

**LORAIN PUBLIC LIBRARY SYSTEM
LORAIN, OHIO**

AGENDA

Thursday, September 21, 2023 at 5:00 p.m.
Columbia Branch
13824 W. River Road North, Columbia Station, OH 44028

Mission: Connecting Our Communities to Experiences that Enrich, Empower, and Inspire Every Day

Regular Meeting

Roll Call

(The Chair asks if any Members have a conflict with today's Agenda)

#2023-058 Resolution to Approve the July 20, 2023 Regular Meeting Minutes

_____ moved, _____ seconded to approve the July 20, 2023 Regular Meeting Minutes.

#2023-059 Resolution to Approve the July and August 2023 Fiscal Officer Reports

_____ moved, _____ seconded to approve the July and August 2023 Fiscal Officer Report.

Report of the Director

2023 July and August Monthly Statistics Report

Committee Reports

- A. Finance, Audit, and Properties Committee
- B. Library Services and Personnel Committee
- C. Trustee Development and Nominating Committee
- D. Foundation of the Lorain Public Library System

Audience Participation

- A. Branch Manager – John Guscott
- B. Other

New Business

#2023-060 Resolution to Approve Personnel Appointments in July and August

APPOINTMENTS								
NAME	POSITION	DATE	PT/FT/TEMP	GRADE STEP	SALARY	HOURS	DEPT/ BRANCH	REASON FOR CHANGE: PROMOTION/ HOURS SALARY/ TRANSFER RESIGNATION
Kayla Mandak	PSP	8/7/23	FT	UI	\$20.19	38	Main	Allison Neumann
Erin Duncan	PSP	8/7/23	FT	UI	\$20.19	38	Main	Dione Taylor
Molly Jeffrey	PSP	8/7/23	PT	UI	\$20.19	29	NOR	Sarah DeRosa
David Andrews	Maintenance Worker	9/5/23	FT	UH	\$20.19	38	Main	Ronald Campana
Steven Bodi	Maintenance Worker	9/5/23	FT	UH	\$20.19	38	Main	Dale Blackford
Kylie Riedel	Technology Analyst Innovation	9/5/23	FT	E	\$25.87	38	Main	New

_____ moved, _____ seconded to approve Personnel Appointments.

#2023-061 Resolution Requesting the City of North Ridgeville to Submit to the Electors in the Entire Territory of the City the Question of a Renewal Tax for the Benefit of The Lorain Public Library System for the Purpose of Current Expenses of The Lorain Public Library System, including the Operation of a Branch Library located in the City.

A RESOLUTION REQUESTING THE CITY OF NORTH RIDGEVILLE TO SUBMIT TO THE ELECTORS IN THE ENTIRE TERRITORY OF THE CITY THE QUESTION OF A RENEWAL TAX FOR THE BENEFIT OF THE LORAIN PUBLIC LIBRARY SYSTEM FOR THE PURPOSE OF CURRENT EXPENSES OF THE LORAIN PUBLIC LIBRARY SYSTEM, INCLUDING THE OPERATION OF A BRANCH LIBRARY LOCATED IN THE CITY

(R.C. Sections 5705.03, 5705.19(D), 5705.25)
Renewal Public Library Current Expense Levy

WHEREAS, the City of North Ridgeville, Ohio (the “City”) is currently levying a 1.91 mill, five-year levy for the purpose of providing for current expenses of the Library, including the operation of a branch library located in the City, approved by the voters of the City on May 7, 2019, and first placed on the tax list and duplicate in 2019 for collection commencing in 2020, and final collection in 2024 (the “Existing Levy”); and

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the Lorain Public Library System, Lorain County, Ohio, two-thirds of all of the members elected thereto concurring, that:

Section 1. It is hereby found, determined, declared and recited, that (a) the Lorain Public Library System was established prior to September 4, 1947, by resolution adopted by the Board of Education of the School District as a free public library; (b) the North Ridgeville Branch of the Lorain Public Library System has been established as a free public library to serve the City; and (c) this Board wishes to initiate proceedings for the submission to the electors in the entire territory of the City the question of a renewal of an existing tax levy for current expenses of the Lorain Public Library System, including the operation of a branch library located in the City.

