

**LORAIN PUBLIC LIBRARY SYSTEM
LORAIN, OHIO**

REGULAR MEETING MINUTES

Thursday, January 18, 2024

President Ms. Snipes-Martin called the meeting to order at 5:04 p.m. President Ms. Snipes-Martin asked if any Board members had a conflict with the agenda. No Trustees indicated a conflict with the business for this evening.

Roll Call - Ms. Snipes-Martin, yes; Dr. Badillo, yes; Ms. McClelland, yes; Ms. Torres, yes; Mr. Ackerman, yes; Ms. Ramirez, yes.

#2024-016 Resolution of Appreciation – Brunilda Vazquez, PSA – South Branch

Mr. Ackerman moved, Ms. Torres seconded to approve the Resolution of Appreciation – Brunilda Vazquez, PSA – South Branch.

COO Cheryl Grizzell made a few comments about Ms. Vazquez and Dr. Badillo read the Resolution of Appreciation. A planter was given to Ms. Vazquez.

Roll Call for Resolution #2024-016: yeas, unanimous

#2024-017 Resolution of Appreciation - Diane Rivera, PSA, Technical Services Department

Ms. Torres moved, Ms. Ramirez seconded to approve the Resolution of Appreciation – Diane Rivera, PSA, Technical Services Department.

Technical Services Department Director, Cheryl Paganelli made a few comments about Ms. Rivera and Dr. Badillo read the Resolution of Appreciation. A planter was given to Ms. Rivera.

Roll Call for Resolution #2024-017: yeas, unanimous

#2024-009 Approval of December 21, 2023, Regular Meeting Minutes

Ms. Torres moved, Dr. Badillo seconded to approve the December 21, 2023, Regular Meeting Minutes.

Roll Call for Resolution #2024-009: yeas, unanimous

#2024-010 Approval of December 2023 Fiscal Officer Report

Ms. Torres moved, Ms. Ramirez seconded to approve the December 2023 Fiscal Officer Report.

CFO Angney gave an update on the financials to include information on closing 2023 in preparation to open 2024 in the accounting system. CFO Angney mentioned the County has requested adoption of a resolution authorizing signature of the ACH agreement with the County. CFO Angney also mentioned the agenda including a request to transfer an amount not to exceed \$500,000 from the General Fund (101) to the Building and Repair Fund (401). Funding received in the General Fund may be used for any Library purpose. Fund accumulated in the General Fund have increased significantly in the past three years; mostly due to increased PLF receipts and earnings on investments outpacing increases in expenses.

Roll Call for Resolution #2024-010: yeas, unanimous

Report of the Director

Director Diamond-Ortiz shared information regarding the PLF rate comparisons from 2004 to 2024 and how the actual monies received by libraries are less due to cuts to the Public Library Fund and overall reductions in the General Revenue Fund over the years. The Columbia Branch currently has a mechanical issue, and the branch is closed until Monday, January 22, 2024. Ms. Anne Godec is now the Branch Manager at the North Ridgeville Branch (formerly Branch Manager at Domonkas Branch). Director Diamond-Ortiz reminded everyone about the upcoming North Ridgeville Levy on March 19, 2024 and mentioned that the North Ridgeville renovations are moving along.

Ms. Tiara McGuire, Launching Phenomenal Learners Coordinator gave a presentation on the LPLS tutoring program. The program is dedicated to a small group format (1:4 student-to-teacher ratio) and we currently have 62 students and 8 tutors (40 students at Main and 12 at South). Schools served are as follows:

- 9 schools within Lorain City Schools
- 2 schools within Clearview Schools
- 4 charter schools
- 3 parochial schools
- 2 online schools
- 1 school within Amherst Schools (student is open-enrolled)
- 2 homeschooled students
- 21 schools represented

The program incorporates Social-Emotional Learning (Aperture Education's DESSA screener) into the tutoring sessions to promote a whole-child education approach. Ms. McGuire shared parent and student testimonials with the Trustees.

Committee Reports

Finance, Audit, and Properties Committee – None

Library Services and Personnel Committee – None

Trustee Development and Nominating Committee – None

Friends of the Library – Book sale currently going on the Main Branch

Foundation of the Lorain Public Library System - None

Audience Participation

Ms. Donna Kelly Sprinkle, Avon Branch Manager, provided an update on the branch and mentioned that it has been one-year since the renovation and the branch is thriving (Story Time and Create Space are full and meeting rooms are in high demand).

New Business

Consent Agenda

#2024-011 Approval of Personnel Appointments in January

APPOINTMENTS								
NAME	POSITION	DATE	PT/FT/TEMP	GRADE STEP	SALARY	HOURS	DEPT/ BRANCH	REASON FOR CHANGE: PROMOTION/ HOURS SALARY/ TRANSFER RESIGNATION
Alison DeLombard	PSP	12/18/23	FT	UI	\$20.19	38	Avon	Promotion FT
Liz Torres Cirino	PSA	1/8/24	PT	UH	\$18.18	29	South	Replaced Bruni Vazquez
Esther Kabithe	PSP	1/8/24	PT	UI	\$20.19	29	South	NEW
Anne Godec	Branch Manager	1/8/24	FT	F	\$67,000/year	38	North Ridgeville	Replaced Jennifer Winkler

#2024-012 Approval of Recommendation for Appointment of Board Member

The Library Trustee Development and Nominating Committee moved to recommend to the Lorain City School District, Board of Education the appointment of Terrance K. Byrne for a seven-year term as Library Trustee, commencing in January 2024.

#2024-013 Approval of Appropriations Modification

#2024-014 Approval to authorize a transfer from General Fund (101) to the Building Repair Fund (401) in the amount of \$500,000 and to amend Resolution 2023-077 by increasing appropriations in the General Fund (101) by \$500,000

#2024-015 Approval to authorize ACH and Electronic Transactions

Dr. Badillo moved, Ms. Torres seconded to approve all Consent Items #2024-011 to #2024-015.

Roll Call for Resolutions #2024-011 to #2024-015: yeas, unanimous

Other Agenda Items – None

The next Regular Board Meeting will be held on February 15, 2024, at 5:00 p.m. at the Avon Branch located at 37485 Harvest Drive, Avon, OH 44011.

With no further business to come before the Board, the meeting was adjourned at 5:56 p.m.

ATTEST:


President


Secretary