee**

#2021-100 Resolution Accepting the Tax Levy Amounts and Rates as Determined by the Budget Commission and Authorizing Necessary Tax Levies and Certifying them to the County Auditor

The Library Board of Trustees of the Lorain Public Library of Lorain County, Ohio, met in regular session on the 21st day of October with the following members present:

- Dr. Tomas, President
- Ms. Snipes, Vice President
- Ms. McClelland, Secretary
- Dr. Badillo, Mr. Dake, Ms. Torres

Ms. McClelland moved the adoption of the following Resolution:

WHEREAS, The Library Board of Trustees in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2022; and

WHEREAS, The Budget Commission of Lorain County, Ohio has certified its action therein to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, That there be and is hereby levied on the tax duplicate of said Library District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

LORAIN PUBLIC LIBRARY

SCHEDULE A				
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES				
FUND	Amount to Be Derived from Levies Outside 10 Mill Limitation Column II	Amount Approved by Budget Commission Inside 10 Mill Limitation Column IV	County Auditor's Estimate of Tax Rate to Be Levied	
			Inside 10 Mill Limitation Column V	Outside 10 Mill Limitation Column VI
Lorain CSD	2,310,380			4.880
Renewal passed 05/04/2021				
Lorain CSD	1,064,834			1.870
Renewal passed 05/04/2021				
Sheffield Lake City	330,221			2.200
Renewal passed 05/04/2021				
Sheffield Lake City	112,575			0.750
Renewal passed 05/04/2021				
Avon City	0			0.000
Expires 2021/2021				
Avon City	1,972,159			2.800
North Ridgeville City	1,471,046			1.910
Columbia Township	414,656			1.740
TOTAL	7,870,251		0.000	0.000
SCHEDULE B				
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES				
FUND	Maximum Rate Authorized to Be Levied			
General Fund				
Lorain CSD				
Current Expense Levy authorized by voters on 05/04/21 for not to exceed 5 years Beginning 2021 Duplicate Expiring Last Collection 2026	4.080			
Renewal passed 05/04/21				
Current Expense Levy authorized by voters on 05/04/21 for not to exceed 5 years Beginning 2021 Duplicate Expiring Last Collection 2026	1.870			
Renewal passed 05/04/21				
Special Revenue Funds:				
Sheffield Lake City				
Library Levy authorized by voters 05/04/21 for not to exceed 5 years Beginning 2021 Duplicate Expiring Last Collection 2026	2.200			
Renewal passed 05/04/21				
Sheffield Lake City				
Library Levy authorized by voters 05/04/21 for not to exceed 5 years Beginning 2021 Duplicate Expiring Last Collection 2026	0.750			
Renewal passed 05/04/21				
Avon City				
Library Levy authorized by voters 03/15/16 for not to exceed 5 years Beginning 2016 Duplicate Expiring Last Collection 2021 Expires 2008/2021	0.000			
Avon City				
Library Levy authorized by voters 03/17/20 for not to exceed 20 years Beginning 2020 Duplicate Expiring Last Collection 2040	2.000			
North Ridgeville City				
Library Levy authorized by voters 06/07/19 for not to exceed 5 years Beginning 2019 Duplicate Expiring Last Collection 2024	1.910			
Columbia Township				
Library Levy authorized by voters 11/05/19 for not to exceed 5 years Beginning 2020 Duplicate Expiring Last Collection 2025	1.740			
				14.550

RESOLVED, That the Clerk of this Board be and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Dr. Badillo seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Roll Call: Yeas: Dr. Badillo, Mr. Dake, Ms. McClelland, Ms. Snipes, Ms. Torres, President Tomas
Adopted the 21st day of October, 2021

#2021-101 Resolution to Approve Zenith Systems for the Main and Domonkas Branch Fire Alarm Update Project

Ms. Torres moved, Mr. Dake seconded to approve Zenith Systems as the contractor for the Main and Domonkas Branch Fire Alarm update project not to exceed \$211,550 (Two hundred eleven thousand, five hundred and fifty dollars).

Roll Call: Yeas: Dr. Badillo, Mr. Dake, Ms. McClelland, Ms. Snipes, Ms. Torres, President Tomas

#2021-102 Approval of Personnel Appoints

Dr. Badillo moved, Ms. Snipes seconded the appointment of the new staff.

APPOINTMENTS								
NAME	POSITION	DATE	PT-FT/TEMP	GRADE/STEP	SALARY	HOURS	DEPT-BRANCH	REASON FOR CHANGE: PROMOTION/HOURS SALARY/TRANSFER RESIGNATION
Dale Blackford	Maintenance Worker	10/4/21	FT	UH/14	\$21.75	38	Main/Maintenance	
Ronald Campana	Maintenance Worker	10/11/21	FT	UH/13	\$21.33	38	Main/Maintenance	
Anthony Nichols	Computer Network Specialist	10/11/21	FT	UH/14	\$21.75	38	Main/Technology	
Maria Robinson	CFO	10/4/21	FT		\$90,000 a year	38	Main/Fiscal	

Roll Call: Yeas: Dr. Badillo, Mr. Dake, Ms. McClelland, Ms. Snipes, Ms. Torres, President Tomas

President Tomas called for adjournment of the meeting at 5:33 p.m.

Next Meeting:

November 18, 2021

Regular Business of the Library Board

North Ridgeville, 35700 Bainbridge Road