Section 2. It is necessary to renew all of the Existing Levy for the purpose of providing for current expenses of the Library, including the operation of a branch library located in the City.

Section 3. This Board hereby requests the Council of the City to pass resolutions under the provisions of the City Charter and other applicable provisions of law to submit to the electors in the entire territory of the City the questions of such renewal tax levy at an election to be held therein on March 19, 2024. All the territory of the City is located in Lorain County. The Library shall reimburse the City for costs of the election as certified by the Board of Elections of Lorain County.

Section 4. Such renewal tax levy shall be at a rate not exceeding 1.91 mills for each one dollar of valuation, upon the entire territory of the City, for five years.

Section 5. Such renewal tax levy shall be placed upon the tax list and duplicate for the 2024 tax year, commencing in 2024, first due in calendar year 2025, if a majority of the electors voting thereon vote in favor thereof.

Section 6. This Board finds, determines and declares that the levy of the tax, if approved by the electors, is necessary to the proper furnishing and rendering of free public library services in the City and for the residents of the City.

Section 7. Pursuant to Section 3375.42, Ohio Revised Code, this Board hereby finds and determines it to be necessary to enter into an agreement with the City relating to the operation of the North Ridgeville Branch of the Lorain Public Library System and to the use of the proceeds of the renewal tax levy to be voted on by the electors as contemplated in this resolution and of other funds available for the operation of the North Ridgeville Branch of the Lorain Public Library System. That agreement shall be in substantially the form attached hereto as **Exhibit A** (the “Agreement”).

Section 8. The Agreement is hereby approved in substantially the form attached hereto as **Exhibit A**, with such changes therein as are not inconsistent with this resolution and not substantially adverse to the Board as shall be approved by the officers executing the Agreement; provided that the approval of those changes by those officers, and their character as not being substantially adverse to the Board, shall be evidenced conclusively by their execution of that Agreement.

Section 9. The President and Chief Fiscal Officer of the Board of Library Trustees are hereby authorized and directed, for and in the name and on behalf of this Board, to execute and deliver the Agreement in substantially the form attached hereto as **Exhibit A**.

Section 10. The Chief Fiscal Officer of this Board is hereby authorized and directed to deliver a certified copy of this resolution to the Council of the City.

Section 11. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

_____ moved, _____ seconded to Approve a Resolution Requesting the City of North Ridgeville to Submit to the Electors in the Entire Territory of the City the Question of a Renewal Tax for the Benefit of The Lorain Public Library System for the Purpose of Current Expenses of The Lorain Public Library System, including the Operation of a Branch Library located in the City.

#2023-062 Resolution to Approve the Implementation of the Education Assistance Program, Effective for Classes Starting in January 2024.

_____ moved, _____ seconded to Approve the Implementation of the Education Assistance Program, Effective for Classes Starting in January 2024.

#2023-063 Resolution to Approve Then and Now Payment to D-Tech International US LLC. Approve a Then and Now Payment to D-Tech International US LLC for Maintenance Agreement for 2 Hold IT Main Plus Side Lockers for Materials Pick-up as follows:

Check #	Purchase Order #	Expenditure Line	Amount
2826	2023000719	101-16-52950	\$4,130

_____ moved, _____ seconded to approve Then and Now Payment.

#2023-064 Resolution to Approve a 2% Salary Increase for Non-Bargaining Unit Staff to mirror the increases for Collective Bargaining Unit, Retroactive to April 1, 2023.

_____ moved, _____ seconded to Approve a 2% Salary Increase for Non-Bargaining Unit Staff to mirror the increases for Collective Bargaining Unit, Retroactive to April 1, 2023.

Adjournment

Next Meeting:

Thursday, October 19, 2023

Main Branch

351 West 6th Street

Lorain, OH 44052